

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)**



**IQAC MINUTES & RESOLUTION**

**Academic Year -2022-23**

**By**

**Internal Quality Assurance Cell**

**VLB JANAKIAMMAL COLLEGE,  
COIMBATORE**

**VLB Janakiammal College of Arts and Science,  
Kovaipudur, Coimbatore, Tamil Nadu,  
Pin – 641042  
[principal@vlbjcas.ac.in](mailto:principal@vlbjcas.ac.in)  
0422- 2605162  
[www.vlbjas.ac.in](http://www.vlbjas.ac.in)**

## NOTICE

Date: 27/06/2022

The members of IQAC are hereby informed that the first meeting of IQAC for the academic year 2022-23 is scheduled on 30/06/2023 at IQAC Cell. All are requested to come at 10.30 am to discuss the following agenda of the meeting.

### Agenda

1. To read and confirm the minutes of the previous meeting and the action taken report.
2. To discuss and approve the academic calendar prepared for the academic year 2025-26
3. Approval of the master time table
4. To approve the list of faculties in charge of various clubs, cells and committees of the present academic year.
5. To review the certificate courses conduction.
6. To review the **Department Action Plans**.
7. To discuss and review the **Institutional Development Plan**
8. IQAC Composition as per new guidelines

**IQAC Coordinator**

*D. Kavya*  
**IQAC CO-ORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042.

*[Signature]*

**Principal**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042

## MINUTES OF IQAC MEETING

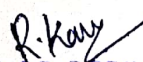
Meeting NO: 1

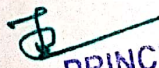
Date: 30/06/2022

Time: 1.30 pm

A meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal college of arts and science, Coimbatore for the academic year 2022-23 was held on 30/06/2022 at 1.30 pm at IQAC Cell. The meeting was chaired by respected principal Dr.K.Ramamourthi and Mr.Kanagaraj, IQAC coordinator delivered the welcome address to the principal and the members of IQAC. The following matters on the agenda were discussed and it was unanimously resolved to implement them. The meeting adjourned at 01.30 pm after the vote of thanks by Mr.B.Ramesh, IQAC Member.

| Sl No | Agenda   | Resolution  |
|-------|--|---|
| 1.    | To confirm the minutes of the previous meeting                     | The minutes of the previous meeting were read by the IQAC co-ordinator and it was confirmed. As per the minutes of the meeting, the action taken report was Discussed in the meeting. |
| 2.    | Academic calendar discussion and approval of Master timetable      | The academic calendar and Master timetable was approved.  |
| 3.    | List of faculties in charge of various cells, clubs and committees | It was decided to approve the Academic committees.  |
| 4.    | Certificate courses  | To discuss and approve making the NCVRT Certificate Course compulsory for First Year students.  |
| 5.    | Review of the Department Action Plans.                             | To discuss and approve the department Activities.   |

  
IQAC CO-ORDINATOR  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
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PRINCIPAL  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPOUDUR, COIMBATORE 641 042

|   |   |   |
|---|---|---|
| 6 | Review of the <b>Institutional Development Plan (IDP)</b> | To approval the action framework of the institutional growth and quality enhancement for the IDP. |
|---|---|---|



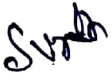

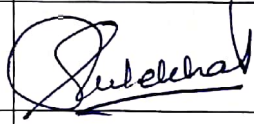
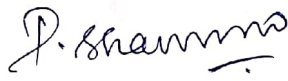




*P. Kalyan*  
**IQAC COORDINATOR**  
VLD JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPODIUR, COIMBATORE - 641 042

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

| S.No | Name of the Members | Signature  |
|------|---------------------|--|
| 1    | Dr.K.Vasudevan      |    |
| 2    | Mr.R.Kanagaraj      |     |
| 3    | Dr.G. Suresh        |     |
| 4    | Dr.N.Latha          |    |
| 5    | Dr. A.Suleka        |   |
| 6    | Dr.P.Shanthini      |  |
| 7    | Mrs.M.Shayamala     |  |
| 8    | Mr.V.Murugesan      |   |
| 9    | Mr.A.Prakash        |  |
| 10   | Mrs.R.P.Revathi     |  |

## NOTICE

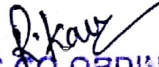
**Date: 26/07/2022**

The members of IQAC are hereby informed that the second meeting of IQAC for the academic year 2022-23 is scheduled on 28/07/2022 at IQAC Cell. All are requested to come at 10.30 am to discuss the following agenda of the meeting.

