

STATE OF TEXAS        }  
COUNTY OF WILLACY   }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, January 06, 2026 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DAVID ALANIS	MEMBER
	SCOTT HESS	VICE PRESIDENT
	NEIL MACHEN	MEMBER
ALSO PRESENT:	VIRGINIA LOMAS	BUSINESS MANAGER/HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
	WILLIAM McCORMICK	ATTORNEY
ABSENT:	MICHAEL BOURNE	SECRETARY

Doug Trapp, President called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing December 02, 2025 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes as presented. The motion was seconded by Supervisor Machen and the vote carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: DISCUSSION AND UPDATE ON TCEQ COMPLIANCE: Upon discussion, water from North Alamo needs to be tested where the interconnection since North Alamo is in compliance. They inject a lot of chlorine to their mix and we get high doses of the chlorine, then we are adding more chlorine. Frank also stated that his understanding is that when they use organic material and mix it with chlorine it reacts. Someone from TCEQ will be coming out to look at our system, to see how it works and to make sure it is in compliance.

Item No. 4: DISCUSSION AND UPDATE ON WASTE WATER PERMIT: The waste water permit was completed and sent in to TCEQ, we were required to publish the Public Notice that was provided to us in our local newspaper (Raymondville Chronicle) a publisher's affidavit and post the notice in a public place. TCEQ was also needing copies of all three items sent to them for proof of publication.

Item No. 5: REVIEW AND DISCUSSION OF NORTH ALAMO CONTRACT: No update, due to Steve Sanchez being out on personal leave until next week.

Item No. 6: DISCUSSION AND POSSIBLE ACTION ON CONTRACTING TO CLEAN OUT SEDIMENTS FROM STORAGE TANKS PLUS THE WATER TOWER: Vice President Hess made the motion to remove item No. 6 of the previous minutes and reopen for discussion. The motion was seconded by Supervisor Alanis and vote carried.

Item No. 7: DISCUSSION AND POSSIBLE ACTION ON PURCHASE OF A TRAILER MOUNT 4 INCH DIESEL PUMP FOR LIFT STATION PUMPS: There was an issue with one of the pumps that burned out and caused a second to stop working. There was an emergency pump rental from Herc in the amount of \$2,727.17 which includes to and from delivery and protection plan. A bid from the Buy Board website was received from Xlyem for the amount of \$42,076.32 for a 4" Dri-prime CD100s Diesel Pump. The board would like for Frank to get financing information with zero interest.

Supervisor Machen made the motion to purchase the trailer mount 4" diesel pump with financing at zero percent if possible if not then we will purchase out of Capital Imp. Fund. The motion was seconded by Supervisor Alanis and vote carried.

Item No. 8: DISCUSSION AND ACTION ON PURCHASING LIFT STATION PUMPS: the pump was taken to Lewis to get repaired, was advised that the cost would be similar to purchasing a new one. Earlier this week Mr. Trapp approved an order to be placed from Zone Industries for a 20 HP pump in the amount of \$18,353.33. Supervisor Alanis made the motion to replenish the pumps needed (3HP and 7.5 pump), over a several of months The motion was seconded by Supervisor Machen and vote carried.

Item No. 9: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: the light on the water tower is out. Has received a quote to replace the entire flash guard beacon from Circle R Electric in the amount of \$16,192.56. We still have time before going this route.
- Sewer: none.
- Garbage: received the garbage truck from Doggett Freightliner.

Item No. 10: BUSINESS MANAGER REPORT:

- Aging Report: 27 accounts past due 0 – 31 days  
8 meters up for disconnection on 01/05/2026, 0 reconnection, 3 meters have no meter, 1 lessee, meter up for cancellation. Cancellation letter has been sent.

Item No. 11: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Vice President Hess made the motion to approve the transactions dated December 03, 2025 through January 06, 2026 as presented with the exception of Check No. 4846 for Ferris, Flinn Medina LLC in the amount of \$8,592.50, until they come in to give us an explanation. The motion was seconded by Supervisor Machen and vote carried.

Item No. 12: ADJOURN: meeting adjourned at 10:15 a.m..