

SNOOZING ITEMS

“I’ve run out of an ingredient. How do I take it off the menu?”

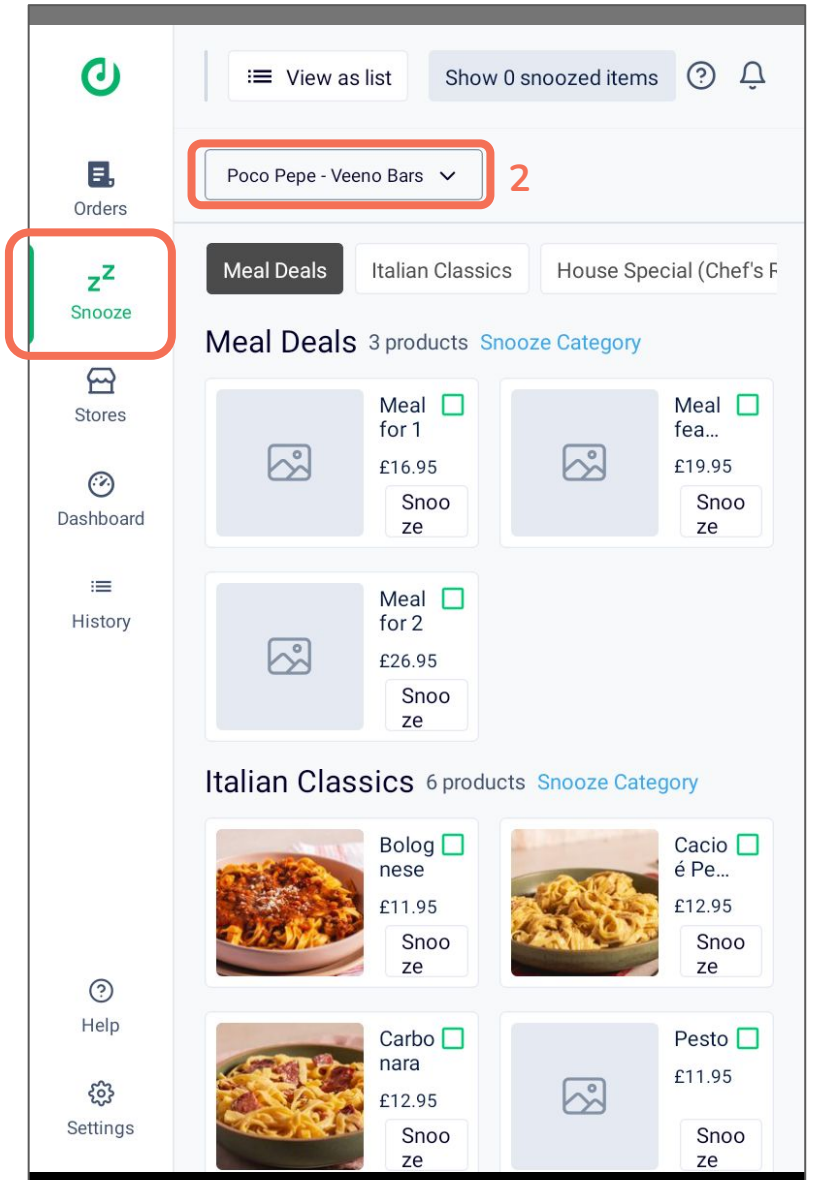
The Snooze function on Deliverect allows you to remove an item from your menus when you are out of stock.

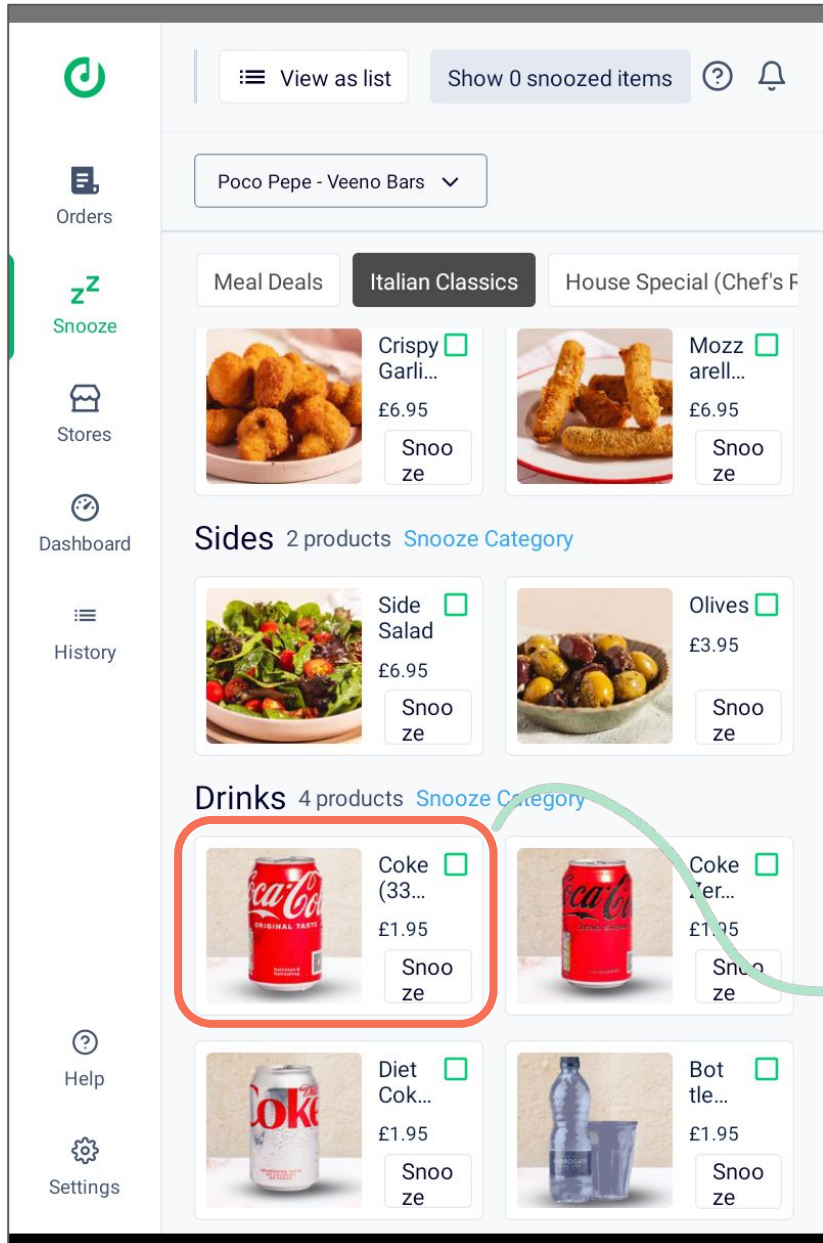
It’s important you stay ahead of stock shortages and snooze items just before you run out, so you don’t have to cancel an order.

