

Safety Weight Enforcement Facilities



Annual Report



Fiscal Year 2009
(July 1, 2008 – June 30, 2009)



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Safety Weight Enforcement Facility Maintenance Program

Introduction

Wisconsin's thirteen Safety Weight Enforcement Facilities (SWEFs), operated by the Division of State Patrol, are provided with janitorial, maintenance and landscape services through the Safety Weight Enforcement Facility Maintenance (SWEFM) Program. Some limited snow removal is provided at three of the SWEFs. In fiscal year 2009, eight non-profit work centers and three for-profit private firms provided services to the SWEFs under individual contracts with WisDOT. RFW (Rehabilitation for Wisconsin) provides program management services for the SWEFM Program to WisDOT under a separate contract. Generally, custodial services are performed at SWEFs bi-monthly, weekly, semi-daily or daily depending on contract requirements. Mowing, landscape and maintenance services are provided on an as-needed basis.



Service providers and RFW work cooperatively with WisDOT and State Patrol staff to ensure proper care of facilities and grounds. Service providers respond to SWEF staff inquiries and requests that can be met under their contract limitations. RFW, through routine inspections and communication with SWEF staff, assures delivery of service that meets standards and conforms to contract specifications. RFW also identifies necessary capital improvements and assists WisDOT in writing specifications and identifying possible bidders for improvement projects. RFW writes and maintains the SWEFM operations and preventive maintenance manuals.

RFW's responsibilities under the SWEFM Program include the following:

- Contract Development and Compliance
- Annual Work Program Development and Implementation
- Quality Assurance of Custodial, Maintenance and Landscape Services
- Accounting and Record Keeping
- Service Provider Technical Support
- Project Management
- Communication and Recommendations Which Support Facility Management

This report summarizes the Program activities in the above categories during the State's Fiscal Year 2009 (July 1, 2008 - June 30, 2009).

Contract Development and Compliance

RFW developed specifications for all of the SWEF sites included in the Program. RFW worked with WisDOT Division of Business Management, Purchasing and the State Patrol central office and regions to ensure the specifications were complete. The specifications are reviewed on an annual basis and any discrepancy between the existing work specifications and the actual work performed is noted and discussed with both WisDOT



and the contracting service provider. RFW negotiates contract terms, prepares and sends contracts to service providers on behalf of WisDOT for review and signature.

Annual Work Program

RFW develops the Annual Work Program for the SWEFM Program sites. Wisconsin Department of Transportation adjusted the funding source for the Janitorial, Lawn Mowing and Snow Removal Services mid-way through FY 2008. The responsible department changed from the Division of State Patrol to the Division of Business Management Services. Fiscal year 2009 was the first full year with DBM as the funding source. The Division of State Patrol continues to be involved in site activity discussions.

The Beloit SWEF services were expanded to a full year's service. Service levels allow for daily (seven days per week) service for high use areas. A state holiday "no-service" schedule was enacted for the three frequently serviced sites: 16-Madison, 19-Beloit, and 21-Kenosha.



The Annual Work Program Summary for FY 2009 (Table 1) compares the budgeted amounts for FY 2009 and FY 2008 for each budget category. Nationwide unleaded fuel costs soared to record highs just over \$4.00 per gallon during the summer of 2008. Federal minimum wage increase dictated a 5-cent increase over the State's minimum wage of \$6.50. SWEF Budgets were impacted as a result. The base budget, before adding Beloit's full year and including the holiday service reduction at Kenosha and Madison, resulted in increased net funds of \$1,183 (0.82%) for Janitorial, Mowing and Snow Removal services. Table 1 illustrates the total funds allocated including Beloit SWEF services.

Landscape and Tree Maintenance services increased \$613 (23%) over FY 2008 due to more weed control (spraying) in landscape rock beds. Minor repair services projected to decrease a net of \$449 (.7%). Several sites required repairs and are described in "Project Management" of this report.

RFW works with each Program service provider and the Department to review the work specifications to ensure necessary services are performed to meet the needs of the SWEF building occupants. Contract language is reviewed for accuracy and drafted by RFW. Contract contacts were changed to reflect Division of Business Management's role in financing the Janitorial, Mowing and Snow Removal services.

