

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, March 03, 2026 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DAVID ALANIS	SECRETARY
	SCOTT HESS	VICE PRESIDENT
	MARIO GARCIA	MEMBER
ALSO PRESENT:	VIRGINIA LOMAS	BUSINESS MANAGER/HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
	WILLIAM McCORMICK	ATTORNEY
ABSENT;	NEIL MACHEN	MEMBER
GUEST:	DONALD BRINKMAN	CSRS

Doug Trapp, President called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing February 03, 2026 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes as presented. The motion was seconded by Vice President Hess and the vote carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: DONALD BRINKMAN, CSRS | REGARDING POSSIBLE GRANTS: After discussion, Supervisor Alanis made the motion to submit a grant application with Texas Water Development Board Project Information Form, seeking a 4.1 million with a share of 70/30 for the water department, the deadline is March 06, 2026. We will be responsible for 30%. The motion was seconded by Vice President Hess and motion carried.

Item No. 4: DISCUSSION THE UPCOMING TCEQ VIOLATIONS: The board was provided with an email from TCEQ advising use that we have 3 TTHM violations pending. After discussion, Frank Vasquez, Port Superintendent was asked if it was possible to take samples coming in from North Alamo prior to coming into our storage tanks.

Item No. 5: REVIEW AND DISCUSSION THE PURCHASING POLICY: After review and discussion on the purchasing policy, it was to be rescheduled to next month's meeting.

Item No. 6: REVIEW AND CONSIDERATION THE BACKFLOW PREVENTION POLICY: After review and discussion of the backflow prevention policy, Secretary Alanis made the motion to accept and approve the policy as presented. The motion was seconded by Supervisor Garcia and motion carried.

Item No. 7: REVIEW AND DISCUSSION THE EMERGENCY PREPARENESS PLAN: After review and discussion of the Emergency Preparedness Plan, Vice President Hess made the motion to accept and approve the policy as presented. The motion was seconded by Supervisor Garcia and vote carried.

Item No. 8: REVIEW AND DISCUSSION TO UPDATE THE AUTHORIZED SIGNATORIES ON THE PNC BANK CD AND TO CONSIDER POTENTIAL CASH OUT AND/OR OTHER OPTIONS:

After discussion, Supervisor Garcia made the motion to remove the existing authorized signatory Ronald Mills and to consider and authorize Secretary Alanis and President Trapp to the signatories on the PNC Bank CD and to consider potential cash out and/or other options. The motion was seconded by Vice President Hess and vote carried.

Item No. 9: REVIEW AND CONSIDERATION OF THE CURRENT ANNUAL BUDGET AND POSSIBLE AMENDMENTS TO DESIGNATED ACCOUNTS: after review Supervisor Garcia made the motion to consider to have a special meeting, budget amendment/budget work shop FY 2026-2027. The motion was seconded by Vice President Hess and vote carried.

Item No. 10: DISCUSS THE WILLACY COUNTY NAVIGATION DISTRICT INVITATION TO THE SPECIAL MEETING REGARDING THE EMPLOYMENT OF THE NEW PORT DIRECTOR/GENERAL MANAGER: The board discussed the invitation to the special meeting regarding the employment of the new port director/general manager.

Item No. 11: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: met with Joel, City of Raymondville regarding the 2 in. lines
- Sewer: none
- Garbage: none

Item No. 12: BUSINESS MANAGER REPORT:

- Aging Report: 22 accounts past due over 61 days
1 meter up for disconnection | 1 letter to be sent

Item No. 13: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Garcia made the motion to approve the transactions dated February 04, 2026 through March 03, 2026 as presented The motion was seconded by Vice President Hess and vote carried.

Item No. 14: ADJOURN: meeting adjourned at 11:00 a.m..