

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, December 02, 2025 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	MICHAEL BOURNE DAVID ALANIS SCOTT HESS NEIL MACHEN	SECRETARY MEMBER VICE PRESIDENT MEMBER
ALSO PRESENT:	VIRGINIA LOMAS FRANK VASQUEZ WILLIAM McCORMICK	BUSINESS MANAGER/HUMAN RESOURCES PORT SUPERINTENDENT ATTORNEY
ABSENT:	DOUG TRAPP	PRESIDENT

Vice President Hess called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: **REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES**: After reviewing November 04, 2025 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes as presented. The motion was seconded by Supervisor Machen and the vote carried.

Item No. 2: *PUBLIC COMMENT(S)*: None.

Item No. 3: **DISCUSSION AND ACTION OF TCEQ SETTLEMENT**: After speaking to Ms. Norrid, Litigator for TCEQ, several items which were listed on the Agreed Order Docket No. 2024-1076-PWS-E are now in compliance, which are the items 2a iii, 2b i, 2c and waiting to hear back on the compliance status of 2a ii. Supervisor Alanis made the motion to pay the entire violation penalty fee in the amount of \$9,135.00 and would like a compliance monthly report on the monthly agenda. The motion was seconded by Supervisor Machen and vote carried.

Item No. 4: DISCUSSION ON THE PAST TTHM INFACtIONS BY NORTH ALAMO WATER SUPPLY/FEASIBILITY OF ADDING OUR OWN SAMPLE PORT: The board discussed on the past TTHM Infractions by North Alamo Water Supply which ties into our water lines, we don't know what were getting from North Alamo until it gets here. Board also discussed taking a sample from North Alamo of their water randomly as it comes into our line to see that they're in compliance with TCEQ. If the issue is with North Alamo and us then we got something we have to work on.

Item No. 5: REVIEW AND DISCUSSION OF NORTH ALAMO CONTRACT: no update on the North Alamo Contract at this time.

Item No. 6: DISCUSSION AND POSSIBLE ACTION ON CONTRACTING WITH CONSOR ENGINEERS, LLC TO CLEAN OUT SEDIMENTS FROM 2 STORAGE TANKS PLUS THE WATER TOWER: After discussion on contracting with Consor Engineers, LLC to clean out sediments from 2 storage tanks plus the water tower. Supervisor Alanis made the motion to table

this item for the January meeting to have some questions answered and get another quote. The motion was seconded by Supervisor Machen and vote carried.

Item No. 7: REVIEW AND DISCUSSION OF APPLICATION FOR APPOINTMENT OR SEEKING REAPPOINTMENT FOR 2 APPLICANTS NEEDED FOR PORT MANSFIELD PUBLIC UTILITY DISTRICT BOARD OF SUPERVISORS: Supervisors whom applied for reappointment for Port Mansfield Public Utility District Board of Supervisors were not present.

Item No. 8: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: none
- Sewer: Waste Water Permit was due October 2025 and the process had not been done. TCEQ advised us that they have 3 month grace period to complete the permit. We currently have 2 months before the permit is finalized and need to make sure and keep the permit updated to prevent violations.
- Garbage: we are still waiting for the garbage truck to get released by Doggett Freightliner, they keep finding issues, we are working on getting it back soon.

Item No. 9: BUSINESS MANAGER REPORT:

- Aging Report: 19 accounts past due 0 – 31 days
5 meters up for disconnection on 12/02/2025, 0 reconnection, 3 meters have no meter, 1 lessee, meter up for cancellation. Cancellation letter has been sent.

Item No. 10: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Alanis made the motion to approve the transactions dated November 04, 2025 through December 02, 2025 as presented. The motion was seconded by Supervisor Machen and vote carried.

Item No. 11: ADJOURN: meeting adjourned at 10:15 a.m..