Table 1: FY 2009 and FY 2008 Budgeted Annual Work Program Comparison

	FY 2009	FY 2008	Difference	Percent
Janitorial	\$142,223.76	\$121,650.82	\$20,572.94	16.91%
Mowing	\$24,601.00	\$24,219.84	\$381.16	1.57%
Snow Removal	\$7,462.70	\$4,177.30	\$3,285.40	78.65%
Janitorial, Mowing & Snow Removal Total	\$174,287.46	\$150,047.96	\$24,239.50	16.15%
Tree-Landscape Maintenance	\$3,319.94	\$2,707.04	\$612.90	22.64%
Minor Repairs (by Service Provider)	\$40,511.77	\$39,978.03	\$533.74	1.34%
Minor Repairs (by Professional Service Vendor-WisDOT Direct PO)	\$17,708.00	\$18,690.00	(\$982.00)	-5.25%
Landscaping & Minor Repairs Total	\$61,539.71	\$61,375.07	\$164.64	0.27%
Grand Total	\$235,827.17	\$211,423.03	\$24,404.14	11.54%

A detailed Annual Work Program is created for each individual site. This program provides the guidelines for the routine janitorial, mowing, snow removal (if applicable), landscape and minor repair activities. The Annual Work Program is a detailed document, which consists of work specifications, budget estimates, and cost analyses for each SWEF in the Program – contact RFW to request a copy of the complete Fiscal Year 2009 actual to budget information for each individual site.

Quality Assurance

RFW assures each facility meets or exceeds established standards for cleanliness, health and sanitation and projects a positive image of the State of Wisconsin. The implementation of a preventative maintenance program monitors facility mechanical system operations on a regular basis. Normal wear and tear can be noted and replacements, adjustments or modifications can be made before major breakdowns occur. The RFW field staff performs (at minimum) quarterly inspections of SWEF sites and reports the outcome of these inspections to WisDOT. The main areas inspected include the building, the restrooms/portable toilet and the grounds. Any noted deficiencies are reviewed by RFW with the service provider for resolution.

Category:	FY 2009	FY 2008
Building	98.91%	94.91%
Restrooms (Public)	99.41%	
Restrooms (Staff)	99.91%	97.18%
Grounds	99.46%	98.94%
Overall	99.42%	97.01%



During FY 2009, RFW field staff documented a total of 92 inspections. Additional site visits were made when RFW field staff was in the area. Site meetings were arranged to discuss site issues with State Patrol and service providers as necessary. During inspections, the areas not meeting standards were indicated on the report. “Public Restrooms” category was added in FY 2009 to differentiate between restrooms at the newer facilities. See Table 2 for a comparison of percentages that standards were met between FY 2009 and FY 2008. Overall, the standards were met at significantly higher levels in FY 2009 than in FY 2008.

Accounting and Record Keeping

RFW maintains comprehensive records for the program management services and program site maintenance services. Revenues and expenses are monitored on a monthly, quarterly, and annual basis throughout the State’s fiscal year. For Fiscal Year 2009, the SWEFM Program actual versus budgeted site services costs are summarized in Table 3. Actual costs were billed as they accrued monthly on a per cleaning, per mowing, per snow removal and time and material cost per landscape or repair project. Janitorial actual costs are slightly less than budgeted attributable to minor scheduling variations. Lawn mowing costs are less than budgeted. Snow removal costs for the Beloit, Kenosha and Madison SWEFs are less than budgeted. Service providers accounted for 70.25 hours of regular snow removal time. Only 1.25 hours of “on-call” snow removal hours were billed. Tree and Landscape Maintenance costs account for mainly



**Table 3: SWEFM Program
Actual to Budget Cost Summary
FY 2009 (July 1, 2008 - June 30, 2009)**

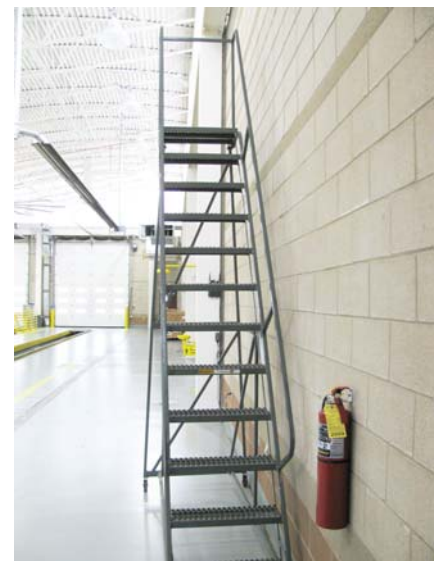
Project	Actual Costs	Budgeted Costs	Difference	% of Budget
Janitorial	\$141,696.16	\$142,223.76	(\$527.60)	99.63%
Lawn Mowing	\$18,370.16	\$24,601.00	(\$6,230.84)	74.67%
Snow Removal	\$2,267.69	\$7,462.70	(\$5,195.01)	30.39%
Janitorial, Mowing & Snow Removal Total	\$162,334.01	\$174,287.46	(\$11,953.45)	93.14%
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Tree & Landscape Maintenance	\$1,327.82	\$3,319.94	(\$1,992.12)	40.00%
Minor Repairs (performed by service provider)	\$32,536.41	\$40,511.77	(\$7,975.36)	80.31%
Minor Repairs (performed by Professional Vendors via WisDOT Direct PO)	\$18,297.00	\$17,708.00	\$589.00	103.33%
Landscaping & Minor Repairs Total	\$52,161.23	\$61,539.71	(\$9,378.48)	84.76%
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Grand Total	\$214,495.24	\$235,827.17	(\$21,331.93)	90.95%

