

# Aotearoa Infinite Academy

Parent/Whānau Code of Conduct



## **Commitment to Partnership**

At Aotearoa Infinite Academy, every student deserves to learn in a safe, respectful, and engaging environment. This code of conduct helps us all understand how to be our best selves in our online learning community.

## **Our School Values in Action**

### Aspiration - Igniting a spark!

We ignite a spark of ambition in all, encouraging people to dream big and provide the guidance to turn those dreams into reality. All members of our community are supported to develop a strong sense of self-belief, find purpose, and reach full potential through transformation, trust their own ability and make a difference in the world.

### Innovation - Embracing the new!

We embrace a modern and flexible approach to education, constantly innovating to create a dynamic and effective learning experience that feels fresh and exciting. Our innovative model fosters resilience, as we learn to navigate challenges and bounce back from setbacks, adapting to new situations in a flexible learning environment. Through innovation we build ethical digital fluency, becoming empowered to navigate the digital world responsibly and safely, becoming confident, ethical, and effective communicators online.

### Accountability - Committing to action!

We are deeply committed to the success of all. We take responsibility for every student's journey, holding ourselves to the highest standards to achieve goals and create outcomes. We take action with agency, as we take ownership of learning.

## **Parent/Whānau Responsibilities**

### Supporting Learning at Home

- Provide a suitable learning space that minimises distractions during online classes
- Ensure reliable internet access and working technology for online learning
- Support your child in maintaining regular attendance and punctuality for virtual classes
- Parents and caregivers will ensure student attendance is 90% or above
- Monitor your child's progress through the learning management system
- Communicate with teachers about any challenges affecting learning

## Communication and Engagement

- Respond to school communications within 48 hours from Monday to Friday, during term time
- Attend parent-teacher conferences (virtual or in-person)
- Contact teachers through appropriate channels (email, learning platform) during reasonable hours
- Raise concerns respectfully and work collaboratively toward solutions
- Keep emergency contact information current

## Online Safety and Behaviour

- Supervise younger students during online sessions as age-appropriate
- Ensure your child understands and follows the Student Code of Conduct
- Report any online safety concerns immediately to the school
- Respect the privacy of other students and staff (no recording or sharing of class sessions without permission)
- Model respectful digital citizenship in all school-related communications

## Academic Integrity

- Ensure submitted work is your child's own effort
- Support learning without completing assignments for your child
- Encourage honest academic practices and report any concerns about assessment integrity

## Respectful Community

- Treat all staff, students, and other whānau members with courtesy and respect
- Value diversity and promote an inclusive environment
- Avoid gossip or negative commentary about the school, staff, or other families on social media
- Address disagreements privately and professionally through appropriate channels

## **What Parents/Whānau Can Expect from Us**

- Regular, clear communication about your child's progress and school matters
- Timely responses to queries (within 48 hours during term time)
- A safe, inclusive online learning environment
- Quality teaching and engaging learning experiences
- Support for your child's academic and personal development

- Professional, respectful treatment of all whānau members

## **Concerns and Complaints**

Please refer to our *Complaints Policy and Procedures* on our website:  
<https://www.aotearoainfiniteacademy.school/information-policy-hub>

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### **Version Control**

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