



## NUMODATA Professional Services and Support Terms

These NUMODATA Professional Services and Support Terms ("**Professional Services and Support Terms**") together with Standard Terms apply to Customer's purchases of NUMODATA's Professional Services and form an integral part of contract between the Customer and NUMODATA.

1. DEFINITIONS. Capitalized expressions used in these Professional Services and Support Terms shall have the meanings respectively assigned to them herein or in the Standard Terms.
  - 1.1 "**Acceptance Test Protocol**" or "**ATP**" means the acceptance testing included in a SOW and described in Section 6 herein.
  - 1.2 "**NUMODATA**" means TC Acquisition Inc., or the direct or indirect Affiliate of TC Acquisition Inc. named on the NUMODATA quotation, order confirmation, invoice or other sales documents.
  - 1.3 "**Release**" or "**Solution Release**" means a version of Licensed Software products which allows activation of new features and capabilities.
  - 1.4 "**Response Time**" means the time from Customer submission of a support request to NUMODATA until the time NUMODATA responds to Customer (time used to log the problem and give an acknowledgment).
  - 1.5 "**Restore Time**" means the time from Customer submission of a support request to NUMODATA until the time NUMODATA provides a restoration (solution to go back to an operational state).
  - 1.6 "**Resolution Time**" means the time from Customer submission of a support request to NUMODATA until the time NUMODATA provides a Resolution for the Incident.
  - 1.7 "**Restore**" or "**Restoration**" means a condition where the applicable item is operational, possibly in a degraded mode, but a permanent Resolution to an incident has not yet been implemented. Restoration may take the form of a workaround or a service pack, which has been implemented to correct the defect partially and temporarily.
  - 1.8 "**Resolve**" or "**Resolution**" means that a permanent solution to the incident has been implemented to Customer's reasonable satisfaction. In any case, the Resolution will cause the applicable item to be operational.
  - 1.9 "**RMA**" means for return merchandise authorization.
  - 1.10 "**SLA**" means service level agreement and defines the type of service provided by NUMODATA in term of maintenance and support to Customer.
  - 1.11 "**Solution**" means a set of Licensed Software and Hardware from products, ASA platform entities, and customization sold to the Customer.
  - 1.12 "**Solution Release Upgrade**" means an upgrade to a new version of the Solution Release on the Customer environment.
  - 1.13 "**Statement of Work**" or "**SOW**" means a separate document signed by the Parties to the Agreement and described in Section 2.3 herein.
  - 1.14 "**Workaround**" means a temporary solution that NUMODATA has implemented to fix an incident, or enabled Customer to implement, so that the Solution is operational.

## 2. SUPPORT AND PROFESSIONAL SERVICES

- 2.1 If a support program is purchased by Customer, NUMODATA shall provide support to the extent set forth in the corresponding Support Program Specific Terms attached to these Professional Services and Support Terms as exhibits during the coverage period determined by invoice period or subsequent renewal notices. Performance of the support program is contingent on the Customer's system meeting the minimum requirements as specified in the Documentation, site specification, NUMODATA's offer specifications,



otherwise known as “dimensioning”, or any documentation that specifies prerequisites to be provided to NUMODATA for proper execution of the support program.