weed abatement within the landscaped areas of the facilities. The Minor Repairs budget allows service providers to take action to provide preventative maintenance on facility mechanical systems; contract for necessary services such as septic pumping; provide supplies such as water softener salt, light bulbs; and perform simple repairs such as replacement of a storm door or minor painting. Repairs contracted directly by WisDOT are larger improvement projects and are discussed further under "Project Management" in this report.

Service Provider Support

RFW supports SWEFM service providers with information and assistance to assure service quality and customer satisfaction. Service providers may rely on RFW for assistance in problem solving on custodial, landscape and maintenance issues as well as budgeting and billing. RFW also assists service providers with information through inspection reports and oversight of preventative maintenance duties and recording. Preventative maintenance actions are recorded and filed into the RFW preventative maintenance database annually to assure provider compliance with the PM manual and to assure proper mechanical operation and longevity. RFW field inspections assure ongoing PM, custodial and landscape compliance by the service provider and identify problems and offer advice and assistance on an ongoing basis. When necessary, RFW will assist in finding professional vendors to perform services which are outside of the service providers' expertise and capacity to provide.

RFW issues hard-copy SWEFM Program operations manuals to the service providers as well as having the manuals on the RFW RAM and SWEFM website. Updates to manuals are posted on the website for downloading by service providers when notified of changes by RFW via e-mail. Service providers may also access pertinent janitorial and maintenance information in the "Ramifications" and "Nuts and Bolts" sections of the website.



RFW will also assist service providers with budget preparation and execution when needed. RFW performs budget oversight duties that assist providers with keeping budgets on target throughout the year.

Project Management

RFW provides assistance to WisDOT in coordinating site repair projects. RFW recommends projects, develops specifications, tracks progress and work with vendors to facilitate project completion. Several repair and upgrade projects were completed by professional service vendors through direct WisDOT purchase orders. Furnace and air conditioner units were replaced at 41-Abrams and 44-Coloma. Baseboard heating units were added to the public restrooms at 16-Madison. The site also received a fixed 6-foot laminated bench in the public lobby area at the request of State Patrol and truckers. WisDOT awarded the replacement of the underground LP gas tank at 22-Racine resulting from regulator location non-compliance and to provide a safer tank filling circumstance for LP delivery. The project will be completed during summer 2009.

See attached report "Projects Completed through WisDOT Direct Purchase Orders" to third party vendors on pages 10 - 13.

Service providers also coordinated special repair projects as budgets allowed under funds allocated for "unforeseen" work. RFW provided service providers assistance as needed. Some projects include:

- **11-Dickeyville** replacement of the carpet squares behind the counter, repairs to furnace and water heater components.
- **16-Madison** repair of exterior map cases to seal out moisture.
- **19-Beloit** installed new tempered insulated glass in south door, acquired anti-fatigue and entry walk-off mats.
- **21-Kenosha** maintenance crews coordinated overhead door seal and control repairs. Frequent holding tank pumping to avoid backups into the building.
- **22-Racine** replaced a storm door.
- **34-Wrightstown** repair of condensate drain and other building exterior fixtures.
- **44-Coloma** new foyer tile installed. Replaced storm door.
- **53-West Salem** painted east and west entries. Septic system was jetted with high pressure.
- **61-Hudson** installed anti-fatigue mat at the trooper's counter. Replaced exterior steel door.
- **63-Menomonie** repair and adjustments of locksets, repairs of track lighting system. Emergency replacement of well pressure tank due to failure.
- **71-Superior** maintenance team provided septic backup cleaning services several times during the year. Septic pumping is scheduled monthly at minimum.

Communications

RFW communicates regularly with service providers, WisDOT and State Patrol management through meetings, e-mails, on-site reviews and telephone conversations. Whether the subject matter is daily program service and management, budgeting or project planning, RFW strives to gain information from all parties in the SWEFM Program to recommend the most prudent changes or additions to the Program and for each individual SWEF site. Keeping all parties informed of changes whether programmatic or structural is a priority of the RFW management team.