CANCELLED ORDERS ARE THE MOST PUNISHED ACTION ON THE DELIVERY PLATFORMS AS IT ALWAYS REFLECTS BADLY ON THE DELIVERY COMPANIES

To snooze an item...

1. Select the Deliverect Snooze tab on the left hand side
2. Select the correct menu from the drop down at top
3. You have to do the following for every menu the missing ingredient is on





Next...

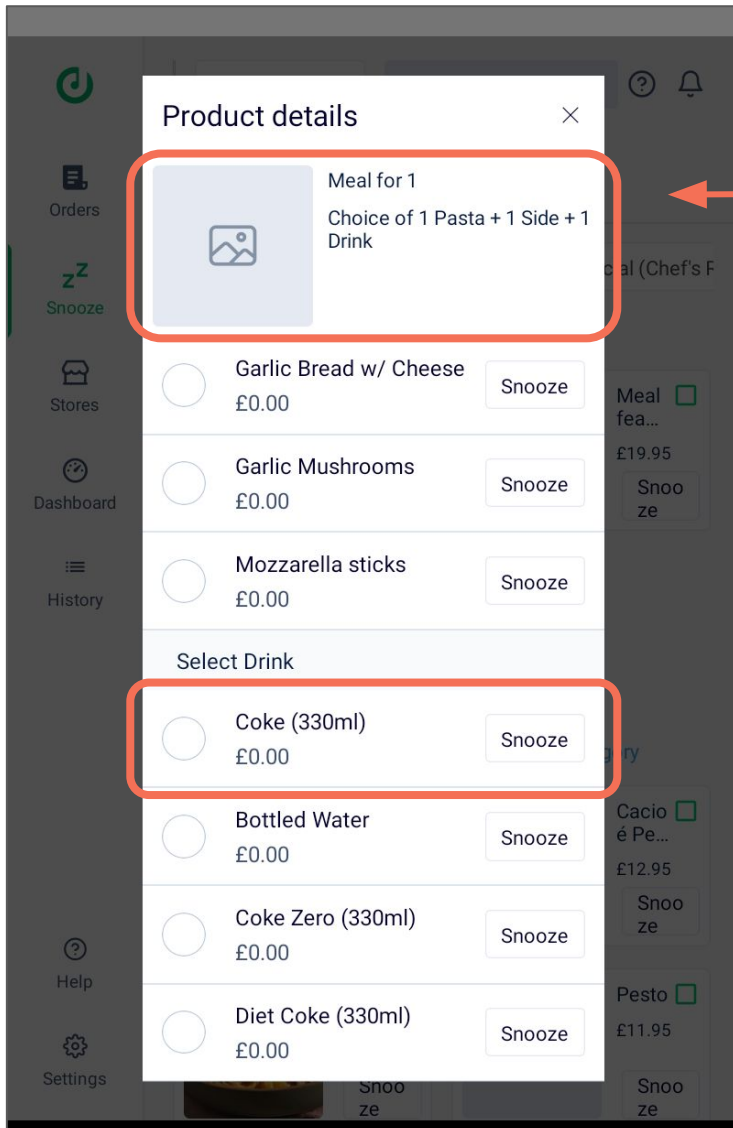
Using the example of a **Regular Coke** that's out of stock, select the item on the main menu screen, clicking 'Snooze' or grouping the action with other items using the tick box in the top right.

This launches a pop-up window that offers you a choice of times. Choose the amount of time it will take you to re-stock.

Remember: The more items that are unavailable on your menus, the less attractive your menu is to potential customers. The Delivery companies will also push you down the rankings for being an unreliable store.

The next step is VERY important...

OPTION 1



YOU MUST PERFORM THIS ACTION FOR ALL ITEMS THAT INCLUDE THE INGREDIENT

Option 1

Click on the **Meal Deals** that contain the item, scroll down and snooze the option on there.

Option 2

Select '**View as List**' at the top of the Snooze page. If all items share the same name, you can search by name and snooze together

WE ADVISE YOU CHECK YOUR STORES THROUGH THE DELIVERY APPS TO ENSURE THESE CHANGES HAVE WORKED CORRECTLY

OPTION 2

