



**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
COIMBATORE**

**IQAC MINUTES AND RESOLUTIONS  
(2021-22)**

**VLB Janakiammal College of Arts and Science,  
Kovaipudur, Coimbatore, Tamil Nadu,  
Pin – 641042**

**[principal@vlbjcas.ac.in](mailto:principal@vlbjcas.ac.in)**

**0422- 2605162**

**[www.vlbjas.ac.in](http://www.vlbjas.ac.in)**



## NOTICE

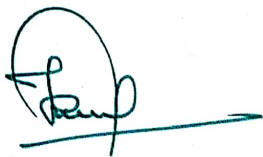
**Date: 08/06/2021**

The members of IQAC are hereby informed that the first meeting of IQAC for the academic year 2021-22 is scheduled on 10/06/2021, at 11.00 am through the online platform Google meet. All are requested to join on time to discuss the following agenda of the meeting.

### Agenda

1. To verify documentation related to all seven NAAC criteria.
2. To ensure consistency between submitted SSR data and supporting evidence.
3. To discuss and approve the academic calendar prepared for the academic year 2021-22.
4. To approve the list of faculties in charge of various clubs, cells and committees of the present academic year.
5. To organize webinars and various competitions for students.
6. To organize faculty development sessions to prepare our teachers to cope up with the new system of teaching learning process.
7. Result analysis of final year students.

  
IQAC CO-ORDINATOR  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPODUR, COIMBATORE - 641 042.

  
PRINCIPAL  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPODUR, COIMBATORE-641 042

Sl No	Agenda	Resolution
1.	To verify documentation related to all seven NAAC criteria.	Resolved that the documentation pertaining to all seven criteria prescribed by the National Assessment and Accreditation Council (NAAC) be thoroughly verified and validated to ensure completeness and compliance.
2.	To ensure consistency between submitted SSR data and supporting evidence.	Resolved that consistency between the submitted Self-Study Report (SSR) data and the corresponding supporting documents be reviewed and confirmed.
3.	To discuss and approve the academic calendar prepared for the academic year 2021- 22.	To approve the Academic Calendar for the academic year 2021-22 be discussed and formally approved for implementation.
4.	To approve the list of faculties in charge of various clubs, cells and committees of the present academic year.	To approve the list of faculty members appointed as in-charges of various clubs, cells, and committees for the current academic year be approved.
5.	To organize webinars and various competitions for students.	To discuss and conduct webinars and various student-centric competitions be organized during the academic year to enhance learning and co-curricular engagement.
6.	To organize faculty development sessions to prepare our teachers to cope up with the new system of teaching learning process.	To discuss and plan Faculty Development Programmes (FDPs) and training sessions be conducted to equip faculty members with the necessary skills to adapt to the evolving teaching-learning system.
7.	Result analysis of final year students.	To discuss and prepare the result analysis of final-year students be reviewed and appropriate academic measures be initiated for continuous improvement.

*Rikavy*  
**IQAC CO-ORDINATOR**  
**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE**  
**AUTONOMOUS**  
**KOVAIPUDUR, COIMBATORE - 641 042.**




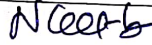
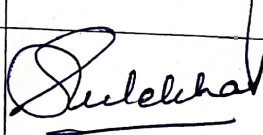
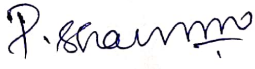




*[Signature]*  
**PRINCIPAL**  
**V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE**  
**(AUTONOMOUS)**  
**COIMBATORE-641 042**

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

S.No	Name of the Members	Signature
1	Dr.K.Vasudevan	
2	Mr.R.Kanagaraj	
3	Dr.G. Suresh	
4	Dr.N.Latha	
5	Dr. A.Suleka	
6	Dr.P.Shanthini	
7	Mrs.M.Shayamala	
8	Mr. V.Murugesan	
9	Mr.A.Prakash	
10	Mrs.R.P.Revathi	

## MINUTES OF IQAC MEETING

**Meeting NO: 1**

**Date: 04/06/2021**

**Time: 11 am**

The first meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal College of Arts and Science, Coimbatore for the academic year 2021-22 was held on 10/06/2021 at 11 am through the online platform google meet. The meeting was chaired by respected principal Dr.K.Ramamurthi and R.Kanagaraj IQAC coordinator delivered the welcome address to the principal and the members of IQAC.

