

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, January 15, 2020 at 9:00 A.M., at 400 W. Hidalgo, Ste., 200, Raymondville, TX., with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS, JR MARK BROWN CHAD KINNEY STACEY REYES	CHAIRMAN MEMBER MEMBER SECRETARY
ALSO PRESENT:	RON MILLS DAVID MAYES JERRY STAPLETON LETTY MARTINEZ	PORT DIRECTOR CHIEF OF POLICE ATTORNEY ADMINISTRATIVE ASSISTANT
ABSENT:	ALBERTO TREVINO FRANK VASQUEZ	MEMBER PORT SUPERINTENDENT

Chairman Rains called the meeting to order at 9:01 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Chairman Rains called for affidavits of conflict of interest and there were none.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the December 11, 2020, board meeting minutes, Commissioner Brown made the motion to approve the previous board meeting minutes as presented. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 2: *PUBLIC COMMENT:*

None.

Item No. 3: DISCUSSION AND ACTION TO APPOINTMENTS FOR PORT MANSFIELD PUBLIC UTILITY DISTRICT: Ron Mills, Port Director presented the Board with 3 candidates for 2 positions available for appointment for the PMPUD Board of Supervisors.

Chairman Rains presented the name of JS Garst for consideration for reappointment.

Votes in favor of JS Garst: 4 - 0

Chairman Rains presented the name of Michael Bourne for consideration for appointment to the PMPUD Board of Supervisors.

Votes in favor of Michael Bourne: 4 - 0

Chairman Rains presented the name of Karri Porter for consideration for appointment to the PMPUD Board of Supervisors.

Votes in favor of Karri Porter: 0

Chairman Rains presented the name of JS Garst for consideration for reappointment to the PMPUD Board of Supervisors.

Chairman Rains presented the name of Michael Bourne for consideration for appointment to the PMPUD Board of Supervisors.

Commissioner Brown made the motion to accept the 2 Supervisors appointed to serve on the Port Mansfield Public Utility District board as of January 15, 2020 for a 2 year term. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 4: *REVIEW & ACTION ON CONTRACTURAL RELATIONSHIPS FOR YOUNGER & ASSOCIATES AND SHEPARDS GROUP*: Secretary Reyes made the motion to table this item for February board meeting, due to insufficient documentation. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 5: *REVIEW, DISCUSSION AND ACTION ON REVIEW AND UPDATE OF WCND TARIFF*: After review and discussion, Passenger for Hire – all vessels through the lessee will pay their charges. Tenants who operate a terminal for commercial purposes will collect fees and pay WCND by the 10th of each month. Commissioner Kinney made the motion to update the WCND tariff, after approval a copy will be sent to the tenants and tariffs. The motion was seconded by Commissioner Brown and the vote unanimously carried.

Item No. 6: *PORT POLICE CHIEF MONTHLY SUMMARY*: Chief Mayes reported: There were several medical calls during holiday season. Typical traffic and deer issues.

Item No. 7: *PORT DIRECTOR'S REPORT*: Port Director Ron Mills reported on the following items:

-Harbor Office update: the carport installation and both offices have been completed and they will be able to move into the offices within 6 to 7 days. The handicap signage and parking lot will be updated and the harbor restroom will be ADA approved. The PUD board room will have seating for at least 50 to 80 people.

-Corp of Engineers: A financial investment class will be required on March 25, 2020, Ron, Virginia and Avara will attend.

Item No. 8: *REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF DECEMBER, 2019*: The board reviewed and discussed the building authorizations that were issued for the month of December, 2019.

Item No. 9: *REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS*: Upon review and discussion of each described and itemized lease, Secretary Reyes made the motion to accept and approve the leases as presented. The motion was seconded by Commissioner Brown and the vote unanimously carried.

Item No. 10: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, Commissioner Kinney made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated December 12, 2019 through January 15, 2020. The motion was then seconded by Secretary Reyes the vote unanimously carried.

Item No. 11: ADJOURN at 10:04 a.m.