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Actual to Budget Report

Safety Weight Enforcement Facility Maintenance Program

Fiscal Year 2009
(July 1, 2008 - June 30, 2009)

County/Site Name	Month Invoiced Thru		YTD Actual	Overall Budget	% of Overall Budget	Difference	
Grant 11--Dickeyville	Jun 2009	Janitorial Project Total:	\$5,668.00	\$5,668.00	100.00%	\$0.00	
		Mowing Project Total:	\$3,036.00	\$3,450.00	88.00%	(\$414.00)	
		Snow Removal Total:	\$0.00	\$0.00	#Num!	\$0.00	
	Project ID #: 0270-55-03		Janitorial/Mowing Project Total:	\$8,704.00	\$9,118.00	95.46%	(\$414.00)
			Landscape Project Total:	\$220.62	\$200.00	110.31%	\$20.62
			Minor Repair Project Total:	\$1,572.86	\$1,635.20	96.19%	(\$62.34)
	Project ID #: 1200-02-60		Landscape/Minor Repair Project Total:	\$1,793.48	\$1,835.20	97.73%	(\$41.72)
	Service Provider: Handishop Industries		Site Total:	\$10,497.48	\$10,953.20	95.84%	(\$455.72)
	Dane 16-Mad--Madison	Jun 2009	Janitorial Project Total:	\$12,703.50	\$12,703.50	100.00%	\$0.00
			Mowing Project Total:	\$493.92	\$555.66	88.89%	(\$61.74)
Snow Removal Total:			\$249.10	\$2,944.80	8.46%	(\$2,695.70)	
Project ID #: 0270-55-14			Janitorial/Mowing Project Total:	\$13,446.52	\$16,203.96	82.98%	(\$2,757.44)
			Landscape Project Total:	\$252.09	\$507.53	49.67%	(\$255.44)
			Minor Repair Project Total:	\$2,746.75	\$3,664.00	74.97%	(\$917.25)
Project ID #: 1002-02-64			Landscape/Minor Repair Project Total:	\$2,998.84	\$4,171.53	71.89%	(\$1,172.69)
Service Provider: VIP Services, Inc.			Site Total:	\$16,445.36	\$20,375.49	80.71%	(\$3,930.13)
Rock 19--Beloit		Jun 2009	Janitorial Project Total:	\$24,208.00	\$24,208.00	100.00%	\$0.00
			Mowing Project Total:	\$1,275.00	\$1,350.00	94.44%	(\$75.00)
	Snow Removal Total:		\$1,382.50	\$3,000.00	46.08%	(\$1,617.50)	
	Project ID #: 0270-55-19		Janitorial/Mowing Project Total:	\$26,865.50	\$28,558.00	94.07%	(\$1,692.50)
			Landscape Project Total:	\$0.00	\$0.00	#Num!	\$0.00
			Minor Repair Project Total:	\$2,693.37	\$3,595.00	74.92%	(\$901.63)
	Project ID #: 1002-02-60		Landscape/Minor Repair Project Total:	\$2,693.37	\$3,595.00	74.92%	(\$901.63)
	Service Provider: Action Clean		Site Total:	\$29,558.87	\$32,153.00	91.93%	(\$2,594.13)
	Kenosha 21--Kenosha	Jun 2009	Janitorial Project Total:	\$49,217.20	\$49,355.84	99.72%	(\$138.64)
			Mowing Project Total:	\$1,721.28	\$2,689.50	64.00%	(\$968.22)
Snow Removal Total:			\$636.09	\$1,517.90	41.91%	(\$881.81)	
Project ID #: 0270-55-21			Janitorial/Mowing Project Total:	\$51,574.57	\$53,563.24	96.29%	(\$1,988.67)
			Landscape Project Total:	\$293.58	\$375.13	78.26%	(\$81.55)
			Minor Repair Project Total:	\$10,964.34	\$11,088.22	98.88%	(\$123.88)
Project ID #: 1032-05-60			Landscape/Minor Repair Project Total:	\$11,257.92	\$11,463.35	98.21%	(\$205.43)
Service Provider: Kenosha Achievement Center Inc.			Site Total:	\$62,832.49	\$65,026.59	96.63%	(\$2,194.10)

Actual to Budget Report

Safety Weight Enforcement Facility Maintenance Program

Fiscal Year 2009
(July 1, 2008 - June 30, 2009)