The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 12.30 pm after the vote of thanks by Mr.V.Murugesan, IQAC member.


## NOTICE

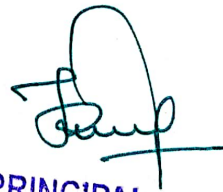
Date: 27/08/2021

The members of IQAC are hereby informed that a meeting of IQAC is scheduled on 29/08/2021, at 12.30 am through the online platform Google meet. All are requested to join on time to discuss the following agenda of the meeting.

### Agenda

1. Read and discuss the action plan of various departments, clubs, cells etc for the academic year 2021-22.
2. To analyze the faculty development programmes conducted.
3. To discuss on the commencement of online classes for the first year students.
4. Conduct a bridge course for the first year UG students.
5. Discussion on the Extension Activities for the academic year 2021-2022.
6. Discussion on signing a Memorandum of Understanding for each departments.

  
**IQAC CO-ORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042.

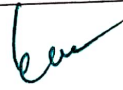



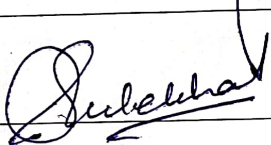
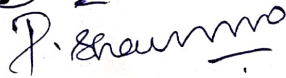
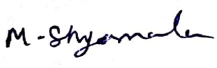



  
**PRINCIPAL**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

S.No	Name of the Members	Signature
1	Dr.K.Vasudevan	
2	Mr.R.Kanagaraj	
3	Dr.G. Suresh	
4	Dr.N.Latha	
5	Dr. A.Suleka	
6	Dr.P.Shanthini	
7	Mrs.M.Shayamala	
8	Mr.V.Murugesan	
9	Mr.A.Prakash	
10	Mrs.R.P.Revathi	

## **MINUTES OF IQAC MEETING**

**Meeting No: 2**

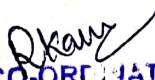
**Date: 29/08/2021**


**Time: 12.30 pm**

The first meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal College of Arts and Science, Coimbatore for the academic year 2021-22 was held on 10/06/2021 at 11 am through the online platform google meet. The meeting was chaired by respected principal Dr.K.Ramamurthi and R.Kanagaraj IQAC coordinator delivered the welcome address to the principal and the members of IQAC.

The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 12.30 pm after the vote of thanks by Dr.N.Latha, IQAC Co-coordinator.

Sl No	Agenda	Resolution
1.	Read and discuss the action plan of various departments, clubs, cells etc for the academic year 2021-22.	<b>To discuss</b> the action plans of various departments, clubs, and cells for the academic year 2021-22 be read, discussed, and approved.
2.	To analyze the faculty development programmes conducted.	<b>To analyze</b> the Faculty Development Programmes conducted during the period be reviewed and analyzed for effectiveness.
3.	To discuss on the commencement of online classes for the first year students.	To discuss on the commencement of online classes for first-year students be discussed and implemented as per the academic schedule.
4.	Conduct a bridge course for the first year UG students.	To discuss and planned for a Bridge Course be conducted for first-year undergraduate students to support their academic transition.
5.	Discussion on the Extension Activities for the academic year 2021-2022.	To discuss the extension activities for the academic year 2021-2022 be planned, discussed, and approved.
6.	To discuss on signing MoU for each departments.	Resolved that each department initiate steps to identify and sign Memoranda of Understanding (MoUs) with relevant partners to enhance academic and industry collaboration.

  
**IQAC CO-ORDINATOR**  
**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE**  
**AUTONOMOUS**  
**KOVAIPUDUR, COIMBATORE - 641 042.**




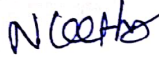





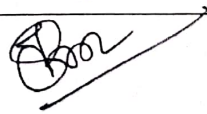
  
**PRINCIPAL**  
**V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE**  
**(AUTONOMOUS)**  
**KOVAIPUDUR, COIMBATORE-641 042**

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

S.No	Name of the Members	Signature
1	Dr.K.Vasudevan	
2	Mr.R.Kanagaraj	
3	Dr.G. Suresh	
4	Dr.N.Latha	
5	Dr. A.Suleka	
6	Dr.P.Shanthini	
7	Mrs.M.Shayamala	
8	Mr. V.Murugesan	
9	Mr.A.Prakash	
10	Mrs.R.P.Revathi	

## NOTICE

**Date : 06/12/2021**

The members of IQAC are hereby informed that a meeting of IQAC is scheduled on 07/12/2021 at 12.30 pm at IQAC Room. All are requested to arrive on time to discuss the following agenda of the meeting.

