

# ACADEMIC INTEGRITY POLICY

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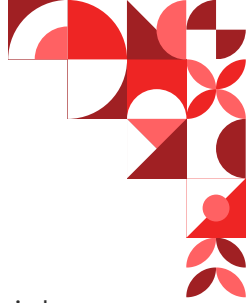
**Development of  
Academic Integrity Policy - Year - 2024  
Timeline - 6 months**

**Sources: PYP Principles to Practice,  
PSP 2020, National Education Policy (India)  
2020 and National Curriculum  
Framework (India) 2023**

**Review Committee:**

**Director education - Seetha Murty  
Head PYP - Sangeeta Pratti**





### School Mission Statement:

To integrate into teaching and learning, the goals for conservation and social justice; To develop civic virtues and emotional skills that can empower our acorns to be icons of personal and social change who will play leading roles in the transition to a sustainable future.



### Mission Statement:

The International Baccalaureate® aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

*Integrity is doing the right thing even when no one is watching.*

*C.S.Lewis*

### Philosophy of Academic integrity in Silver Oaks

Why is it important?

#### Character and Competence

Silver Oaks as an institution worked on building character before competence for the last 22 years.

We believe in nurturing the character through the learner profile, 7 Habits of Highly effective people, 12 cultures of the school, Gandhian principles and the CSR of the school. All these are woven into the learning fabric of the school.



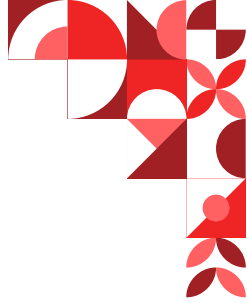
In the context of academic integrity policy

### IB Learner profile



### Cultures





### Culture to learn

Through the Culture to learn, the learning community makes connections between learning and living, by thinking, analyzing and reflecting on one's character and competence; by inquiring and constructing knowledge, skills and attitudes.

- Learning is for evolving as better human beings.
- It is for self development and for the development of the world.

### Culture to read

To read and comprehend and carry forward the message or instructions given in it.

Or act upon the knowledge in it.

### Culture to work

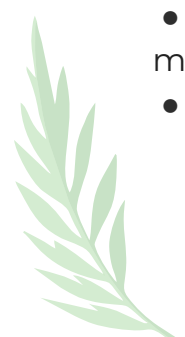
Culture to work, of the school aspires the community to plan and complete work in time; work without reminders and work independently and collaboratively.

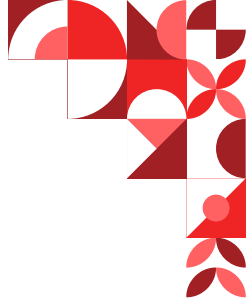
- Work means action.
- To complete work on time.
- To do work effectively and proactively.
- To explore one's abilities to do the work independently before seeking help.

### Culture to trust

Through the Culture to trust, students, teachers and parents learn to be balanced and honest; earn and repose trust, by being consistent in one's behaviour and interactions.

- Trust is earned through your consistent actions.
- Confide in teachers when in doubt.
- Accept your lapses and promise yourself to work on them.
- There could be peer pressure or negative influences or your own weakness to do wrong.
- Listen to your conscience more than peers.
- When in doubt, take parents and teachers into confidence.
- One wrong action can break a long time trust.
- Even when you are strong, temptations may weaken you to find easy ways or unfair methods to do your work or tests. Trust your strength more than your weakness.
- When trust is broken, it may lead to severe consequences and disciplinary measures.
- When trust is broken, it takes a long time to rebuild it.





### Culture to respect

- To respect learning of self and others.
- To respect the work done by others.
- To respect teaching and assessments as enablers.

### Culture to appreciate

Culture to appreciate aspires for the community to thank people, places, nature, sources and things for enriching our lives and give credit to and acknowledge people and sources

- To appreciate good work of others.
- To give credit when help is taken from others
- To cite the sources when they are used : whether they are people, books,internet sources or AI tools.

### Culture to collaborate

- Group learning helps in exchanging ideas and gathering new perspectives or learn from one another.
- Whenever group work is done, due credit is to be given to the whole group.
- When some group members do not contribute, either help them or encourage them as they may have various reasons for non-participation. Even after that, if they do not participate, inform them that their names may not be included in the credits. Or, specify the contribution done by them in the group activity.

### Rights and Responsibilities of the school community

While the school's philosophy is to develop academic integrity as a culture, it also has a policy to define actions which may have consequences and the same are defined in the policy.

**Rights:** All members of the learning community have a right to learn and read and ask for a safe and progressive learning environment.

**Duties:** It is the duty of all adults and students in the school to model a safe and proactive learning environment.





## What is good practice, misconduct and what actions are to be taken if there are transgressions

### Guidance for students and teachers:

Plagiarism	
Do	Don't
Trust the value of your own intellect	Don't have someone write an assignment for you or copy it from someone.
Undertake research honestly and appropriately credit others for their work.	Don't copy ideas, data, or exact wording without citing your source.
Do your own thinking and your own work. Actively seek teacher's feedback.	
In collaborative work, contribute to the learning of the group. Acknowledge work when done collaboratively	Don't submit a work done in collaboration with others as your individual work.

Malpractice [Cheating]	
Do	Don't
Demonstrate your own achievement. Prepare sufficiently for assessments. During peer or self correction, be honest and responsible.	Don't copy answers from another student. Don't ask another student to do your work for you. Don't engage in unfair practices during assessments. Don't fabricate results Don't use electronic or other devices during exams unless instructed to do so.
Be truthful.	Don't intentionally deceive
Do original work for each class.	Don't depend on ChatGpt or other AI tools to do your work for you.







Facilitating Academic Dishonesty	
Do	Don't
Showcase your own abilities.	Don't allow another student to copy your answers on assignments or exams.
Report violations of academic honesty.	
Keep assessment items/questions confidential.	Don't share assessment items/questions with others

**Consequences of actions when points mentioned in the 'do not' column are not followed**

- Disciplinary committee will discuss and recommend the actions to be taken.
- Parents will be informed and included in the discussions.
- Warnings, Suspensions, Disciplinary actions, or Rustication will be some of the severe implications based on the violation.

