

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, November 04, 2025 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP DAVID ALANIS SCOTT HESS NEIL MACHEN	PRESIDENT MEMBER MEMBER MEMBER
ALSO PRESENT:	VIRGINIA LOMAS FRANK VASQUEZ WILLIAM McCORMICK	BUSINESS MANAGER/HUMAN RESOURCES PORT SUPERINTENDENT ATTORNEY
ABSENT:	MICHAEL BOURNE	SECRETARY

President Trapp called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: **REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES**: After reviewing October 07, 2025 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes as presented. The motion was seconded by Supervisor Hess and the vote carried.

Item No. 2: **PUBLIC COMMENT(S)**: None.

Item No. 3: **DISCUSSION AND ACTION TO REVERT BACK TO STAGE 3 FROM STAGE 4 DUE TO CHANGES MADE FROM NORTH ALAMO**: After contacting North Alamo, it was confirmed that Stage 4 has been downgraded to Stage 3. Supervisor Hess made the motion revert back from Stage 4 to stage 3, due to changes from North Alamo. The motion was seconded by Supervisor Machen and vote carried.

Item No. 4: **DISCUSSION AND ACTION TO REVISE PUD WATER CONSERVATION PLAN, PAGE 15 TO REMOVE (NO PERMITS FOR CONSTRUCTION) OF SWIMMING POOLS**: After discussing construction of swimming pools, Supervisor Alanis made the motion to modify Stage 4 water restriction to Stage 3, to have no restrictions on pool construction. The motion was seconded by Supervisor Hess and vote carried.

Item No. 5: **DISCUSSION ON WATER WELL PROJECT**: Board discussion was to have a Texas company to come evaluate the water well due to some leaking. The water well project can be good to provide water to the fire department, however, the water is not to drink.

Item No. 6: DISCUSSION ON NEW GARBAGE TRUCK: the existing garbage truck was purchased in 2016. A new truck would be near \$226K. After board discussion, it was decided to have this item on next months agenda as an action item.

Item No. 7: DISCUSSION TO INTRODUCE STEVE SANCHEZ, GENERAL MANAGER WITH NORTH ALAMO, WATER CONTRACT: Steve Sanchez, General Manager with North Alamo was not able to attend for discussion. However, the contract is on its final stages, should be receiving the North Alamo contract soon.

Item No. 8: DISCUSSION ON THE APPOINTMENT OF BOARD MEMBERS TO OVERSEE PUD BUSINESS WHERE NEEDED: Trapp, President of the PMPUD Board has currently been signing and approving items, he advised the board that he would like to assign someone as the Vice-President. Supervisor Alanis made the motion to assign Scott Hess as Vice-President. The motion was seconded by Supervisor Machen and vote carried.

Item No. 9: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: none
- Sewer: none
- Garbage:
- Status on Raymondville tie-in for alternate water supply
- TECQ Notice: has been cleared after contact.
- Waste water plant permit: October 15, 2025 was the deadline. Renewal process had to be Redone. Frank has been assisted by Sue completing the process. Renewal is every 4-5 years.

Tie-in: Raymondville – excavation will be needed and done this week, the backhoe tractor will have to be driven to Raymondville due to not having a trailer to haul it. Will get with Pct 2 Commissioner for assistance.

Item No. 10: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Alanis made the motion to approve the transactions dated October 03, 2025 through November 04, 2025 as presented. The motion was seconded by Supervisor Machen and vote carried.

- Aging report: 6 meters up for disconnection on 11/04/2025, 2 reconnections, 3 no meters and 1 lessee/meter pending cancellation.

Item No. 11: ADJOURN: meeting adjourned at 9:40 a.m..