

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, May 07, 2024 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	ERIC KENNEDY	PRESIDENT
	MICHAEL BOURNE	SECRETARY
	DOUG TRAPP	MEMBER
	CHARLES DEAN	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT

ABSENT:	DAVID ALANIS	MEMBER
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President Kennedy called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing April 02, 2024 board meeting minutes. Supervisor Trapp made the motion to approve the board meeting minutes. The motion was seconded by Supervisor Dean and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: REVIEW & ACTION ON 2024/2025 OPERATING BUDGET: General Manager Mills, reviewed the budget with the board and explained the items that were over budget, which were the following items: IT overage was the annual software update renewal, repair of the race track, and dues and subscription overage was due to the meter reading annual subscription that was not accounted for. After review Secretary Bourne made the motion to approve the 2024/2025 Operating Budget. The motion was seconded by Supervisor Trapp and the vote unanimously carried.

Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: None.
- Sewer: contractor working on the existing project would like to provide us with a quote for the manholes.
- Garbage: None.

Item No. 5: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 3 accounts have 30 – 90+ days past due list, scheduled for disconnection on May 02, 2024.

1 meter currently disconnected and 2 have been reinstalled, and 3 accounts have been sent cancellation letters.

Item No. 6: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Dean made the motion to approve the transactions dated April 03, 2024 through May 07, 2024 as presented. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No.7: ADJOURN: meeting adjourned at 9:15 a.m..