

STATE OF TEXAS            }  
COUNTY OF WILLACY       }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, April 13, 2022 at 9:00 A.M., 400 W. Hidalgo, Ste 200, Raymondville, TX with the following members present:

COMMISSIONERS PRESENT:	CHAD KINNEY	CHAIRMAN
	STACIE REYES	SECRETARY
	ALBERTO TREVINO	MEMBER
	STEVEN KENDRICK	MEMBER
	ERNESTO CAVAZOS	MEMBER

ALSO PRESENT:	RON MILLS	PORT DIRECTOR
	ALLISON RODRIGUEZ	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	DAVID MAYES	CHIEF POLICE
	LETTY MARTINEZ	ADMINISTRATIVE ASSISTANT

Chad Kinney, Chairman called the meeting to order at 9:00 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Kinney called for affidavits of conflict of interest, and there were none.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the March 09, 2022, board meeting minutes, Commissioner Kendrick made the motion to approve the previous board meeting minutes as presented. The motion was seconded by Commissioner Trevino and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT: None.

Item No. 3: CONSIDERATION AND APPROPRIATE ACTION TO AMEND THE CURRENT WCND ORDINANCES GOVERNING WATERWAYS, HARBOR, MARITIME FACILITIES AND OTHER MATTERS SUBJECT TO THE JURISDICTION OF THE WCND, AS IT PERTAINS TO SIGN INSTALLATION, LOCATION, MAINTENANCE AND PERMITS: Commissioner Trevino made the motion to adopt and allow the WCND Ordinances Governing Waterways, Harbor, Maritime Facilities and other matters subject to the Jurisdiction of the WCND, as it pertains to sign installation, location, maintenance and permits. The motion was seconded by Commissioner Cavazos and vote unanimously carried.

Item No. 4: CONSIDERATION AND APPROPRIATE ACTION TO AMEND THE CURRENT WCND ORDINANCES GOVERNING LAND DEVELOPMENT, IMPROVEMENTS AND RELATED MATTERS AS IT PERTAINS TO SIGN INSTALLATION AND MAINTENANCE: Commissioner Trevino made the motion to adopt and allow the WCND Ordinances Governing Land Development, Improvements and related matters as it pertains to sign installation and maintenance. The motion was seconded by Secretary Reyes and vote unanimously carried.

Item No. 5: CONSIDERATION AND APPROPRIATE ACTION TO ADOPT THE WCND FINANCIAL AND PROCUREMENT POLICY MANUAL: Commissioner Cavazos made the motion to adopt the WCND Financial and Procurement Policy Manual. The motion was seconded by Secretary Reyes and vote unanimously carried.

Item No. 6: CONSIDERATION AND APPROPRIATE ACTION TO ADOPT REVISIONS TO THE WCND BOAT STALL LEASE AGREEMENT: Commissioner Kendrick made the motion to adopt the revisions to the WCND Boat Stall Lease Agreement with modifications to be made. The motion was seconded by Commissioner Trevino and vote unanimously carried.

Item No. 7: CONSIDERATION AND APPROPRIATE ACTION TO ADOPT A FORM TEMPLATE FOR THE WCND BOAT STALL LEASE ASSIGNMENT AGREEMENT: This item was moved with same motion as Item 6.

Item No. 8: CONSIDERATION AND APPROPRIATE ACTION TO ADOPT A FORM TEMPLATE FOR THE WCND BOAT STALL LEASE SUBLEASE AGREEMENT: This item was moved with same motion as Item 6 & 7.

Item No. 9: PORT POLICE CHIEF MONTHLY SUMMARY: Chief Mayes reported that the investigation to the death human smuggling remains. There have been numerous individuals whom will be taken into account for causing the death of the individuals. Charges have been filed with the State and District office.

Item No. 10: PORT DIRECTORS' REPORT: Port Director Ron Mills reported on the following:

- Raise and Port Infrastructure Grants: final drafts are being reviewed in preparation to submit these grants.
- Update and reminder on WCND Windstorm requirements: a general review and reminder of windstorm and building standards that are in place for WCND to include 1BC 2012 standard.

Item No. 11: REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF MARCH, 2022: The building authorizations issued for the month of March, 2022 were reviewed or discussed.

Item No. 12: REVIEW & CONSIDERATION OF RESIDENTIAL, COMMERCIAL, CANCELLED LEASES AND COLLATERAL TRANSFER OF LEASE: Upon review and

discussion of each described and itemized leases. Secretary Reyes made the motion to accept and approve the leases as presented. The motion was seconded by Commissioner Cavazos and the vote unanimously carried.

Item No. 13: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After review of the checks and vouchers, Commissioner Trevino made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated March 10, 2022 through April 13, 2022. The motion was then seconded by Commissioner Cavazos the vote unanimously carried.

Item No. 14: EXECUTIVE SESSION – Attorney consultation pursuant to Section 551.071 (2), Texas Govt Code, to provide legal advice and counsel regarding updates to the Willacy County Navigation Districts Ordinance Codification Process.

Item No. 15: EXECUTIVE SESSION – Real Estate Pursuant to Section 551.072, Texas Govt Code, to provide details for discussion and future development of interested parties expressing interest in commercial and light industrial development in Port Mansfield/WCND Jurisdiction.

Item No. 16: EXECUTIVE SESSION – Personnel Pursuant to Section 551.074, Texas Govt Code, Bi-Annual Review and Discussion on Executive Port Director Contract.

Executive closed session: 11:10 a.m.

Item No. 17: RETURN TO OPEN SESSION: 11:43 a.m., with no action taken on either item 14 or 15. Item No. 16 tabled.

Item No. 18: ADJOURN: meeting was adjourned at 11:13 a.m..