County/Site Name	Month Invoiced Thru		YTD Actual	Overall Budget	% of Overall Budget	Difference
Racine 22--Racine	Jun 2009	Janitorial Project Total:	\$13,707.72	\$13,707.72	100.00%	\$0.00
		Mowing Project Total:	\$541.96	\$573.84	94.44%	(\$31.88)
		Snow Removal Total:	\$0.00	\$0.00	#Num!	\$0.00
Project ID #: 0270-55-22		Janitorial/Mowing Project Total:	\$14,249.68	\$14,281.56	99.78%	(\$31.88)
		Landscape Project Total:	\$43.94	\$58.58	75.01%	(\$14.64)
		Minor Repair Project Total:	\$1,468.58	\$2,131.48	68.90%	(\$662.90)
Project ID #: 1032-09-60		Landscape/Minor Repair Project Total:	\$1,512.52	\$2,190.06	69.06%	(\$677.54)
Service Provider: Kenosha Achievement Center Inc.		Site Total:	\$15,762.20	\$16,471.62	95.69%	(\$709.42)
Outagamie 34-hh--Wrightstown	Jun 2009	Janitorial Project Total:	\$6,639.10	\$6,639.10	100.00%	\$0.00
		Mowing Project Total:	\$385.00	\$550.00	70.00%	(\$165.00)
		Snow Removal Total:	\$0.00	\$0.00	#Num!	\$0.00
Project ID #: 0270-55-31		Janitorial/Mowing Project Total:	\$7,024.10	\$7,189.10	97.70%	(\$165.00)
		Landscape Project Total:	\$51.45	\$69.10	74.46%	(\$17.65)
		Minor Repair Project Total:	\$692.39	\$1,328.40	52.12%	(\$636.01)
Project ID #: 1130-11-60		Landscape/Minor Repair Project Total:	\$743.84	\$1,397.50	53.23%	(\$653.66)
Service Provider: Holiday House of Manitowoc, Inc.		Site Total:	\$7,767.94	\$8,586.60	90.47%	(\$818.66)
Manitowoc 35-n--Newton	Jun 2009	Janitorial Project Total:	\$1,976.00	\$1,976.00	100.00%	\$0.00
		Mowing Project Total:	\$1,575.00	\$1,575.00	100.00%	\$0.00
		Snow Removal Total:	\$0.00	\$0.00	#Num!	\$0.00
Project ID #: 0270-55-92		Janitorial/Mowing Project Total:	\$3,551.00	\$3,551.00	100.00%	\$0.00
		Landscape Project Total:	\$0.00	\$60.00	0.00%	(\$60.00)
		Minor Repair Project Total:	\$300.75	\$2,050.00	14.67%	(\$1,749.25)
Project ID #: 1224-08-60		Landscape/Minor Repair Project Total:	\$300.75	\$2,110.00	14.25%	(\$1,809.25)
Service Provider: T & L Services Division of Jatori, Inc.		Site Total:	\$3,851.75	\$5,661.00	68.04%	(\$1,809.25)
Oconto 41-pf--Abrams	Jun 2009	Janitorial Project Total:	\$3,707.52	\$4,016.48	92.31%	(\$308.96)
		Mowing Project Total:	\$1,365.00	\$1,890.00	72.22%	(\$525.00)
		Snow Removal Total:	\$0.00	\$0.00	#Num!	\$0.00
Project ID #: 0270-55-32		Janitorial/Mowing Project Total:	\$5,072.52	\$5,906.48	85.88%	(\$833.96)
		Landscape Project Total:	\$0.00	\$390.00	0.00%	(\$390.00)
		Minor Repair Project Total:	\$2,547.29	\$2,623.00	97.11%	(\$75.71)
Project ID #: 1152-04-60		Landscape/Minor Repair Project Total:	\$2,547.29	\$3,013.00	84.54%	(\$465.71)
Service Provider: Pfefferle Companies, Inc.		Site Total:	\$7,619.81	\$8,919.48	85.43%	(\$1,299.67)

Actual to Budget Report

Safety Weight Enforcement Facility Maintenance Program

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(July 1, 2008 - June 30, 2009)

