

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, May 05, 2026 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DAVID ALANIS	SECRETARY
	SCOTT HESS	VICE PRESIDENT
	MARIO GARCIA	MEMBER
	NEIL MACHEN	MEMBER
ALSO PRESENT:	VIRGINIA LOMAS	BUSINESS MANAGER/HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
	WILLIAM McCORMICK	ATTORNEY

Doug Trapp, President called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing April 07, 2026 regular board meeting minutes, Supervisor Alanis made the motion to approve the minutes as presented. The motion was seconded by Vice President Hess and motion carried.

Vice President Hess made the motion to accept the April 28, 2026 workshop minutes as presented. The motion was seconded by Supervisor Machen and the vote carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: CONSIDERATION AND ADOPTION OF THE BOARD MEETING AGENDA PREPARATION POLICY: The proposed policy for agenda preparation based on the navigation districts policy was rewritten by McCormick, Attorney and discussed. After discussion of the board meeting agenda preparation policy, Vice President Hess made the motion to adopt the policy. Items for regular meeting must be submitted in writing by Tuesday at 12:00 pm preceding the monthly meeting, including signature. The General Manager and Board President establish agenda preparation for special meetings and can edit item descriptions for clarity. However, not to change the substance of the request. The decision must be consulted when adding emergency item or items within an hour of the meeting to ensure legal compliance, as the law regarding emergencies. The motion was seconded by Supervisor Alanis and vote carried.

Item No. 4: CONSIDERATION AND POSSIBLE ACTION TO DESIGNATE OSCAR MONTOYA AS AN AUTHORIZED SIGNATORY ON ALL PMPUD DISTRICT BANK ACCOUNTS: Supervisor Garcia made the motion to designate Oscar Montoya, General Manager as an authorized signatory on all PMPUD District Bank Accounts, ensuring three authorized signatories. All authorized signatories will need to re-sign with Community Bank at the next meeting. The motion was seconded by Supervisor Alanis and vote carried.

Item No. 5: DISCUSSION AND POSSIBLE ACTION TO APPROVE THE RENEWAL OF ELECTRIC RATES: The current electric bill has nearly doubled due to an expired contract. After discussion of the renewal of electric rates Supervisor Machen made the motion to authorize Oscar Montoya, General Manager to shop around for new electric rates, with the goal of negotiating the best possible rates by next month. The motion was seconded by Supervisor Alanis and vote carried.

Item No. 6: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Sewer:
- Water: samples were taken by TCEQ, with results pending within 2 – days. A concern exists regarding water sitting in a 12-inch, 25-mile line, potentially contributing to lower water quality numbers compared to North Alamo.
- Garbage: repairs was approved for \$717.00 after a cracked transmission was discovered, with an estimated completion in 2-3 weeks.

Item No. 7: GENERAL MANAGER REPORT:

- Aging Report: 5 accounts past due over 61 days,

Item No. 8: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Alanis made the motion to approve the transactions dated April 08, 2026 through May 05, 2026 as presented. The motion was seconded by Vice President Hess and vote carried.

Item No. 9: ADJOURN: meeting adjourned at 9:22 a.m..