### Agenda

1. To discuss about Conduct of Internal Examination
2. To discuss the feedback system
3. To discuss the action plan of various departments, clubs, cells etc for the academic year 2022-23
4. To discuss AQAR criteria wise distribution and action plan
5. To confirm data collection format for each criteria.
6. To discuss the implementation and effective use of ICT Tools for Teaching and Learning.
7. To review and strengthen Extension Activities through NSS, NCC, and various Departments.

**IQAC Coordinator**

  
**IQAC CO-ORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042

  
**Principal**

**PRINCIPAL**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042

Meeting No: 2

Date: 28/07/2022

Time: 10.30 am

A meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal college of arts and science, Coimbatore for the academic year 2022-23 was held on 28/07/2022 at 10.30 am at IQAC Cell. The meeting was chaired by respected principal Dr.K.Ramamourthi and Dr.N.Latha, IQAC coordinator delivered the welcome address to the principal and the members of IQAC. The following matters on the agenda were discussed and it was unanimously resolved to implement them. The meeting adjourned at 10.30 am after the vote of thanks by Mr.V.Murugesan member IQAC.





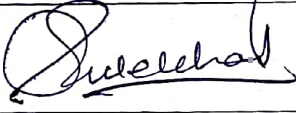
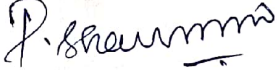




| Sl. No | Agenda   | Resolution  |
|--------|--|---|
| 1      | Conduct of Internal Examination  | For Internal Examinations, department shall incorporate PO's, CO's and PSO's Provision to given the overall attainment to students                            |
| 2      | Feedback Collection  | It was decided to approve the questionnaire for feedback of all stakeholders. Take initiative for syllabus revision by giving a separate questionnaire.       |
| 3      | Action Plan of Clubs & Cells   | It was decided to approve the action plan and cells. Suggestion to incorporated programs related to IPR, Human Rights was intimated to Concerned conveners.   |
| 4      | AQAR Preparation   | Criteria wise in-charge distribution was approved. Data collection was decided to Start.  |
| 5      | To review the implementation and effective use of ICT Tools for Teaching and Learning.   | ICT-enabled classrooms (LCD projectors, smart boards, internet facilities) shall be utilized effectively for delivering lectures.                             |
| 6.     | To review the online certification platforms.  | Students shall be encouraged to enroll in NPTEL, and other online certification platforms to enhance learning outcomes.                                       |
| 7.     | To review and strengthen Extension Activities through NSS, NCC, and various Departments. | NSS, NCC, and all departments shall prepare a structured annual plan for extension activities in alignment with the institutional vision and NAAC guidelines. |
| 8      | To discuss the promotion and strengthening of Consultancy Activities in the institution. | Each department shall identify potential consultancy areas based on faculty expertise and infrastructure.   |

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

| S.No | Name of the Members | Signature  |
|------|---------------------|--|
| 1    | Dr.K.Vasudevan      |    |
| 2    | Mr.R.Kanagaraj      |     |
| 3    | Dr.G. Suresh        |     |
| 4    | Dr.N.Latha          |    |
| 5    | Dr. A.Suleka        |  |
| 6    | Dr.P.Shanthini      |  |
| 7    | Mrs.M.Shayamala     |  |
| 8    | Mr.V.Murugesan      |   |
| 9    | Mr.A.Prakash        |  |
| 10   | Mrs.R.P.Revathi     |  |

## NOTICE


Date: 29/08/2022

The members of IQAC are hereby informed that the first meeting of IQAC for the academic year 2022-23 is scheduled on 30/08/2022 at IQAC Cell. All are requested to come at 10.30 am to discuss the following agenda of the meeting.

### Agenda

1. Course attainment as per revised NAAC guidelines
2. Discussion on NIRF, AISHE, AICTE, and annual report to Bharathiar University
3. Induction program for First year students.
4. Classroom and campus maintenance
5. Awareness program related to IPR
6. To discuss the preparation, submission, and monitoring of Research Proposals by faculty members.
7. To discuss strategies to enhance Research Publications by faculty members.