- 2.2 NUMODATA, or its subcontractors, shall provide Professional Services on a fixed fee or time and material basis, to the extent set forth in NUMODATA’s Sales Acknowledgement of each applicable Purchase Order of the Customer.
- 2.3 If required by the type of Professional Services to be performed by NUMODATA, the Parties may enter into a Statement of Work (“**SOW**”). SOW refers to the technical solution proposed by NUMODATA to Customer. Each SOW shall include a description of the scope of Professional Services to be provided and, where applicable, the resulting Work Product to be delivered, pricing for performance of these Professional Services, time frame for execution, acceptance conditions, and the responsibilities of the Customer. NUMODATA designs the SOW based on information received from the Customer prior to the performance of Professional Services. Customer acknowledges it has reviewed the SOW proposed and shall inform NUMODATA of any necessary modifications prior to signature. The Parties acknowledge that adjustments to the SOW may be necessary in the event of unforeseen circumstances or Customer’s inability to fulfill any of its responsibilities. Customer acknowledges that any changes to the planned SOW executed by the Parties that may become necessary or that may be requested by Customer are subject to NUMODATA’s written acceptance, the application of additional charges that will be invoiced separately and NUMODATA may delay or suspend the performance of Professional Services accordingly.
- 2.4 NUMODATA shall assign personnel of appropriate skills, qualification and experience to perform the Professional Services. The Professional Services dates shall be agreed by the Parties upon receipt of the Purchase Order and set forth in NUMODATA’s Sales Acknowledgement. Unless otherwise provided in a SOW, in no event shall the Professional Services completion dates be later than ninety (90) days following shipping of the Hardware Product and/or the Licensed Software. In the event NUMODATA cannot perform the Professional Services within such delay because of Customer’s default, namely but not limited to Customer’s failure to provide access to Customer’s site and/or to provide an appropriate site, then the Professional Services rendered up to that date shall be deemed accepted by Customer and NUMODATA shall issue an invoice for payment of the rendered Professional Services, the Hardware Product, the Licensed Software and the Support Program, as applicable. In addition, Customer shall support any additional costs incurred by NUMODATA resulting of NUMODATA’s incapacity to perform the Professional Services due to Customer’s default.
- 2.5 In those cases where the activities of NUMODATA or a responsibility of NUMODATA, called for by a schedule or otherwise, are dependent on an activity or responsibility of Customer, or is dependent on receiving information or approval from Customer, and the activity, responsibility, information or approval is not given or notified to NUMODATA by the scheduled date or time, then the activity or responsibility of NUMODATA may be delayed a corresponding amount of time and may result in an increase to the fees and expenses to be paid to NUMODATA.

### 3. CHANGE NOTICES

In the event the Parties agree to expand or change the scope of the project or pricing estimates, the Parties shall prepare and sign a change notice (“**Change Notice**”). No Change Notice shall be effective until signed by both Parties and NUMODATA reserves the right to refuse a Change Notice.



#### 4. ORDERS, DELIVERY, FEES AND PAYMENTS

- 4.1 Orders, fees and payments shall be subject to the NUMODATA's Sales Agreement and Standard Terms, as the case may be, available at <https://www.numodata.com/terms-conditions>.
- 4.2 NUMODATA shall invoice Customer in accordance with the pricing structure and payment terms as set forth in NUMODATA's quotation or each individual SOW for the Professional Services rendered to Customer, as the case may be. The invoice shall include an accounting of the hours performed, as applicable, and a description in reasonable detail, of the Professional Services performed.
- 4.3 Customer shall reimburse NUMODATA for pre-approved travel expenses and out-of-pocket costs necessary for the provision of the Professional Services.

#### 5. ACCEPTANCE

- 5.1 Professional Services or Work Products shall be deemed accepted upon their completion and will not require an Acceptance Test Protocol ("**ATP**") or any other acceptance mechanism/criteria, unless otherwise provided in a SOW. In such event, an ATP shall be performed in accordance with Section 6.2 below.
- 5.2 When Professional Services or Work Products are subject to acceptance testing, Professional Services or Work Product shall be deemed accepted by Customer upon delivery of signed ATP in accordance with Section 6.1 below and NUMODATA shall be entitled to invoice Customer for such Professional or Work Product according to the payment terms in the SOW or otherwise under this Agreement. Acceptance shall not waive any other rights or remedies of Customer under the Agreement.

