

Aotearoa Infinite Academy

Student Code of Conduct



Welcome, Students!

At Aotearoa Infinite Academy, every student deserves to learn in a safe, respectful, and engaging environment. This code of conduct helps us all understand how to be our best selves in our online learning community.

Our School Values in Action

Aspiration - Igniting a spark!

Dream big and believe in yourself! We're here to help you discover your purpose, build self-belief, and reach your full potential. You have the ability to transform your life and make a real difference in the world. Set ambitious goals and let us guide you to turn those dreams into reality.

Innovation - Embracing the new!

Learning should be exciting and fresh! We use modern, flexible approaches that help you build resilience and bounce back from challenges. You'll develop ethical digital fluency - learning to navigate the online world responsibly, safely, and confidently. Be creative, try new things, and adapt to new situations with confidence.

Accountability - Committing to action!

Take ownership of your learning journey! We're committed to your success and hold ourselves to high standards - and we expect the same from you. Take action, achieve your goals, and create real outcomes. Your learning is in your hands, and we're here to support you every step of the way.

Learning Expectations

Attendance and Participation

- Log in, with camera on, to all scheduled online classes on time
- Come prepared with required materials and completed prep work
- Participate actively in class discussions and activities
- Complete and submit all assignments by due dates
- Communicate promptly if you're going to be absent or need an extension
- Students will have an attendance record of 90+%

Online Learning Behaviour

- Find a quiet space with minimal distractions for classes
- Keep your camera on during live sessions (unless you have teacher permission otherwise)
- Mute your microphone when not speaking
- Use the "raise hand" feature or chat appropriately to contribute
- Stay focused on class activities and avoid multitasking
- Take breaks when needed and communicate if you're struggling

Appropriate Dress and Appearance for Online Classes

- Dress as you would for in-person school - neat, modest, and appropriate for a learning environment
- Ensure your face is clearly visible on camera (no hoodies up, caps, or other items covering your face)
- Wear clothing that covers your body appropriately with no excessive display of skin
- Avoid clothing with offensive language, images, or messages
- Remember that your appearance should not distract from learning or make others feel uncomfortable
- If a teacher asks you to adjust your appearance, please do so respectfully and promptly
- When in doubt, ask yourself: "Would I wear this to a physical classroom?"

Digital Citizenship

Online Safety

- Protect your passwords and never share login information
- Only use school platforms for educational purposes
- Report any cyberbullying, inappropriate content, or safety concerns immediately
- Never share personal information (address, phone number) in public forums
- Think before you post - would you say it face-to-face?

Respectful Communication

- Use appropriate, respectful language in all online interactions
- Be kind and constructive in your feedback to peers
- No bullying, harassment, or discriminatory behaviour of any kind
- Respect others' opinions even when you disagree
- No recording, screenshotting, or sharing of class sessions without teacher permission

Technology Use

- Use school devices and platforms only for educational purposes during school time
- No gaming, social media, or entertainment during class time
- Keep your workspace and background appropriate for learning
- Report technical issues promptly to your teacher

Academic Integrity

Honest Work

- Complete your own work and assessments
- Properly acknowledge sources when using others' ideas or information
- Collaborate only when your teacher has given permission
- If you're struggling, ask for help rather than copying or using AI inappropriately
- Understand and follow guidelines for AI tool use in your assignments

Personal Responsibility

Self-Management

- Manage your time effectively to balance schoolwork and other commitments
- Ask for help when you need it - from teachers, whānau, or support services
- Take care of your wellbeing (sleep, exercise, breaks, social connection)
- Set up systems to stay organised (calendar, to-do lists, study schedule)

Growth Mindset

- Embrace challenges as opportunities to learn
- Learn from mistakes rather than giving up
- Celebrate your progress and the achievements of others
- Be open to feedback and use it to improve

Consequences for Inappropriate Behaviour

We believe in restorative practices and learning from mistakes. When the code of conduct is not followed:

- **First Response:** Conversation with teacher, reflection on behaviour, plan for improvement
- **Continued Issues:** Parent meeting, support plan, possible loss of privileges

- **Serious Violations:** Meeting with senior staff, formal consequences including possible suspension

Serious violations include: bullying, harassment, threats, sharing inappropriate content, academic dishonesty, or behaviour that compromises safety.

Support is Always Available

If you're struggling with anything - academic work, technology, relationships, or personal challenges - please reach out. We're here to help you succeed.

Remember: Everyone makes mistakes. What matters is how we learn from them and grow.

Version Control

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