

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, April 01, 2025 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	MICHAEL BOURNE	SECRETARY
	DOUG TRAPP	MEMBER
	NEIL MACHEN	MEMBER
	SCOTT HESS	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
ABSENT:	DAVID ALANIS	MEMBER
GUEST:	JOHN KING – PORT MANSFIELD BAPTIST CHURCH	

Supervisor Trapp called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing March 04, 2025 board meeting minutes Supervisor Hess made a comment that there is a lack of drainage on Navigation Drive. Secretary Bourne made the motion to approve the board meeting minutes. The motion was seconded by Supervisor Machen and the vote carried.

Item No. 2: PUBLIC COMMENT(S):

John King, Pastor of Baptist Church: Mr. King is requesting for his utility bill to be categorized as a fellowship sanctuary due to state law. Mr. King would also like for his bill to be reduced 50%, due to not being the same as any other commercial property.

Item No. 3: PRESENTATION AND POSSIBLE ACTION ON PROCEEDING WITH POSTING OF RFQ FOR PIPELINE: Paperwork from Ferris, Flinn & Medina was received regarding recommendations for pipeline. After discussion on proceeding with posting of RFQ for pipeline, Supervisor Hess made the motion to have an engineer firm for this project and move forward to post notice for bids and to proceed with RFQ to be circulated by Ferris & Flinn. The motion was seconded by Secretary Bourne and the vote carried.

Item No. 4: UPDATE ON CITY OF RAYMONDVILLE SERVICE VOLUME AND EQUIPMENT INCREASES: Update on City of Raymondville as a back up water supplier when NAWSC is not available for service. A 6 inch water line, meter and installation will cost on who does the work.

Item No. 5: NORTH ALAMO WATER SUPPLY SERVICE CONTRACT AGREEMENT RATES AND FEES: received an agreement from NAWSC late yesterday, which was incomplete. The new agreement states there will be an increase to \$1.83 per 1,000 gallons and they will also include a

drought penalty fee in our bills during the drought months. We currently are on a schedule for waterflow delivery.

Item No. 6: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: none.
- Sewer: several phone calls have been received from the gentleman that leases the lots next to the harbor office. There are no sewer lines currently in place, the pipe cost is \$3,400, and a manhole will need to be installed.
- Garbage: none.

Item No. 7: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 6 accounts have 30 – 90+ days past due list, scheduled for disconnection on April 02, 2025.

2 meters currently have been disconnected and 0 have been reinstalled.

4 accounts will be disconnected and 2 will be sent letters of cancellation.

- Manhole replacement project completed awaiting final invoice: waiting for change order to be sent in.

Item No. 8: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Machen made the motion to approve the transactions dated March 05, 2025 through April 01, 2025 as presented. The motion was seconded by Supervisor Hess the vote carried.

Item No. 9: ADJOURN: meeting adjourned at 9:44 a.m..