### Agenda

1. Conducting webinars for students and faculty.
2. Ensuring effective online classes and teaching-learning activities.
3. Monitoring syllabus coverage for ongoing courses.
4. Discussion on the preparation of Annual Quality Assurance Report (AQAR) 2020-21.
5. Conducting Boards of Studies (BoS) meetings through online mode.
6. Planning and execution of Odd Semester examinations.

*Dkaws*  
**IQAC CO-ORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPODUR, COIMBATORE - 641 042.

**PRINCIPAL**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPODUR, COIMBATORE-641 042

## MINUTES OF IQAC MEETING

**Meeting No: 3**

**Date: 07/12/2021**

**Time: 12.30 pm**

The first meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal College of Arts and Science, Coimbatore for the academic year 2021-22 was held on 10/06/2021 at 11 am through the online platform google meet. The meeting was chaired by respected principal Dr.K.Ramamurthi and R.Kanagaraj IQAC coordinator delivered the welcome address to the principal and the members of IQAC.

The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 12.30 pm after the vote of thanks by Dr.N.Latha, IQAC Co-coordinator.

Sl No	Agenda	Resolution
1.	Conducting webinars for students and faculty.	To discuss webinars be organized for students and faculty to enhance learning, engagement, and skill development.
2.	Ensuring effective online classes and teaching-learning activities.	Resolved that measures be taken to ensure effective online classes, including active participation, digital resources, and faculty support.
3.	Monitoring syllabus coverage for ongoing courses.	To review the syllabus coverage for all courses be monitored regularly to ensure timely completion and alignment with academic objectives.
4.	Discussion on the preparation of Annual Quality Assurance Report (AQAR) 2020-21.	To discuss the preparation of the Annual Quality Assurance Report (AQAR) for the academic year 2020-21 be discussed and finalized in accordance with NAAC guidelines.
5	Conducting Boards of Studies (BoS) meetings through online mode.	To discuss Boards of Studies (BoS) meetings be conducted through online platforms to facilitate curriculum review and academic planning.
6	Planning and execution of Odd Semester examinations.	Resolved that arrangements for conducting Odd Semester examinations be planned and implemented following the academic calendar and examination protocols.

*Rkaur*  
**IQAC CO-ORDINATOR**  
**VIR JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE**  
**AUTONOMOUS**  
**KOVAIPUDUR, COIMBATORE - 641 042.**

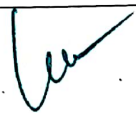




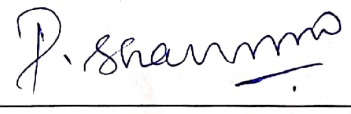




*[Signature]*  
**PRINCIPAL**  
**V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE.**  
**(AUTONOMOUS)**  
**KOVAIPUDUR, COIMBATORE-641 042**

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

S.No	Name of the Members	Signature
1	Dr.K.Vasudevan	
2	Mr.R.Kanagaraj	
3	Dr.G. Suresh	
4	Dr.N.Latha	
5	Dr. A.Suleka	
6	Dr.P.Shanthini	
7	Mrs.M.Shayamala	
8	Mr.V.Murugesan	
9	Mr.A.Prakash	
10	Mrs.R.P.Revathi	

## NOTICE

**Date : 06/12/2021**

The members of IQAC are hereby informed that a meeting of IQAC is scheduled on 07/12/2021 at 12.30 pm at IQAC Room. All are requested to arrive on time to discuss the following agenda of the meeting.