County/Site Name	Month Invoiced Thru		YTD Actual	Overall Budget	% of Overall Budget	Difference	
Waushara 44--Coloma	Jun 2009	Janitorial Project Total:	\$4,080.00	\$4,160.00	98.08%	(\$80.00)	
		Mowing Project Total:	\$595.00	\$1,275.00	46.67%	(\$680.00)	
		Snow Removal Total:	\$0.00	\$0.00	#Num!	\$0.00	
	Project ID #: 0270-55-42		Janitorial/Mowing Project Total:	\$4,675.00	\$5,435.00	86.02%	(\$760.00)
			Landscape Project Total:	\$71.64	\$777.60	9.21%	(\$705.96)
			Minor Repair Project Total:	\$1,940.41	\$2,249.65	86.25%	(\$309.24)
	Project ID #: 1160-05-60		Landscape/Minor Repair Project Total:	\$2,012.05	\$3,027.25	66.46%	(\$1,015.20)
	Service Provider: Waushara Industries, Inc.		Site Total:	\$6,687.05	\$8,462.25	79.02%	(\$1,775.20)
	La Crosse 53--West Salem	Jun 2009	Janitorial Project Total:	\$5,668.00	\$5,668.00	100.00%	\$0.00
			Mowing Project Total:	\$2,760.00	\$2,898.00	95.24%	(\$138.00)
Snow Removal Total:			\$0.00	\$0.00	#Num!	\$0.00	
Project ID #: 0270-55-52			Janitorial/Mowing Project Total:	\$8,428.00	\$8,566.00	98.39%	(\$138.00)
			Landscape Project Total:	\$107.46	\$275.00	39.08%	(\$167.54)
			Minor Repair Project Total:	\$1,668.93	\$1,677.00	99.52%	(\$8.07)
Project ID #: 1071-01-68			Landscape/Minor Repair Project Total:	\$1,776.39	\$1,952.00	91.00%	(\$175.61)
Service Provider: Handishop Industries		Site Total:	\$10,204.39	\$10,518.00	97.02%	(\$313.61)	
St. Croix 61--Hudson		Jun 2009	Janitorial Project Total:	\$5,171.92	\$5,171.92	100.00%	\$0.00
			Mowing Project Total:	\$1,042.00	\$1,944.00	53.60%	(\$902.00)
	Snow Removal Total:		\$0.00	\$0.00	#Num!	\$0.00	
	Project ID #: 0270-55-61		Janitorial/Mowing Project Total:	\$6,213.92	\$7,115.92	87.32%	(\$902.00)
			Landscape Project Total:	\$107.54	\$187.00	57.51%	(\$79.46)
			Minor Repair Project Total:	\$941.26	\$2,282.00	41.25%	(\$1,340.74)
	Project ID #: 1020-07-69		Landscape/Minor Repair Project Total:	\$1,048.80	\$2,469.00	42.48%	(\$1,420.20)
	Service Provider: St. Croix Industries		Site Total:	\$7,262.72	\$9,584.92	75.77%	(\$2,322.20)
	Dunn 63--Menomonie	Jun 2009	Janitorial Project Total:	\$5,200.00	\$5,200.00	100.00%	\$0.00
			Mowing Project Total:	\$2,800.00	\$3,150.00	88.89%	(\$350.00)
Snow Removal Total:			\$0.00	\$0.00	#Num!	\$0.00	
Project ID #: 0270-55-60			Janitorial/Mowing Project Total:	\$8,000.00	\$8,350.00	95.81%	(\$350.00)
			Landscape Project Total:	\$22.00	\$200.00	11.00%	(\$178.00)
			Minor Repair Project Total:	\$3,362.70	\$3,383.26	99.39%	(\$20.56)
Project ID #: 1022-07-69			Landscape/Minor Repair Project Total:	\$3,384.70	\$3,583.26	94.46%	(\$198.56)
Service Provider: Indianhead Enterprises, Inc.		Site Total:	\$11,384.70	\$11,933.26	95.40%	(\$548.56)	