#### 6. ACCEPTANCE TEST PROTOCOL

- 6.1 When Professional Services or Work Products are subject to acceptance testing in accordance with Sections 5.1 or 5.2 above, the ATP shall be set forth in a SOW. The ATP performed by NUMODATA shall demonstrate that the Professional Service or Work Product materially conforms to the specifications agreed by the Parties in the SOW and following the completion, Customer shall provide a written certification to NUMODATA by signing the ATP.
- 6.2 Upon the completion of any Professional Service or Work Product requiring an ATP, NUMODATA shall notify Customer readiness for the ATP. Commencing upon such notification, NUMODATA shall have a mutually agreed period to conduct the ATP ("**Acceptance Period**") in the presence of a Customer's representative, if prior requested by the Customer. Upon successful completion, Customer shall provide the signed ATP to NUMODATA. In the event Customer determines the Professional Service or Work Product does not materially meet the specifications agreed by the Parties in the SOW, notwithstanding any provision in the Agreement to the contrary, NUMODATA shall correct the situation, at no cost to Customer, within a time period agreed to by the Parties and reperform the ATP per this Section.
- 6.3 A deemed acceptance of the Professional Services and/or Work Products will be declared in the following cases:
- Customer uses the Professional Services and/or Work Products prior the acceptance testing phase;

- Customer does not raise any issue or concern within five (5) business days from the date the ATP signed;
- Customer does not comply with the pre-requisites, as described by NUMODATA, necessary for the performance of the acceptance testing, within ten (10) calendar days after the receipt the signed ATP by NUMODATA);
- Unless otherwise agreed and defined in NUMODATA invoicing conditions, invoicing as well as maintenance period will be triggered following this deemed acceptance milestone.

6.4 Acceptance of Licensed Software and Hardware Product. The Licensed Software shall be deemed accepted upon delivery (including electronic delivery) by NUMODATA, or its Affiliate; and the Hardware Product shall be deemed accepted upon shipment by NUMODATA, or its Affiliate, unless otherwise agreed by the Parties in a SOW which includes acceptance conditions, including but not limited to, an ATP, as the case may be. Notwithstanding anything else to the contrary herein or in a SOW or ATP, the Licensed Software and the Hardware Product shall also be deemed accepted immediately if Customer starts using the Licensed Software or the Hardware Product in a production environment.

## **7. LIMITED WARRANTIES AND DISCLAIMER**

7.1 NUMODATA warrants that the provision of Professional Services under these Professional Services and Support Terms will be provided in a professional and workmanlike manner and, if applicable, the Work Product shall comply with these Professional Services and Support Terms and the requirements set forth in the SOW. If a breach of the warranty set forth in this Section 7.1 occurs, Customer's sole and exclusive remedy is that NUMODATA will correct the errors in the Work Product and/or re-perform the Professional Services, provided NUMODATA is notified in writing within the period of sixty (60) calendar days following completion of the Professional Services and/or delivery of the Work Product according to Sections 5 and 6.

7.2 Except as specifically provided in these Professional Services and Support Terms, the Professional Services, Work Products, the NUMODATA Products and all materials, content, and other Intellectual Property provided hereunder by the applicable Party is provided "as-is" without any express or implied warranties of any kind. NUMODATA makes no representations and extends no warranties of any kind (other than those set forth in Section 7.1), and assumes no responsibility or liability with respect to (i) the use, sufficiency or accuracy of the Professional Services or Work Product, (ii) any network delay, outage, interruption or malfunction, which may occur in the Customers' network as a consequence of any Professional Services, work or testing done by NUMODATA or its subcontractors and as mandated by the Customer; (iii) any Third Party Hardware and Third Party Software. THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF COMPATIBILITY, SECURITY, ACCURACY, FUNCTIONNALITY, NON-INFRINGEMENT, MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE, EVEN IF NUMODATA HAS BEEN MADE AWARE OF SUCH PURPOSE, AND THE WARRANTY AGAINST INFRINGEMENT OF PATENTS OR OTHER INTELLECTUAL PROPERTY RIGHTS.

7.3 The warranty shall be null and void if the Work Product has been tampered with, patched, fixed, or worked upon by unauthorized individuals or non-NUMODATA personnel.

## **8. INTELLECTUAL PROPERTY**



8.1 NUMODATA shall retain all Intellectual Property in or related to the performance of Professional Services and Work Products under these Professional Services and Support Terms, and any Intellectual Property that could result from any alterations, attachments and improvements made to them by either party. Customer agrees that all Work Product and all other deliverables which are made, created, developed, written or reduced to practice in any form, at any stage of creation and on any medium by NUMODATA or its subcontractors resulting from the Professional Services shall be the sole and exclusive property of NUMODATA.

