

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, September 08, 2021 at 9:00 A.M., 400 W. Hidalgo, Ste 200, Raymondville, TX with the following members present:

COMMISSIONERS PRESENT:	CHAD KINNEY	CHAIRMAN
	STACEY REYES	SECRETARY
	ALBERTO TREVINO	MEMBER
	STEVEN KENDRICK	MEMBER
	ERNESTO CAVAZOS	MEMBER

ALSO PRESENT:	RON MILLS JERRY STAPLETON DAVID MAYES FRANK VASQUEZ LETTY MARTINEZ	PORT DIRECTOR ATTORNEY CHIEF OF POLICE PORT SUPERINTENDENT ADMINISTRATIVE ASSISTANT
---------------	--	--

Chad Kinney, Chairman called the meeting to order at 9:00 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Kinney called for affidavits of conflict of interest, and there was one for Commissioner Kendrick.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the August 12, 2021, board meeting minutes, Commissioner Trevino made the motion to approve the previous board meeting minutes as presented. The motion was seconded by Commissioner Cavazos and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT:

Michael Bourne: status of cutting land away from trailers on Navigation Drive to keep water from coming into the park.

Item No. 3: **DISCUSSION AND ACTION TO PROPOSE AGE CAP ON EMPLOYEE HEALTH PLAN**: After discussing to propose age cap on employee health plan, stopping coverage at 65th birthday. Commissioner Kendrick made the motion to authorize and proceed. The motion was seconded by Commissioner Trevino and the vote unanimously carried.

Item No. 4: DISCUSSION AND ACTION ON HOLLIS RUTLEDGE ASSOCIATION FOR GRANT ASSISTANCE IN COMMUNITY AND PORT DEVELOPMENT: 2 weeks ago, Ron Mills, Port Director, Commissioner Cavazos and Willacy County Judge Keeter Guerra attended a meeting with Hollis Rutledge Association for grant assistance in community and port development. Ron stated that in the package there are multiple

grant programs and we may qualify for at least 5 out of 6. One is due by October 19, 2021 up to 25M for Economic Development. The others are for January, 2022, the initiative to use the grant funds to build warehouses and leasing them. Commissioner Trevino made the motion to proceed and take action on Hollis Rutledge Association for Grant Assistance in Community and Port Development. The motion was seconded by Commissioner Cavazos and the vote unanimously carried.

Item No. 5: DISCUSSION AND ACTION ON RENEWAL OF SHEPARDS GROUP CONTRACT: Ron Mills, Port Director addressed the board that Mr. Whitlock with Shepards Group attended a meeting in Houston and presented us to Panamanian Ambassador and advised the board that the bullets included in the contract state what Mr. Whitlock will do for Willacy County Navigation District includes public relations. After discussion Commissioner Cavazos made the motion to renew Shepards Group Contract. The motion was seconded by Commissioner Kendrick and vote unanimously carried.

Item No. 6: POLICE CHIEF MONTHLY SUMMARY: David Mayes, Police Chief reported on the following: This past couple of months have been busy, several cases involving family violence and family ordinances. Labor Day was a very busy day working with the County locating individuals with criminal activities. Working to integrate body cameras into cloud and redo the software for printing. Chief Mayes also stated that his making sure his in compliance with new policing policies.

Item No. 7: PORT DIRECTORS REPORT: Port Director Ron Mills reported on the following:

- North Shore Drive update: last Wednesday North Shore was measured and the bidding process will start. All the concrete has been removed and will submit a follow up with TXDOT for RIDER 38 PROJECT.
- Signage issue: talked to the new TXDOT General Manager and advised us to take down all the signs and the fine would be forgiven.
- Police boat lift update: the first deposit was given to purchase the lift adjacent to the Harbor office.

*Special Session meeting next week to discuss the tax rates.

Item No. 8: REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF AUGUST, 2021: The building authorizations issued for the month of August, 2021 were reviewed or discussed.

Item No. 9: REVIEW & CONSIDERATION OF RESIDENTIAL, COMMERCIAL AND BOAT STALL LEASE TRANSFERS AND COLLATERAL TRANSFER OF LEASE: Upon review and discussion of each described and itemized lease. Commissioner Trevino made the motion to accept and approve the leases as presented. The motion was seconded by Secretary Reyes and the vote unanimously carried.

Item No. 10: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After review of the checks and vouchers, Commissioner Kendrick will abstain from vote due to a presented affidavit. Commissioner Cavazos made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated August 13, 2021 through September 08, 2021. The motion was then seconded by Secretary Reyes the vote unanimously carried.

Item No. 11: ADJOURN: meeting was adjourned at approximately 10:30 a.m..