### **Agenda**

1. To discuss the minutes of the previous meeting.
2. Discussion on MoU and activities
3. To discuss the NPTEL course for students and faculties
4. Discussion on Christmas celebrations.
5. To Discuss about Time Table and Calendar

## MINUTES OF IQAC MEETING

Meeting No: 3

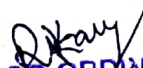
Date: 07/12/2021


Time: 12.30 pm

The first meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal College of Arts and Science, Coimbatore for the academic year 2021-22 was held on 07/12/2021 at 12.30 pm through the online platform google meet. The meeting was chaired by respected principal Dr.K.Ramamurthi and R.Kanagaraj IQAC coordinator delivered the welcome address to the principal and the members of IQAC.

The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 12.30 pm after the vote of thanks by Dr.N.Latha, IQAC Co-coordinator.

SI No	Agenda	Resolution
1.	Discussion on the minutes of the previous meeting	To monitor the activities are completed.
2.	Discussion on signing an MoU and activities	It was decided to sign a Memorandum of Understanding between VLB IGNITE to industries
3.	To discuss the progress of NPTEL course	A detailed report of the activities done by the students as part of their registration
4.	Discussion on Christmas Celebration	It was decided to celebrate Christmas in accordance with covid 19 protocol.
5.	To Discuss about Time Table and Calendar	To approval the calendar and Time Table for all departments

  
IQAC CO-ORDINATOR  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042.


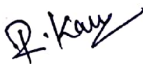

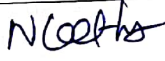
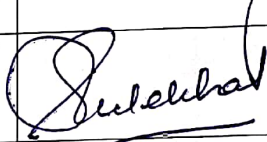
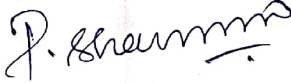




  
PRINCIPAL  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

S.No	Name of the Members	Signature
1	Dr.K.Vasudevan	
2	Mr.R.Kanagaraj	
3	Dr.G. Suresh	
4	Dr.N.Latha	
5	Dr. A.Suleka	
6	Dr.P.Shanthini	
7	Mrs.M.Shayamala	
8	Mr.V.Murugesan	
9	Mr.A.Prakash	
10	Mrs.R.P.Revathi	

## NOTICE

**Date : 03/01/2022**


The members of IQAC are hereby informed that a meeting of IQAC is scheduled on 06/01/2022 at 12.30 pm at IQAC Room. All are requested to arrive on time to discuss the following agenda of the meeting.

### Agenda

1. Conducting webinars for students and faculty
2. Ensuring effective online classes and teaching-learning activities
3. Monitoring syllabus coverage for ongoing courses
4. Discussion on the preparation of Annual Quality Assurance Report (AQAR) 2020-21.
5. Conducting Boards of Studies (BoS) meetings through online mode.
6. Planning and execution of Odd Semester examinations

IQAC Coordinator

  
**IQAC CO-ORDINATOR**  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPOUDUR, COIMBATORE - 641 042.

  
Principal

**PRINCIPAL**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPOUDUR, COIMBATORE-641 042

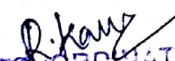
## MINUTES OF IQAC MEETING

Meeting No: 4  
Date: 06/01/2022  
Time: 12.30 pm

The first meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal College of Arts and Science, Coimbatore for the academic year 2021-22 was held on 06/01/2022 at 12.30 pm through the online platform google meet. The meeting was chaired by respected principal Dr.K.Ramamurthi and Dr.N.Latha IQAC coordinator delivered the welcome address to the principal and the members of IQAC.

The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 12.30 pm after the vote of thanks by Mr.R.Kanagaraj IQAC Co-coordinator.

Sl No	Agenda	Resolution
1.	Conducting webinars for students and faculty.	<b>To discuss</b> webinars be organized for students and faculty to enhance learning, engagement, and skill development.
2.	Ensuring effective online classes and teaching-learning activities.	<b>Resolved that</b> measures be taken to ensure effective online classes, including active participation, digital resources, and faculty support.
3.	Monitoring syllabus coverage for ongoing courses.	To review the syllabus coverage for all courses be monitored regularly to ensure timely completion and alignment with academic objectives.
4.	Discussion on the preparation of Annual Quality Assurance Report (AQAR) 2020-21.	<b>To discuss</b> the preparation of the Annual Quality Assurance Report (AQAR) for the academic year 2020-21 be discussed and finalized in accordance with NAAC guidelines.
5	Conducting Boards of Studies (BoS) meetings through online mode.	<b>To discuss</b> Boards of Studies (BoS) meetings be conducted through online platforms to facilitate curriculum review and academic planning.
6	Planning and execution of Odd Semester examinations.	<b>Resolved that</b> arrangements for conducting Odd Semester examinations be planned and implemented following the academic calendar and examination protocols.

