



## Roadside Facilities & WisDOT

### Quarterly Training Seminar

Thursday, February 18, 2021

**Seminar Hosted on Zoom**

**Check Your e-mail From ZOOM for the Link to Register  
You Must Register to Receive the Link to the seminar**

### DSPN RF SESSIONS

#### 8:30 – 9:00 – DSPN RF

- Welcome, Housekeeping, Webinar “Tips & Tricks” Celina/Pat
- Greetings from DSPN CEO Lisa
  - DSPN Policy Priorities 2021-2022
- Greetings from DSPN Director of Membership Jeff

9:00 – 9:15 Break

#### 9:15 – 10:00 – DSPN RF

- FY22 Annual Work Program Budget Building Pat/Susan/Joe
  - New Work Schedules – Effective FY22 Pat/Joe
- Invoicing Tips and Requests Susan
- Example of Adding Expense to a Work Order Susan/Pat
- Polling – Review Susan/Pat

10:00 – 10:15 Break

#### 10:15 – 11:00 – DSPN RF

- Equipment Inventory; Less Than \$500; Attachments; Updated Form Joe/Patrice
- New Inspection Reporting and Scoring Ranges Pat/Joe
- Corrective WO:
  - Poll Questions Patrice
  - Process and Flow Patrice
  - WO Examples Teresa
  - Poll Results Patrice
- Hanging Posters at Sites Teresa
- Basic Supply Needs and Backups Teresa

11:00 – 11:15 Break

#### 11:15 – 12:00 – DSPN RF

- Roadside Facilities Website Updates Celina
- Public Comments Update (Opinionator replacement) Celina
- FAMIS - Developing Systems (Wastewater Systems) Patrice
- FAMIS - Seasonal Sites Set-Up Patrice
- FAMIS – Future Project Process and Flow Joe

12:00 – 1:00 LUNCH BREAK

## **WisDOT SESSIONS**

### **1:00 – 2:00 – WisDOT**

- General Updates COVID Reminder/Awareness
  - COVID – Vaccines and Vaccine Survey
  - COVID – Compensation Continuation
  - Salary Analysis and Review

Dan

2:00 – 2:15 Break

### **2:15 – 2:45 - WisDOT**

- Rest Area Project Updates
- SWEF Updates
- Public Comments/Opinionator - An Update

### **2021 Quarterly Training Seminar Dates:**

- Thursday, February 18
- Thursday, May 20
- Thursday, August 19
- Thursday, November 18