**IQAC Coordinator**

  
**IQAC CO-ORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042.



**Principal**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042

Meeting No: 3  
Date: 30/08/2022  
Time: 12.30 pm

A meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal college of arts and science, Coimbatore for the academic year 2022-23 was held on 27/08/2023 at 12.30 pm at IQAC Cell. The meeting was chaired by respected principal Dr.K.Ramamourthi and Dr.N.Latha, IQAC coordinator delivered the welcome address to the principal and the members of IQAC. The following matters on the agenda were discussed and it was unanimously resolved to implement them. The meeting adjourned at 12.30 am after the vote of thanks by Mr.V.Murugesan member IQAC.


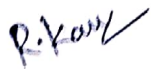

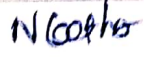




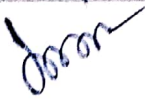
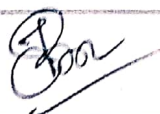
| Sl No | Agenda  | Resolution   |
|-------|---|--|
| 1.    | Course attainment as per revised NAAC guidelines  | Workshops shall be conducted to train faculty members in the revised NAAC framework, outcome-based assessment, and analysis of attainment levels.  |
| 2.    | To discuss the timely submission and quality enhancement of institutional reports to NIRF, AISHE, AICTE, and Annual Reports to Bharathiar University. | All departments and office sections shall ensure timely and accurate submission of data required for NIRF, AISHE, AICTE, and Annual Reports to Bharathiar University. IQAC shall coordinate with departments to verify and validate data before submission, including student statistics, faculty details, research outputs, extension activities, and institutional achievements. |
| 3.    | Induction program for First year students.  | The induction program shall be made mandatory for all first-year students to facilitate a smooth transition to college life. The program shall cover academic orientation, college policies, value education, and student support services.  |
| 4.    | Classroom and campus maintenance  | Regular cleaning, maintenance, and upkeep of classrooms, laboratories, library, and campus facilities shall be ensured.  |
| 5     | Awareness program related to IPR  | It was decided to conduct the program on IPR by IPR cell in collaboration with IIC & IQAC  |
| 6     | To discuss the preparation, submission, and monitoring of Research Proposals by faculty members.  | Departments shall identify potential research areas and encourage faculty to prepare and submit research proposals to funding agencies.  |
| 7     | To discuss strategies to enhance Research Publications by faculty members.  | Faculty members shall be encouraged to publish research papers in peer-reviewed national and international journals, preferably indexed in Scopus/Web of Science/UGC-approved journals. Departments shall maintain records of all publications, including research articles, book chapters, and conference papers, for institutional documentation and NAAC purposes.              |

VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE

Venue: IQAC Room

The above meeting minutes points were accepted by the members.

Members Present

| S.No | Name of the Members | Signature  |
|------|---------------------|--|
| 1    | Dr.K.Vasudevan      |    |
| 2    | Mr.R.Kanagaraaj     |     |
| 3    | Dr.G. Suresh        |     |
| 4    | Dr.N.Latha          |    |
| 5    | Dr. A.Suleka        |   |
| 6    | Dr.P.Shanthini      |  |
| 7    | Mrs.M.Shayamala     |  |
| 8    | Mr.V.Murugesan      |  |
| 9    | Mr.A.Prakash        |  |
| 10   | Mrs.R.P.Revathi     |  |

## NOTICE


**Date: 18/10/2022**

The members of IQAC are hereby informed that the first meeting of IQAC for the academic year 2022-23 is scheduled on 20/10/2022 at IQAC Cell. All are requested to come at 10.30 am to discuss the following agenda of the meeting.

### Agenda

1. To discuss about collaborations and getting MoUs from external academic and research institutions, companies etc.
2. To review and strengthen all NAAC criteria for quality enhancement and accreditation readiness.
3. To conduct and review the Academic Audit of departments and institutional processes.
4. To discuss the activities and strategies of the Curriculum Development Cell (CDC) for enhancing academic quality.

