

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, February 04, 2025 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DAVID ALANIS	MEMBER
	DOUG TRAPP	MEMBER
	NEIL MACHEN	MEMBER
	SCOTT HESS	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT

ABSENT:	MICHAEL BOURNE	SECRETARY
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GUEST:	MATTHEW MONTEMAYOR - CRI
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Supervisor Trapp called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing November 08, 2024 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes. The motion was seconded by Supervisor Trapp and the vote unanimously carried. Supervisor Trapp made the motion to approve the meeting minutes for December, 2024 and January, 2025. The motion was seconded by Supervisor Alanis and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: DISCUSSION AND ACTION ON THE APPOINTMENT AND REAPPOINTMENT OF THE BOARD OF SUPERVISORS TO INCLUDE SWEARING IN PROCESS AND REVIEW OF BOARD MEMBER DUTIES: After review of appointment and reappointment, David Alanis to be reappointed to the PMPUD Board of Supervisors, and Scott Hess and Neil Machen, appointed to the PMPUD Board of Supervisors. and sign the Oath of Office form.

Item No. 4: DISCUSSION AND ACTION ON CREATING AD RFP TO RELOCATE WATER SUPPLY LINE UNDER THE LAKE NEAR SAN PERLITA: this item had previously been approved by the board November, 2024 board meeting (item 3), was discussed to inform the new board members. After discussion Supervisor Alanis made the motion to solicit RFP for new quotes. The motion was seconded by Supervisor Hess and the vote unanimously carried.

Item No. 5: DISCUSSION AND ACTION ON 2023/2024 AUDIT REPORT BY CRI: Matthew Montemayor, CRI reviewed and discussed the 2023/2024 audit report. After discussion Supervisor Alanis made the motion to accept the 2023/2024 Audit Report which was presented. The motion was seconded by Supervisor Machen and vote unanimously carried.

Item No. 6: DISCUSSION ON THE SCOPE OF THE MANHOLE REPLACEMENT/UPGRADES INITIATED TO IMPROVE SEWER DRAINAGE: Odor issues on West Harbor, After further inspection, the odor was caused by the cracked manhole. A total of 14 manholes will be replaced.

Item No. 7: DISCUSSION AND ACTION TO UPGRADE THE WATER CONNECTION BETWEEN PMPUD AND CITY OF RAYMONDVILLE: water is currently received from a 6 inch line from North Alamo Water Supply. There are 2, 2 inch lines from the City of Raymondville that tie up to our 6 inch main line, which is used as a backup. The plan is to work with the new City Manager to upgrade the water connection.

Item No. 8: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: none.
- Sewer: none.
- Garbage: none.

Item No. 9: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 37 accounts have 30 – 90+ days past due list, scheduled for disconnection on February 02, 2025.

6 meters currently have been disconnected and 3 have been reinstalled.

- Discussion on water shortages valley wide and current potential partners to address issues: the contract with NAWSC expires in April 2025, a letter has been sent regarding the new contract, no response yet. City of Raymondville is another option for water, will be contacting the City Manager.

Fris & Nickles Engineering Firm is interested in our Artisian Well, and another company is interested in a desalination water system.

Item No. 10: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Alanis made the motion to approve the transactions dated November 26, 2024 through February 04, 2025 as presented. The motion was seconded by Supervisor Hess the vote unanimously carried.

Item No. 11: ADJOURN: meeting adjourned at 10:12 a.m..