



Sunnyside Middle School
47-10 Barnett Avenue
Queens , NY 11104
Telephone (718)957-0295
Fax (718) 957-0297

Where the Falcons R.I.S.E.

Marisa Castello – Principal

Grading Policy School Year 26 ~ 27

Rationale for a Grading Policy: Grades are used as evaluative and descriptive tools that help communicate what students have learned. Grades provide feedback to students on their individual understanding of and progression through a subject.

Marking Periods and Report Cards:

Marking Period	Marking Period Begins	Marking Period Ends	Report Card Due Date
1 st	September 10, 2026	November 3, 2026	November 9 , 2026
2 nd	November 4, 2026	February 12, 2027	February 26, 2027
3 rd	February 22, 2027	June 9, 2027	June 18, 2027

**PTC will occur on September 23 (E) , November 12 (A & E), March 14(A & E), and May 12 (E)/Celebration.*

Report card grades will be a combination of assessments, projects, essays, quizzes, class work and homework. Students will receive final grades at the end of the year. The final grade is a holistic grade- the average grade across the 3 Marking Periods. Report cards will be issued three times each year, at the end of each marking period. **On the final report card for the 3rd marking period the inclusion of the final holistic grade will also be provided.**

How Courses will be graded:

- 35%: Summative Assessments (Essays, End of Unit Exams, Projects)
- 25%: Formative Assessments (Quiz, Exit tickets)
- 30% Classwork (Independent work that is completed in the school building under the supervision of a faculty member)
- 10%: Homework

ABSENCE: Students who miss assignments due to absences can submit missed work. Late work will only be accepted 10 school days after the work was assigned.



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Student not making adequate progress:

Promotion in doubt letters will be sent home to families whose children are at risk of failing one or more classes. Promotion in Doubt letters will be sent to families during the winter and spring for students who are at risk of being retained. Approximately one month before the end of each marking period, teachers will communicate with families regarding student progress for those students who are at-risk and provide updates on academic performance.

In addition, all families are encouraged to monitor their child's progress regularly through NYC DOE Grades, which is updated bi-weekly. Staying informed and maintaining communication with teachers will help ensure that students receive the support they need to be successful.

Numeric Scale

Percentage	Standards
92 ~ 100	Exceeding
83 ~ 91	Meeting
74 ~ 82	Approaching
65 ~ 73	Beginning
55 ~ 64	Not Meeting

Special Marks	
NX	Schools must award this mark when a student has a documented, extreme extenuating circumstance that prevents them from completing the course in its established timeframe (for example, surgery or death in the family). The student's family should provide the school with a brief letter explaining the circumstances that prevented the student from completing course requirements during that term. Students have until the end of the following term (not including summer) to complete the course. The school should create a detailed plan for the student that specifies the timeline and work necessary to earn a final



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	grade and credits. The school will award a final grade and credit using a transcript update. Schools must update previously awarded 'NX' grades with the final grade via transcript update.
NS	Schools have discretion in using this mark. An 'NS' has a numeric equivalent of 45, which is lower than the numeric equivalent of an 'F' (55). If schools choose to use this mark, it should be reserved for the most egregious situations where a student fails to attend a course and does not participate in any of the work from which a grade can be derived. Neither long-term absentees (LTA) nor students receiving hospital or medically-necessary instruction should be assigned an 'NS' mark.
NL	Schools must award this mark when a student enrolls in a course after it starts and may have missed assignments needed to generate a complete course grade for the given marking period. In this case, an 'NL' may be awarded since the student did not have the opportunity to demonstrate their proficiency in the course content. Students have until the end of the following term (not including summer) to complete the course. The school should create a detailed plan for the student that specifies the timeline and work necessary to earn a final grade and credits. The school will award a final grade and credit using a transcript update. Schools must update previously awarded 'NL' grades with the final grade via transcript update.