

# Merge PACS Prelim Workflow

Available tools in Viewer Toolbar:

**Prelim Comment** and **Prelim and Close**




## Step 1

Click the **Prelim Comment** button  to open the **Comment Viewer**.

Enter your preliminary findings in the **Comments** box. Click the **Flagged** box. Click **Add Comment** button.



## Step 2

Click the **Prelim and Close** button . This will close the study and change the status to **Preliminary** automatically.

The study will then move to the **Preliminary Exams – Need Overread** section on the **Unread Radiologist** worklist where it will be easy to locate in the morning for a Final read.