8.2 Notwithstanding any other provision in these Professional Services and Support Terms or in the Agreement, NUMODATA is not transferring or granting to Customer any right, title, or interest in or to (or granting to Customer any license or other permission in or to) the NUMODATA Products as a result of the Professional Services. The sole exception to the foregoing reservation of rights is that NUMODATA hereby grants Customer a limited, nonexclusive, non-transferable license (that shall automatically terminate upon the termination or expiration of this Agreement), under any rights owned by NUMODATA, to use the NUMODATA Products solely as instructed by NUMODATA subject further to the terms and conditions of this Agreement.

## **9. INDEPENDENT CONTRACTOR**

NUMODATA and Customer expressly recognize and agree that the personnel to be provided hereunder will be deemed independent contractors and that Customer shall have no right to control or direct them in such manner and detail so as to adversely affect the independent contractor status of NUMODATA. These Professional Services and Support Terms and the Agreement shall not constitute or be construed as a partnership, employer-employee relationship or agency agreement between the Parties hereto, and neither of the Parties hereto nor any of their employees or agents shall have the power or authority to bind or obligate the other Party in any respect. NUMODATA shall not have the right or authority to assume or create any obligations or to make any representations, warranties, or commitments on behalf of the Customer, whether express or implied, or to bind in any respect whatsoever the Customer. NUMODATA shall have the right to enter into agreements with other clients to perform similar services provided such agreements do not adversely impact NUMODATA's performance under these Professional Services and Support Terms and the Agreement.

## **10. NON-SOLICITATION**

Customer shall not, directly or indirectly, employ or recruit for employment any NUMODATA employees who worked on the Professional Services during the term of this Agreement and for one (1) year thereafter without prior written consent of NUMODATA. In the event an employee is hired without prior written consent during the time period specified in this Section, Customer shall pay NUMODATA an amount equal to (one hundred percent) 100% of the annual salary of the employee as liquidated damages, not as a penalty, for expenses associated with replacing and training a new employee.

## **11. SURVIVAL**

The provisions of Section 7 (Limited Warranties and Disclaimer), Section 8 (Intellectual Property), this Section 11 (Survival) and Section 12 (Incorporated Terms) of these Professional Services and Support Terms will survive the termination or expiration of the Agreement. All other Sections that by their sense and context are intended to survive the execution, delivery, performance and termination of the Agreement, will survive and continue in effect.



## **12. INCORPORATED TERMS**

Unless otherwise agreed by the Parties, the terms and conditions of the Standard Terms are incorporated herein by reference as well as the following exhibit(s):

- EXHIBIT A – NUMODATA Adaptive Service Assurance Support Program



## EXHIBIT A

### NUMODATA Adaptive Service Assurance Support Program (“ASA Support Program Specific Terms”)

If the NUMODATA Adaptive Service Assurance Support Program is purchased by Customer, this Exhibit A forms an integral part of the NUMODATA Professional Services and Support Terms.

#### 1. SUPPORT TERM

Support Term. For purposes of these ASA Support Program Specific Terms and subject to NUMODATA’s rights to terminate or discontinue the NUMODATA Support Program, NUMODATA shall provide the NUMODATA Support Program for an initial term of twelve (12) months from (i) the date NUMODATA delivers the initial Release of the Licensed Software; or (ii) the date of acceptance to the extent applicable (“**Initial Support Term**”). Thereafter, the term may be renewed for an additional twelve (12) month period (each, a “**Renewal Support Term**”) if agreed by the Parties. The Initial Support Term and Renewal Support Term shall together be deemed to be the “**Support Term**”.

#### 2. NUMODATA SUPPORT

##### 2.1 Support Services

##### 2.1.1 Technical Assistance consists of:

- (a) Assistance on the use and operation of the customer’s NUMODATA Solution and access to the NUMODATA Support Portal; and
- (b) Service Restoration and incident Resolution
  - Licensed Software incidents shall be Restored either by a Workaround or a service pack.
  - Hardware incident Restoration may require repair or exchange of the defective equipment.