  
IQAC COORDINATOR  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042



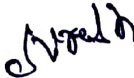
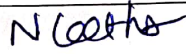
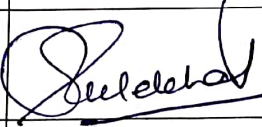
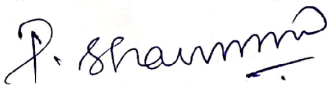
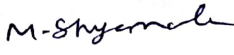


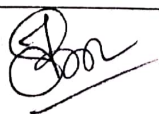
  
PRINCIPAL  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE - 641 042

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

S.No	Name of the Members	Signature
1	Dr.K.Vasudevan	
2	Mr.R.Kanagaraj	
3	Dr.G. Suresh	
4	Dr.N.Latha	
5	Dr. A.Suleka	
6	Dr.P.Shanthini	
7	Mrs.M.Shayamala	
8	Mr.V.Murugesan	
9	Mr.A.Prakash	
10	Mrs.R.P.Revathi	

## NOTICE


Date : 08/03/2022

The members of IQAC are hereby informed that a meeting of IQAC is scheduled on 11/03/2022 at 1.30 pm at IQAC Room. All are requested to arrive on time to discuss the following agenda of the meeting.

### Agenda

1. To discuss about feedback analysis report
2. To review workshop/webinar conducted till date.
3. Collection of action plan of various departments, clubs, cells
4. Review of mentoring register and faculty diary
5. Preparation of AQAR 2020-21
6. Discussion on NIRF, AISHE, and annual report to University
7. Any other subject – completion of syllabus

IQAC Coordinator

  
IQAC CO-ORDINATOR  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPODUR, COIMBATORE - 641 042.



Principal

PRINCIPAL

V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPODUR, COIMBATORE-641 042

## MINUTES OF IQAC MEETING

Meeting No: 5

Date: 11/03/2022

Time: 1.30 pm

The first meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal College of Arts and Science, Coimbatore for the academic year 2021-22 was held on 11/03/2022 at 1.30 pm through the online platform google meet. The meeting was chaired by respected principal Dr.K.Ramamurthi and Dr.N.Latha IQAC coordinator delivered the welcome address to the principal and the members of IQAC.

The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 1.30 pm after the vote of thanks by Mr.R.Kanagaraj IQAC Co-coordinator.

SI No	Agenda	Resolution
1.	To discuss about feedback analysis report	It was decided to analyse the feedback collected and to implement necessary actions based on the student feedback collected.
2.	To review workshop/webinar conducted till date.	All members confirmed the successful conduct of webinar and online work shop
3.	Collection of action plan of various departments, clubs, cells	It was decided to collect the activities of various departments, clubs, cells etc
4.	Data collection was in the final stage It was decided to coordinate all the data collection work of NIRF, AISHE, AKHES through IQAC.	It was decided to review mentoring register of all mentors and recollect the faculty diary of all teaching faculty of the institution. Departments were to be directed to conduct mentoring in a systematic way.
5.	Preparation of AQAR 2020-21	Data collection was in the final stage
6.	Discussion on NIRF, AISHE,, and annual report to University	It was decided to coordinate all the data collection work of NIRF, AISHE, through IQAC.
7.	Any other subject – completion of syllabus.	It was decided to conduct online classes to complete pending syllabus of this academic year

*R. Kany*  
IQAC CO-ORDINATOR  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042

PRINCIPAL  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042


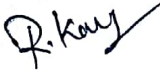



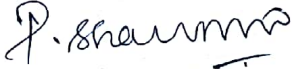





**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

S.No	Name of the Members	Signature
1	Dr.K.Vasudevan	
2	Mr.R.Kanagaraj	
3	Dr.G. Suresh	
4	Dr.N.Latha	
5	Dr. A.Suleka	
6	Dr.P.Shanthini	
7	Mrs.M.Shayamala	
8	Mr.V.Murugesan	
9	Mr.A.Prakash	
10	Mrs.R.P.Revathi	