

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, December 08, 2021 at 9:00 A.M., 400 W. Hidalgo, Ste 200, Raymondville, TX with the following members present:

COMMISSIONERS PRESENT:	CHAD KINNEY STACIE REYES ALBERTO TREVINO STEVEN KENDRICK ERNESTO CAVAZOS	CHAIRMAN SECRETARY MEMBER MEMBER MEMBER
ALSO PRESENT:	RON MILLS DAVID MAYES LETTY MARTINEZ	PORT DIRECTOR CHIEF OF POLICE ADMINISTRATIVE ASSISTANT
ABSENT:	FRANK VASQUEZ JERRY STAPLETON	PORT SUPERINTENDENT ATTORNEY

Chad Kinney, Chairman called the meeting to order at 9:00 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Kinney called for affidavits of conflict of interest, and there were none.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the November 10, 2021, board meeting minutes, Commissioner Trevino made the motion to approve the previous board meeting minutes as presented. The motion was seconded by Commissioner Cavazos and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT:

None.

Item No. 3: DISCUSSION & ACTION ON SOLICITATION FOR LEGAL SERVICES: Ron Mills, Port Director addressed the board he contacted Navarro for guidance in legal services for legal services. Navarro, stated legal counsel is not required. After discussion Commissioner Trevino made the motion to proceed the solicitation for legal services. The motion was seconded by Secretary Reyes and vote unanimously carried.

Item No. 4: AUDIT REPORT FOR FY ENDING MAY 21, 2021: Quinton Anderson, Carr Riggs & Ingram CPA's and Advisors, presented the results of the audit report for the 2020 – 2021 financial statements of the Willacy County Navigation District. Quinton, summarized information of the audit report to the board. The motion was made by

Commissioner Cavazos to approve the audit report for 2020 – 2021 as presented. The motion was seconded by Secretary Reyes and the vote unanimously

Item No. 5: *RESOLUTION FOR RIDER 37 NAVIGATION DR., IMPROVEMENTS*: TXDOT has approved the budget amount we have asked for, the resolution for Rider 37 states that they will reimburse us 2.17M, covering 100%. Commissioner Trevino made the motion to accept and approve the Resolution for Rider 31 for Navigation Drive, improvements. The motion was seconded by Commissioner Cavazos and vote unanimously carried.

Item No. 6: *POLICE CHIEF MONTHLY SUMMARY*: Mayes, Police Chief reported on the following:

Chief Mayes addressed the board that there was an identified suspect whom was arrested for theft at the docks. Chief Mayes also stated that the finger printing system has been replaced.

Item No. 7: *PORT DIRECTORS' REPORT*: Port Director Ron Mills reported on the following:

- SCB Surveillance Update: process of contacting a company whom will be installing cameras to docks, we are waiting on a proposal to put cameras at the end of the docks to send a signal to the police department and harbor office. We should have something by the end of the month.

Item No. 8: *REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF NOVEMBER, 2021*: The building authorizations issued for the month of November, 2021 were reviewed or discussed.

Item No. 9: *REVIEW & CONSIDERATION OF RESIDENTIAL, COMMERCIAL, CANCELLED LEASES AND COLLATERAL TRANSFER OF LEASE*: Upon review and discussion of each described and itemized lease. Secretary Reyes made the motion to accept and approve the leases as presented. The motion was seconded by Commissioner Cavazos and the vote unanimously carried.

Item No. 10: *REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS*: After review of the checks and vouchers, Commissioner Trevino made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated November 11, 2021 through December 08, 2021. The motion was then seconded by Secretary Reyes the vote unanimously carried.

Item No. 11: *ADJOURN*: meeting was adjourned at approximately 10:20 a.m..