



## Financial Assistance Policy

### Purpose:

IBC is committed to ensuring access to all interested CHWC candidates regardless of socioeconomic status or financial hardship. Eligible CHWC candidates with demonstrated financial need may [submit an application](#) to receive a 50% credit for the exam and practical skills evaluation application fee.

### Eligibility Criteria:

To qualify, candidates must:

- Be a **first time candidate** for the CHWC credentialing exam\*
- Have completed an IBC-approved CHWC training program
- Demonstrate financial hardship as described in the application\*\*
- Submit a fee assistance application at least **10 days prior** to submitting the CHWC exam application

*\*IBC will not waive retake fees. Financial assistance is for first time candidates only.*

*\*\*Financial hardship is not defined by income thresholds or a specific formula. Rather, IBC considers financial hardship to be contextual. Applicants must be able to clearly describe how applying for the CHWC credentialing exam will present a financial hardship.*

### Application Process

- CHWC candidates applying for fee assistance must complete a brief application form including a clear narrative describing financial need. Fee assistance applications must be submitted at least **10 days prior** to submitting the CHWC exam application to allow adequate review time.
- An IBC representative will review the application.
  - Candidates will be notified of the award decision within 7 business days of application submission.
  - If selected, a 50% credit toward the CHWC Certification Exam and Practical Skills Evaluation will be automatically applied when the candidate registers for the exam.

Follow this [link](#) to submit an application.