



# Silver Oaks International School

OakHills Campus, Kommadi, Visakhapatnam

## Admissions Policy

### Rationale Behind the Admission Policy

Silver Oaks is driven by its mission to build a sustainable world by grooming young people who will be icons of civic and social justice, guided by their character and competence.

Since its inception in 2002, the school has upheld practices that intentionally develop these two pillars. Therefore, admissions into Silver Oaks are based not only on age and eligibility but also on alignment with the school's mission, vision, and educational philosophy.

Silver Oaks follows both the CBSE curriculum and the International Baccalaureate (IB) Primary Years Programme (PYP), offering a rich blend of national and international perspectives. The IB's consistent philosophy on teaching and learning emphasizes the development of the whole child and the cultivation of international mindedness.

### IB Philosophy and Learning Culture Orientation

*(Aligned with IB PSP 2014 – Standard B2: Resources and Support, Requirement 8)*

All prospective families are oriented into Silver Oaks' inquiry-driven learning culture. The school emphasizes transdisciplinary learning, concept-based understanding, and the development of approaches to learning (ATL) skills such as critical thinking, collaboration, communication, and self-management.

Parents are considered vital partners in this journey. They are expected to understand, support, and contribute to the inquiry process, thus fostering their child's holistic development.

### Admission Committee and Decision-Making Process

*(Aligned with IB PSP 2014 – Standard B1: Leadership and Structure, Requirement 5)*

The Admission Committee comprises the School Management, Head of School, Admission Manager, Heads of Wings, and the Pedagogical Leadership Team.

The final decision rests with the Head of School. Post interaction, decisions are usually communicated within one week unless further follow-up is needed.

## Admission Process

*(Standard B2: 7)*

- Application Window: Admissions are open primarily for Pre-Primary 1 (PP1) and Grade 1.
- Registration: Families must register online for a school tour via the official website [www.silveroaks.co.in](http://www.silveroaks.co.in).
- Age Eligibility (As on 1st June of Year of Joining):
  - PP1: 3.8 years or above
  - PP2: 4.8 years or above
  - Grade I: 5.8 years or above
  - ... (progressively increasing by one year for each subsequent grade)
- School Tour: Includes an overview presentation and interaction with school ambassadors.
- Application Submission: Applications must be completed with all documents:
  - Child's Birth Certificate
  - Transfer Certificate (if applicable)
  - Aadhar Cards of child and parents
  - Two passport-size photographs of the child and each parent

Only completed applications will be processed.

## Induction Programme & Personal Interactions

*(Aligned with IB PSP 2014 – Standard B2: Resources and Support, Requirement 7 & 9)*

- PP1: The child and parents meet the principal.
- Grade I and Above: Children undergo an induction to assess entry-level understanding.

## Purpose:

1. Record the learner's current abilities (not for selection or rejection).
2. Understand parents' alignment with the school's values and expectations.

## Confirmation of Admission

*(Aligned with IB PSP 2014 – Standard B1, Requirement 5; B2, Requirement 7)*

As the school has limited seats, applications are processed based on availability.

If applicants exceed capacity, a lottery system is used for selection. Upon selection, parents must complete the fee process within one week.

All induction records are retained to support student transitions, and relevant staff are informed to scaffold learning appropriately.

## Inclusion Policy Alignment

*(Aligned with IB PSP 2014 – Standard B2: Resources and Support, Requirement 9)*

Silver Oaks is committed to being inclusive. Children with special education needs (SEN) are considered case-by-case, based on the school's capacity to support them effectively.

Support mechanisms include:

- Special Educators
- Counsellors
- Teacher training in inclusive practices
- Consultation with external experts when needed

In situations where student needs exceed the school's available resources, alternate schools are suggested in the best interest of the child.

## Language Policy Alignment

*(Aligned with IB PSP 2014 – Standard C2: Written Curriculum, Requirement 7)*

English is the medium of instruction. Regional languages such as Hindi and Telugu are taught, along with Spanish as a foreign language option.

The school celebrates all home languages and encourages students to express themselves in diverse linguistic contexts, reinforcing respect for linguistic and cultural diversity.

### Assessment Policy Alignment

*(Aligned with IB PSP 2014 – Standard C2: Written Curriculum, Requirement 10)*

Assessment at Silver Oaks is continuous, formative, and learner-focused. It supports the diverse needs of learners while maintaining academic rigour.

The focus is on:

- Feedback and reflection
- Supporting student agency
- Tailoring interventions as per learner profiles

The Assessment, Inclusion, and Language policies collectively ensure that all admitted students are supported in their learning journey.

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### Conclusion

*(Aligned with IB PSP 2014 – Standard B1 and B2 overall)*

Silver Oaks thrives in the joy of learning. Admissions are thoughtfully designed to ensure fairness, transparency, and alignment with the school's capacity and the IB mission.

We believe in offering opportunities to those children whose learning needs, family aspirations, and values align with our mission to nurture citizens of character and competence.

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