

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, May 13, 2020 at 9:00 A.M., 400 W. Hidalgo, Ste., 200, Raymondville, TX with the following members present:

COMMISSIONERS PRESENT:	ALBERTO TREVINO STACEY REYES CHAD KINNEY	PRO-TEM CHAIRMAN SECRETARY MEMBER
ALSO PRESENT:	RON MILLS JERRY STAPLETON LETTY MARTINEZ	PORT DIRECTOR ATTORNEY ADMINISTRATIVE ASSISTANT
ABSENT:	THOMAS RAINS JR. MARK BROWN FRANK VASQUEZ DAVID MAYES	CHAIRMAN MEMBER PORT SUPERINTENDENT POLICE CHIEF

Alberto Trevino, Pro-Tem Chairman called the meeting to order at 9:08 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Trevino called for affidavits of conflict of interest, and there was one.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the April 08, 2020, board meeting minutes, Commissioner Kinney made the motion to approve the previous board meeting minutes as presented. The motion was seconded by Secretary Reyes and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT:

None.

Item No. 3: REVIEW AND FINAL DISPOSITION ON SHEPARDS GROUP CONTRACT: After review and discussion on Shepards Group Contract, Secretary Reyes made the motion to table this item for next months meeting due to modifying the contract. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 4: PRESENTATION AND ACTION ON 2020 – 2021 ANNUAL BUDGET: Ron Mills, Port Director presented the 2020 – 2021 annual budget to the board for review and approval. Secretary Reyes made the motion to approve the 2020 – 2021 annual budget. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 5: REVIEW AND DISCUSSION OF BUILDING MATERIALS AUTHORIZED WITHIN WARM WIND SUBDIVISION: A potential buyer presented a proposal to Director Mills to build a new home from metal construction and stone trim. Director Mills believes that construction complies with building restrictions and board accepted.

Item No. 6: PORT DIRECTOR'S REPORT: Port Director Ron Mills reported on the following:

-Current COVID-19 Restrictions in the WCND area: wearing masks is not mandated, however we do have the authority to require masks for businesses. There have been 14 cases and 1 is still active.

-MARAD has two loans for BUILD and Infrastructure due May 18: The one BUILD has been uploaded. However, we are not sure if we qualify for Infra Grant.

-Update on Dredging Contract and various phases: Bird Island is complete. The main contract came in over bid limit Army Corps Negotiating.

-Proposed Ratification of Plat: Director Mills received a request to ratify a plat filed by a third party over 40 years ago and doesn't believe we should get into this practice. Mr. Stapleton concurred with his opinion.

Item No. 7: REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF APRIL, 2020: The board reviewed and discussed the building authorizations that were issued for the month of April, 2020.

Item No. 8: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Secretary Reyes made the motion to accept and approve the leases as presented. The motion was seconded by Commissioner Trevino and the vote unanimously carried.

Item No. 9: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, Commissioner Kinney made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated April 09, 2020 through May 13, 2020. The motion was then seconded by Secretary Reyes the vote unanimously carried.

Item No. 10: EXECUTIVE SESSION – SUBCHAPTER D. GOVERNMENT CODE:
-551.074 Personnel Matters – Executive Director Annual Review

At approximately 10:31 a.m., the Commissioners closed the regular meeting and entered Executive Session pursuant to Session-Ch. 551.074, Subchapter D, Government Code.

-Personnel Matters – Executive Director Annual Review.

Item No. 11: RETURN TO OPEN SESSION: At 10:51 a.m., the Executive Session ended regarding the discussion on Personal Matters – Executive Director Annual Review.

Item No. 12: ADJOURN: at 10:53 a.m.