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County/Site Name	Month Invoiced Thru		YTD Actual	Overall Budget	% of Overall Budget	Difference
Douglas 71--Superior	Jun 2009	Janitorial Project Total:	\$3,749.20	\$3,749.20	100.00%	\$0.00
		Mowing Project Total:	\$780.00	\$2,700.00	28.89%	(\$1,920.00)
		Snow Removal Total:	\$0.00	\$0.00	#Num!	\$0.00
Project ID #: 0270-55-80		Janitorial/Mowing Project Total:	\$4,529.20	\$6,449.20	70.23%	(\$1,920.00)
		Landscape Project Total:	\$157.50	\$220.00	71.59%	(\$62.50)
		Minor Repair Project Total:	\$1,636.78	\$2,804.56	58.36%	(\$1,167.78)
Project ID #: 1190-42-71		Landscape/Minor Repair Project Total:	\$1,794.28	\$3,024.56	59.32%	(\$1,230.28)
Service Provider: Superior Vocations Center, Inc.		Site Total:	\$6,323.48	\$9,473.76	66.75%	(\$3,150.28)
Grand Totals:		Janitorial Project Total:	\$141,696.16	\$142,223.76	99.63%	(\$527.60)
		Mowing Project Total:	\$18,370.16	\$24,601.00	74.67%	(\$6,230.84)
		Snow Removal Total:	\$2,267.69	\$7,462.70	30.39%	(\$5,195.01)
		Janitorial/Mowing Project Total:	\$162,334.01	\$174,287.46	93.14%	(\$11,953.45)
		Landscape Project Total:	\$1,327.82	\$3,319.94	40.00%	(\$1,992.12)
		Minor Repair Project Total:	\$32,536.41	\$40,511.77	80.31%	(\$7,975.36)
		Landscape/Minor Repair Project Total:	\$33,864.23	\$43,831.71	77.26%	(\$9,967.48)
		Grand Total:	\$196,198.24	\$218,119.17	89.95%	(\$21,920.93)

Proposed Improvements through WisDOT Direct PO's

Fiscal Year 2009

Safety Weight Enforcement Facility Maintenance Program

Prepared by Rehabilitation For Wisconsin Inc.

Site: Madison 16-Mad **Landscape - Repair Proj ID:** 1002-02-64 **Landscape Rate:** \$14.87
Service Provider: VIP Services, Inc. **Minor Repair Rate:** \$32.95

RFW #	Project Description	Est Project \$	Final Project \$	Difference
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Professional Services

777	Baseboard Heating Unit in each RR 2/5/09: DOT PO issued to MetroPower, aka Carroll Electric, Janesville: install 1- 4' 1000W baseboard, 2 - 2' 375W baseboard heaters w/ built in thermostats wire to exist circuits (TRI 3442807)	\$965.00	\$965.00	
778	Guest Bench in lobby area 3/23/09 WisDOT PO issued: Fischl Construction to furnish and install fixed 6' laminate bench in 24/7 Lobby	\$743.00	\$743.00	
Site Total:		\$1,708.00	\$1,708.00	\$0.00

Site: Beloit 19 **Landscape - Repair Proj ID:** 1002-02-60 **Landscape Rate:** \$45.00
Service Provider: Action Clean **Minor Repair Rate:** \$20.00

RFW #	Project Description	Est Project \$	Final Project \$	Difference
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Minor Repairs

768	Pedi-mats for service counter areas Action Clean purchased 3-antifatigue and 5-plush olefin mats through existing purchase order	\$500.00	\$0.00	
Site Total:		\$500.00	\$0.00	\$500.00

Site: Racine 22 **Landscape - Repair Proj ID:** 1032-09-60 **Landscape Rate:** \$29.29
Service Provider: Kenosha Achievement Center Inc. **Minor Repair Rate:** \$29.29

RFW #	Project Description	Est Project \$	Final Project \$	Difference
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Professional Services

760	LP Tank Replacement PO: TRI 3448118 to AmeriGas Eagle Propane to remove and install 500-gal LP gas tank, bldg regulator, necessary pipework. Installation in process September 2009.	\$1,500.00	\$7,399.00	
Site Total:		\$1,500.00	\$7,399.00	(\$5,899.00)

Site: Abrams 41-pf **Landscape - Repair Proj ID:** 1152-04-60 **Landscape Rate:** \$35.00
Service Provider: Pfefferle Companies, Inc. **Minor Repair Rate:** \$38.00

RFW #	Project Description	Est Project \$	Final Project \$	Difference
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Proposed Improvements through WisDOT Direct PO's

Fiscal Year 2009

Safety Weight Enforcement Facility Maintenance Program

Prepared by Rehabilitation For Wisconsin Inc.

Professional Services

727	Furnace & AC Replacement	\$7,000.00		
	10/27/2008 Furnace & AC unit replace: PO issued 10/10/08 #TRI 3438413: Lebreck & Son Heat & Cool, Oconto for Payne 80,000 btu furnace, Payne 13-SEER 30,000 btu AC		\$4,125.00	
Site Total:		\$7,000.00	\$4,125.00	\$2,875.00

Site: Coloma 44 **Landscape - Repair Proj ID:** 1160-05-60 **Landscape Rate:** \$23.88
Service Provider: Waushara Industries, Inc. **Minor Repair Rate:** \$16.45

