



City of Bessemer

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Zoning Hearing Requirements

Any request to appear before a City of Bessemer Zoning Board involving proposed changes to Real Property requires a complete submittal before the application can be processed or scheduled for an agenda.

This pertains to all Property Rezoning, Resurveys, Variances, Preliminary Plats, Final Plats, Subdivisions, or any other item that requires approval of a Zoning Board.

A complete submittal includes:

- Completed, signed application detailing property information (address, Parcel ID, current zoning, etc.) and the reason for the request.
- Photocopy of Drivers License or Non-Drivers ID.
- Copy of the Deed for the property subject property including full legal description (in .doc format).
- Power of Attorney (POA) from the owner listed on the Deed granting the applicant authority to request changes to the property.
- Map or image depicting the property location, shape and boundaries. Detailed drawing, including dimensions, of the issue necessitating a Zoning hearing. Drawing will include any existing structures, easements, rights of way, etc.
- All rezoning's must be accompanied by a Preliminary Development Plan. (§2.13)
- Non-refundable \$100 application fee.