

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, November 25, 2024 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	MICHAEL BOURNE	SECRETARY
	DAVID ALANIS	MEMBER
	DOUG TRAPP	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT

Supervisor Trapp called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing October 08, 2024 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: DISCUSSION ON NEED TO UPGRADE OR REPLACE WATER MAIN CURRENTLY EXPENDING OVER THE LAKE AT SAN PERLITA: After board discussion to upgrade or replace water main currently expending over the lake at San Perlita, Supervisor Alanis made the motion to go out for bids to proceed with this project. The motion was seconded by Secretary Bourne and vote unanimously carried.

Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: none.
- Sewer: none.
- Garbage: none.
- Update on manhole installation

Item No. 5: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 5 accounts have 30 – 90+ days past due list, scheduled for disconnection on November 25, 2024.

2 meters currently disconnected, and 0 accounts have been reinstalled and have been sent cancellation letters.

- Application deadline for committee member appointed or seeking reappointment currently 2 new applicants needed: We currently have 2 vacancies and at this time we have one applicant. Deadline is December 15, 2024.

Item No. 6: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Secretary Bourne made the motion to approve the transactions dated October 10, 2024 through November 25, 2024 as presented. The motion was seconded by Supervisor Alanis the vote unanimously carried.

Item No. 7: ADJOURN: meeting adjourned at 9:26 a.m..