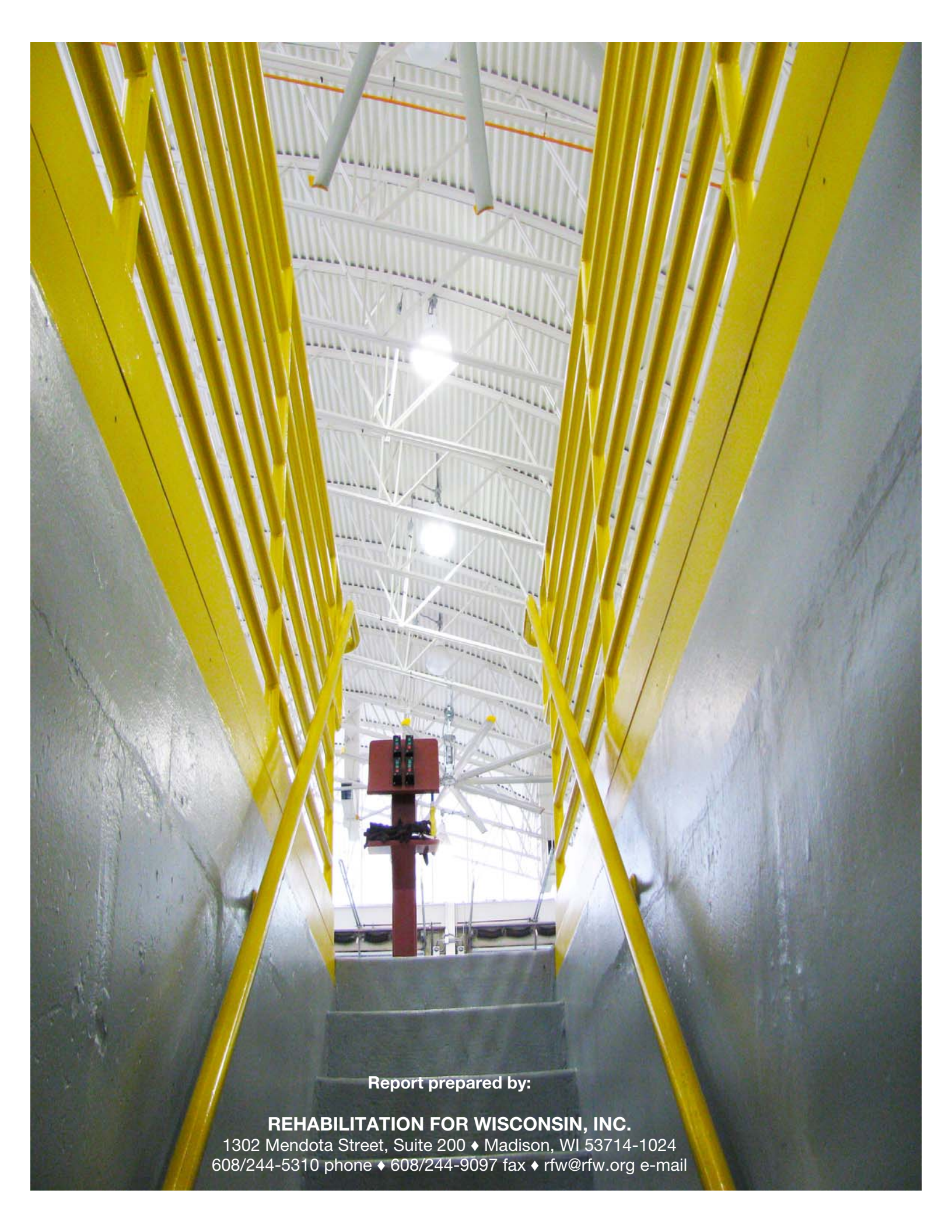
<u>RFW #</u>	<u>Project Description</u>	<u>Est Project \$</u>	<u>Final Project \$</u>	<u>Difference</u>
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Professional Services

770	Furnace & AC replacement	\$7,000.00		
	10/31/2008 Furnace & AC replace: PO Issued 9/18/08 #TRI 3437599 to Kerschner's Gas Service, Coloma for York 60,000 btu furnace, and York AC 13-Seer, 2 T, plus Change to add filter box		\$5,065.00	
Site Total:		\$7,000.00	\$5,065.00	\$1,935.00

	<u>Est Project \$</u>	<u>Final Project \$</u>	<u>Difference</u>
Grand Total:	\$17,708.00	\$18,297.00	\$589.00

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Report prepared by:

REHABILITATION FOR WISCONSIN, INC.

1302 Mendota Street, Suite 200 ♦ Madison, WI 53714-1024
608/244-5310 phone ♦ 608/244-9097 fax ♦ rfw@rfw.org e-mail