Technical Assistance Center (TAC) availability is based upon the contracted service level.

##### **Support – Advanced and Basic**

5 days/week (from Monday to Friday), 8 hours/day – 8 a.m. to 5 p.m. Customer Local Time (excluding public holidays)

##### **Support – Premium**

7 days/week 24 hours/day – 365 days/year – For service restoration and first level investigation of customer Critical (Severity P1) events. On-site intervention for hardware repair is not included.

24/7 support is available as an option for Advanced Support

Administration and Supervision activities are not included in the 24/7 Support option. The 24/7 Support option applies to existing infrastructure under maintenance. Issues related to changes

or new additions to existing systems will be managed in working hours by the Customer Engineer.

**2.1.2 Software Assurance.** Releases are maintained during one (1) year with- Service Packs containing bug fixes applied only to the most current Solution Release and three (3) versions previous to the current version. Once an NUMODATA Solution is declared End of Life (EOL) no new Releases are delivered for installation or upgrade. Ongoing support will be provided via Service Pack delivery until the End of Maintenance (EOM) date.

Updated Documentation and Release notes will highlight the modifications for each delivered update and will be made available in electronic format via a secure FTP location.

Solution Release Upgrade delivery and support are provided with Premium support and are optional with Advanced and Basic support. However, a Release is no longer maintained after one year and a Solution Release Upgrade option must be purchased.

Solution Release Upgrades are mandatory for NUMODATA solutions that include cloud-native components deployed on a Kubernetes infrastructure.

**2.1.3 Hardware Assurance.** Service on Hardware Product purchased by the Customer will be based upon the contracted service level.

**NUMODATA-manufactured Hardware Product.** Service on NUMODATA-manufactured Hardware Product is limited to 5 years from end of life declaration (Last Time Buy notification).

**Third Party or commercial off-the-shelf ("COTS") Hardware Product in an NUMODATA solution.** Depending on the type of Hardware Product, Service on Third Party or COTS Hardware Product is limited to the lessor of: a) 5 years from acceptance; or (b) 2 years from end of life declaration (Last Time Buy notification).

In any case, NUMODATA and the Customer shall have the option to provide and procure, respectively, a non-standard service as separately agreed to by both Parties in writing.

#### **Support – Advanced and Basic**

Hardware Repair – Warranty coverage (unless specifically excluded from the offered support plan). Faulty hardware is sent to NUMODATA on an RMA, repaired or replaced and shipped to Customer within fifteen (15) Business Days from NUMODATA receipt, except for external switches (OTAUs and MOTAUs).

#### **Support – Premium**

Hardware Advanced Replacement – Next Business Day Shipment of Replacement units\*. Next Business Day Shipment can only be guaranteed in certain countries and regions; in some areas of the world shipment time will be best effort. Faulty hardware is sent to NUMODATA on an RMA. (\*Available for Fiber Monitoring solutions products upon request and subject to additional charges)



For specific Fiber Monitoring deployments an optional support plan is available with no Hardware Assurance beyond the standard Hardware warranty (per NUMODATA Hardware Products Terms).

Shipment of the Hardware towards the Customer site is under NUMODATA responsibility on a DAP basis (Incoterm® 2020). Customer is responsible for customs clearance to its premises. Shipment of faulty Hardware back to NUMODATA is under Customer responsibility on a DAP basis (Incoterm 2020) and export documents are to be provided by Customer after NUMODATA logistic team acceptance. NUMODATA and Customer will make all the reasonable efforts to quickly provide the documents and information needed for the shipment and the customs clearance of the Hardware.