**IQAC Coordinator**


  
**IQAC CO-ORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPODUR, COIMBATORE 641 042


  
**Principal**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPODUR, COIMBATORE-641 042

Meeting No: 4 Date: 20/10/2022 Time: 1.30 pm

A meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal college of arts and science, Coimbatore for the academic year 2022-23 was held on 20/10/2022 at 1.30 pm at IQAC Cell. The meeting was chaired by respected principal Dr.K.Ramamourthiand Mr.R.Kanagaraj IQAC coordinator delivered the welcome address to the principal and the members of IQAC. The following matters on the agenda were discussed and it was unanimously resolved to implement them. The meeting adjourned at 10.30 am after the vote of thanks by Mr.V.Murugesan member IQAC.

| Sl No | Agenda  | Resolution   |
|-------|---|--|
| 1.    | To discuss about collaborations and getting MoUs from external academic and research institutions, companies etc. | IQAC shall encourage all departments to establish and renew MoUs with industries, academic institutions, and organizations to promote collaboration in research, training, internships, and skill development. |
| 2     | To review and strengthen all NAAC criteria for quality enhancement and accreditation readiness.                   | Departments shall provide required data, documentation, and action taken reports, and IQAC will periodically monitor progress to ensure compliance with NAAC guidelines and continuous quality enhancement.    |
| 3     | To conduct and review the Academic Audit of departments and institutional processes.                              | Departments shall submit necessary records, reports, and documentation, and IQAC will review findings to recommend improvements for enhancing academic quality and compliance with NAAC requirements.          |
| 4     | To discuss the activities and strategies of the Curriculum Development Cell (CDC) for enhancing academic quality. | IQAC shall ensure that the Curriculum Development Cell (CDC) regularly reviews and updates the syllabus, incorporating industry requirements, emerging trends, and feedback from stakeholders.                 |
| 5     | To discuss the formation, activities, and monitoring of the SQAC  | Departments shall submit accurate and timely data to SQAC, which will compile and report the findings to IQAC for review, analysis, and quality improvement measures.  |

  
**IQAC CO-ORDINATOR**  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
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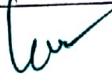
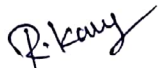
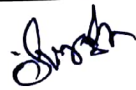
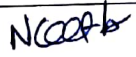
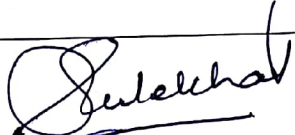





  
**PRINCIPAL**  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPOUDUR, COIMBATORE-641 042

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

| S.No | Name of the Members | Signature  |
|------|---------------------|--|
| 1    | Dr.K.Vasudevan      |     |
| 2    | Mr.R.Kanagaraj      |     |
| 3    | Dr.G. Suresh        |     |
| 4    | Dr.N.Latha          |    |
| 5    | Dr. A.Suleka        |   |
| 6    | Dr.P.Shanthini      |  |
| 7    | Mrs.M.Shayamala     |  |
| 8    | Mr.V.Murugesan      |   |
| 9    | Mr.A.Prakash        |  |
| 10   | Mrs.R.P.Revathi     |   |

## NOTICE


**Date: 10/11/2022**


The members of IQAC are hereby informed that the sixth meeting of IQAC for the academic year 2022-23 is scheduled on 12/11/2022 at IQAC Cell. All are requested to come at 10.30 am to discuss the following agenda of the meeting.

### Agenda

1. To read and confirm the minutes of the previous meeting and the action taken report.
2. To discuss about collaborations and getting MoUs from external academic and research institutions, companies etc.
3. To conduct Seminar on Research Methodology in association with the Center for Faculty Development Cell.
4. To discuss about the preparation of AQAR 2022-23.

**IQAC Coordinator**

  
**IQAC CO-ORDINATOR**  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPODUR, COIMBATORE - 641 042.

  
**Principal**  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPODUR, COIMBATORE-641 042

## MINUTES OF IQAC MEETING

Meeting NO: 5

Date: 12/11/2022

Time: 11 am

A meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal college of arts and science, Coimbatore for the academic year 2022-23 was held on 12/12/2022 at 11.00 am The meeting was chaired by respected principal Dr.K.Ramamourthi, Dr.N.Latha IQAC coordinator delivered the welcome address. The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 11.00 am after the vote of thanks by Dr.B.Suresh , IQAC member.

| Sl No | Agenda  | Resolution   |
|-------|---|--|
| 1.    | To read and confirm the minutes of the previous meeting | The minutes of the previous meeting was read by the IQAC co-ordinator and it was confirmed. As per the minutes of the meeting, the action taken report was Discussed in the meeting. |
| 2.    | Discussions about Collaborations and MoUs               | Decided to contact different academic bodies and research for MoUs and collaborations.   |
| 3.    | Conduction of Seminar on Research Methodology           | It was decided to conduct Seminar/Lecture Series on Research Methodology association with center for faculty development cell.   |

|    |  |   |
|----|--|---|
| 4. | Discussion about preparation of AQAR -2022-2023. | It was decided to organize all data collected for AQAR preparation with the help of Criteria Co-ordinators. |
|----|--|---|


