

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, September 02, 2025 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	MEMBER
	MICHAEL BOURNE	SECRETARY
	DAVID ALANIS	MEMBER
	SCOTT HESS	MEMBER
	NEIL MACHEN	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
	WILLIAM McCORMICK	ATTORNEY

Supervisor Trapp called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing August 05, 2025 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes as presented. The motion was seconded by Supervisor Hess and the vote carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: DISCUSSION AND POSSIBLE ACTION ON ENFORCEMENT PROCESS FOR WATER RESTRICTIONS: After discussion on the enforcement process for water restrictions, the board decided to appoint water enforcers to give out citations. The district will have the support of the police department to assist with our appointed water enforcers to issue the warnings. The citation/fines will be added to the utility bills. All warnings will be added on the customer utility account. The warnings will be supported by the police department/water enforcer effective September 02, 2025. Citations issued by the water enforcer as are follow:

Warning –
Second Warning - \$100.00
Third Warning - \$250.00
Fourth plus warnings \$500.00

Supervisor Alanis made the motion to assign Frank Vasquez and Susan Nelson as the Water Enforcers. The motion was seconded by Supervisor Machen and vote carried.

Item No. 4: DISCUSSION AND POSSIBLE ACTION ON DEVELOPING AND CONTRACTURAL AGREEMENT WITH A GROUP TO DEVELOP ARTESIAN WELL FOR WATER SOURCE OR ALTERNATE: After discussion on developing and contractual agreement with a group to develop artesian well for water source or alternate, Supervisor Hess would like to focus on our existing assets, which include the well in San Perlita. Testing the Artisan Well, possibly to create reverse osmosis. Supervisor Alanis made the motion to have a presentation for possible reverse osmosis using our artesian well and the possibility of the district creating its own water. The motion was seconded by Supervisor Hess and motion carried.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water:
- Sewer: to add in another 600 ft line.
- Garbage: borrowed a WCND employee to help out with the garbage, due to Labor Day weekend.

Item No. 6: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 6 meters for disconnection, 3 accounts have no meters and 0 for cancellation
- Raymondville backup water connection update: materials are on hand waiting on personnel availability.

Item No. 7: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Hess made the motion to approve the transactions dated August 05, 2025 through September 02, 2025 as presented. The motion was seconded by Supervisor Machen the vote carried.

Item No. 8: ADJOURN: meeting adjourned at 10:15 a.m..