On-site Intervention -- Incidents that require replacement of an internal spare part on an NUMODATA-provided Server unit (ex: capture board, RAM module, network board, system board, etc.), NUMODATA will schedule and ensure an on-site intervention, then will remotely ensure a full system verification to validate the on-site intervention

Incidents opened due to the following reasons are excluded from maintenance conditions and are subject to separate invoicing:

- Abnormal use (breaking, operator error),
- External or accidental events (lightning, defective energy source, connection to external equipment not specified in the user manual, defective ventilation),
- Attempts to repair, adjunctions or modifications by personnel not authorized by NUMODATA.

#### **2.1.4 Administration Service**

Administration Service is included in Premium, and optional in Advanced support. Administration Service is not available for the Basic support; Certification Training should be purchased and completed for the Customer or NUMODATA Partner to self-ensure this activity.

The objective of this service is to monitor and administer the NUMODATA Solution in order to ensure optimal use by Customer local operations.

The Administration Service is performed:

- Remotely for Advanced support
- Locally for Premium support

Administration Service does not cover installation and configuration of new solution/process flow. These will be handled as a new project, under terms of a Statement of Work (SOW) agreed by the Parties, and with a dedicated NUMODATA resource to ensure correct dimensioning, validation, installation. NUMODATA assures monitoring solution results availability at more than 95%, excluding missed results due to Customer responsibility, such as electrical issue on site, no or missing traffic sent toward probes, pre-requisites and Customer obligation not respected, etc.

Administration Service may not be available for all products or deployments.

#### **2.1.5 Resolution Timeframes and Performance Requirements**

PERFORMANCE REQUIREMENTS*					
SERVICE LEVEL AGREEMENT		CRITICAL (P1)	MAJOR (P2)	MINOR (P3)	ASSISTANCE/ REQUEST (P4)
PREMIUM	Respond	1 hour	1 hour	1 hour	1 hour
	Restore*	24 hours	2 days	N/A	N/A
	Resolve	30 days	30 days	180 days	Service Pack
ADVANCED	Respond	1 hour	1 hour	3 hours	1 day
	Restore*	2 days	5 days	N/A	N/A
	Resolve	30 days	30 days	180 days	Service Pack
BASIC	Respond	4 hours	1 day	3 days	3 days
	Restore*	4 days	10 days	N/A	N/A
	Resolve	60 days	60 days	Service Pack	Service Pack

\* Hour = Clock Hour

\* Day = Business Day

(\*) In the case of a Hardware Incident, Restoration time corresponds to the definition of an action plan, and provision of a shipment or return reference, depending on the NUMODATA maintenance plan. For a Server, Restoration time corresponds to provision of a service call reference.

Hardware repair and/or replacement SLAs are defined as per below according to the class of service (Hardware Restoration scenarios are as defined in section 2.1.3):

Repair (RMA)	<b>Severity</b>	<b>BASIC</b>	<b>ADVANCED</b>	<b>PREMIUM</b>
	P1	3 days **	2 days **	1 days **
	P2	4 days **	3 days **	1 days **
	P3, P4	n/a	n/a	n/a
	(**) Canadian Business Day (Monday to Friday)			
Advanced Replacement	<b>Severity</b>	<b>BASIC</b>	<b>ADVANCED</b>	<b>PREMIUM</b>
	P1	n/a	n/a	1 days **
	P2	n/a	n/a	1 days **
	P3, P4	n/a	n/a	n/a
	(**) Canadian Business Day (Monday to Friday)			

On-site intervention	Severity	BASIC	ADVANCED	PREMIUM
	P1	5 days ***	2 days ***	Next Business Day
	P2	10 days ***	5 days ***	3 days ***
	P3, P4	n/a	n/a	n/a
(***) Local Business Day				

The Restoration time can be suspended according to one of the following conditions:

- An on-site intervention is required and NUMODATA is not authorized to access the site
- NUMODATA needs information and Customer does not respond to the information request
- In case of Hardware replacement (advanced replacement or RMA), shipment transit time to and from customer site, repair time and customs clearance interval are not included in the Restore

Time

- In case of on-site intervention done by Customer (agreed by both parties), the time Customer takes to perform the operation is not included in the restoration time

The service Restoration may be partial: The Incident is not considered as restored but the severity can be modified to the lower level (critical to major or minor for example). In this case, the new severity SLA is applied. The severity change shall be notified to Customer by NUMODATA.

ESCALATION LEVEL	
CRITICAL (P1)	Critical business impact on customer operations
MAJOR (P2)	Major impact on customer operations
MINOR (P3)	Minor issue, resolved in next maintenance release
ASSISTANCE / REQUEST (P4)	General product use or configuration questions

**2.2 Support** does not include on-site support, operating supplies or accessories, application engineering support or support of Third Party Products, applications written by Customer, or noncurrent Solution Releases of the Licensed Software. Further, NUMODATA shall have no obligation to provide NUMODATA Support due to:

- a) Problems that do not arise out of a failure of the Licensed Software to conform in any material respect to its related Documentation;
- b) Licensed Software that has been altered, damaged, modified or incorporated with or into other software except as performed or authorized in writing by NUMODATA;
- c) Errors caused by the negligence, abuse or misapplication, attempt to maintain the Licensed Software or use of the Licensed Software other than as set forth in the NUMODATA Support Program, by Customer or any Third Party; or
- d) Failure of associated computer equipment not maintained or supplied by NUMODATA.

## **2.3 CUSTOMER OBLIGATIONS**

To ensure any of the above levels of support, the following pre-requisites must be respected:

- Provide a permanent 1Mbit/s remote and dedicated network connection to the NUMODATA Solution to perform remote support activities (investigations, files transfers, software updates, etc....)
- Assist NUMODATA support personnel in providing remedial corrective action, if needed
- Notify NUMODATA of any major network changes that could affect the NUMODATA Solution
- An Administration Server shall be connected locally with all NUMODATA Equipment
- A SMTP relay server to send alarms and automatic reports by e-mail to the Certified Administrator
- Provide NUMODATA with a complete description of the network topology and architecture of each Site
- Appoint a System Manager and Alternate; this point of contact shall act as primary contact between Parties for all technical communications

## **3. FEES AND EXPENSES**

- 3.1** Within thirty (30) calendar days from NUMODATA's shipment of the Licensed Software to Customer, Customer shall pay NUMODATA the Initial Support Term fee for the NUMODATA Support provided during the Initial Support Term.
- 3.2** For each Renewal Support Term, NUMODATA will invoice Customer the applicable NUMODATA Support fee in advance and Customer shall pay the fee within thirty (30) calendar days from the date of the invoice. Additional products purchased during the Support Term will be added to the main support plan at the same service level and will be billed for the annual service cost for the items purchased. At the annual renewal of the main support plan, the renewal date of the additional products purchased will be synchronized to the main support plan. Accordingly, the cost of any overlap of service due to additional purchases will be credited against the annual renewal cost for the main support plan.
- 3.3** If NUMODATA provides additional support not required by this NUMODATA Support Program or Addendum, NUMODATA will bill, and Customer will pay the cost of such additional support at the NUMODATA then current time and materials rate within thirty (30) calendar days from the date of the NUMODATA invoice. In addition, if NUMODATA incurs expenses (namely travel and living expenses) in its performance of the NUMODATA Support, NUMODATA shall bill Customer for the expenses on a monthly basis and Customer shall reimburse NUMODATA for the expenses invoiced within thirty (30) calendar days from the date of the invoice.
- 3.4** If Customer fails to return a Hardware Product that was replaced under the Support – Premium Advanced Replacement service within thirty (30) calendar days from Customer's receipt of the Replacement unit, Customer will pay the cost of the Hardware Product at actual list price within thirty (30) calendar days from the date of the NUMODATA invoice.
- 3.5** If Customer fails to pay the fees for the NUMODATA Support when due, NUMODATA shall have no further obligation to continue to provide NUMODATA Support following the date such payment was due.
- 3.6** Following a lapse in support coverage, Customer can request to have Licensed Software and Hardware Product put back under an NUMODATA Support Program within a 90-day period. NUMODATA will require the



contract to be paid in arrears. Beyond ninety (90) calendar days, penalties or additional service charges may also apply, at NUMODATA's sole discretion.