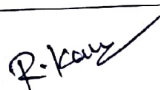
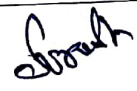
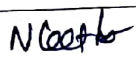
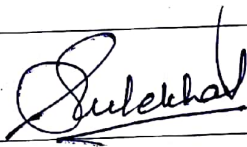
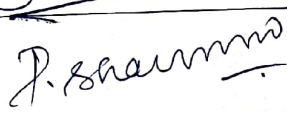
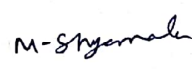
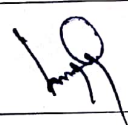


*R. Kavya*  
IQAC CO-ORDINATOR  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPODUR, COIMBATORE - 641 042.

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

| S.No | Name of the Members | Signature  |
|------|---------------------|--|
| 1    | Dr.K.Vasudevan      |    |
| 2    | Mr.R.Kanagaraj      |     |
| 3    | Dr.G. Suresh        |    |
| 4    | Dr.N.Latha          |    |
| 5    | Dr. A.Suleka        |   |
| 6    | Dr.P.Shanthini      |  |
| 7    | Mrs.M.Shayamala     |  |
| 8    | Mr.V.Murugesan      |  |
| 9    | Mr.A.Prakash        |  |
| 10   | Mrs.R.P.Revathi     |  |

## NOTICE

**Date: 22/01/2023**

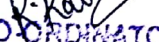
The members of IQAC are hereby informed that the meeting for the month of January 2023 is scheduled on 28/01/2023, at 10.00 am in IQAC Room. All are requested to join on time

Discuss the following agenda of the meeting.

### Agenda

1. To read and confirm the minutes of the previous meeting and the action taken report.
2. To conduct capacity building programmes for teaching and non-teaching staff of the Institution.
3. To conduct internal examinations for UG and PG programmes
4. To conduct Talent search programme for final year students under the leadership of Career Guidance and Placement Cell of the College
5. Discuss on completion and submission of AQAR 2022-23 and preparation of AQAR 2023-2024.

**IQAC Coordinator**

  
**IQAC COORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042.



**Principal**

**PRINCIPAL**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042

## MINUTES OF IQAC MEETING

Meeting NO: 6

Date: 28/01/2023

Time: 1.30 pm

A meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal college of arts and science, Coimbatore for the academic year 2022-23 was held on 28/01/2023 at 1.30 PM meeting was chaired by respected principal Dr.K.Ramamourthi.Dr.N.Latha IQAC coordinator delivered the welcome address. The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 1.30 pm after the vote of thanks by Dr.B.Suresh IQAC member.

| Sl No | Agenda  | Resolution   |
|-------|---|--|
| 1.    | To read and confirm the minutes of the previous meeting   | The minutes of the previous meeting was read by the IQAC co-ordinator and it was confirmed. As per the minutes of the meeting, the action taken report was discussed in the meeting. |
| 2.    | To conduct capacity building programmes for teaching and non-teaching staff of the Institution. | It was decided to conduct capacity building programme for non-teaching staff especially.   |
| 3.    | To conduct internal examinations for UG and PG programmes                                       | It was decided to conduct internal examinations for both UG and PG programmes on month January itself.   |
| 4.    | Conduct Talent search programme for final year students   | It was decided to conduct Talent search programme for final year students on January month under the leadership of Career Guidance and Placement Cell of the College                 |

|   |   |  |
|---|---|--|
| 5 | Discussion about submission of AQAR -2022-23. | It was decided to submit AQAR 2022-2023 and took a decision to prepare AQAR for the academic year 2023-2024. |
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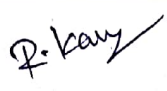

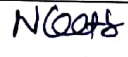
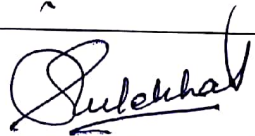





*J. Kay*  
IQAC CO-ORDINATOR  
VIG JAYAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPOUDUR, COIMBATORE - 641 042.

VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE

Venue: IQAC Room

The above meeting minutes points were accepted by the members.

Members Present

| S.No | Name of the Members | Signature  |
|------|---------------------|--|
| 1    | Dr.K.Vasudevan      |     |
| 2    | Mr.R.Kanagaraj      |     |
| 3    | Dr.G. Suresh        |    |
| 4    | Dr.N.Latha          |    |
| 5    | Dr. A.Suleka        |   |
| 6    | Dr.P.Shanthini      |  |
| 7    | Mrs.M.Shayamala     |  |
| 8    | Mr.V.Murugesan      |  |
| 9    | Mr.A.Prakash        |  |
| 10   | Mrs.R.P.Revathi     |  |

## NOTICE

Date :16/02/2023

The members of IQAC are hereby informed that a meeting of IQAC is scheduled on 18/02/2023, at 10.00 am at Principal's Room. All are requested to join on time to discuss the following agenda of the meeting.

### Agenda

1. To discuss the minutes of the previous meeting.
2. Collection of feedback from stakeholders.
3. Registration of the college as local chapter in Swayam-NPTEL online platform to encourage online learning.
4. Discuss on signing of new MoUs for student training, Skill development course, and Career Orientation Programs, Student Internship Training, Professional Training services and Student Projects.

**IQAC Coordinator**

  
**IQAC COORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE 641 042



**Principal**

**PRINCIPAL**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042

## MINUTES OF THE MEETING

Meeting No: 7

Date: 18/02/2023

Time: 1.30 pm

A meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal college of arts and science, Coimbatore for the academic year 2022-23 was held on 18/02/2023 at 1.30 pm. The meeting was chaired by respected principal Dr.K.RamamourthiKumar, Mr.R.Kanaga Raj, IQAC coordinator delivered the welcome address. The following matters on the agenda were discussed and it was unanimously resolved to implement them. The meeting adjourned at 1.30 pm after the vote of thanks by Dr.N.Latha IQAC coordinator.

| Sl No | Agenda   | Resolution  |
|-------|--|---|
| 1.    | To discuss the minutes of the previous meeting.  | Minute of the previous meeting was read by the IQAC coordinator and it was confirmed. As per the minutes of the meeting the action taken report was Discussed in the meeting. |
| 2.    | Collection of feedback from stakeholders.  | It was decided to collect feedback from students, teachers, alumni, employer through a systematic procedure.  |
| 3.    | Registration of the college as local chapter in Swayam-NPTEL online platform to encourage online Learning.                                   | It was decided to register our college in Swayam-NPTEL as local chapter to promote online learning of teachers and students.  |
| 4     | Discuss on signing of new MoUs for student training, Skill development course, and Career Orientation Programs, Student Internship Training, | It was decided to initiate new MoUs with other institutions including soft skill development institutions, research institutions and other government                         |

|   |               |
|---|---------------|
| Professional Training<br>services and Student Projects. | institutions. |
|---|---------------|

*R. Kavya*  
IQAC CO-ORDINATOR  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042.




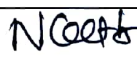
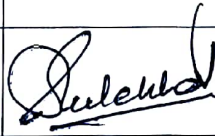



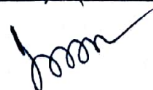

*[Signature]*  
PRINCIPAL  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPUDUR, COIMBATORE-641 042

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE**

**Venue: IQAC Room**

The above meeting minutes points were accepted by the members.

**Members Present**

| S.No | Name of the Members | Signature  |
|------|---------------------|--|
| 1    | Dr.K.Vasudevan      |    |
| 2    | Mr.R.Kanagaraj      |     |
| 3    | Dr.G. Suresh        |     |
| 4    | Dr.N.Latha          |    |
| 5    | Dr. A.Suleka        |    |
| 6    | Dr.P.Shanthini      |  |
| 7    | Mrs.M.Shayamala     |  |
| 8    | Mr.V.Murugesan      |   |
| 9    | Mr.A.Prakash        |  |
| 10   | Mrs.R.P.Revathi     |  |

## NOTICE

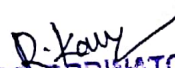
**Date: 24/05/2023**

The members of IQAC are hereby informed that a meeting of IQAC is scheduled on 25/05/2023, at 10.00 am at Principal's Room. All are requested to join on time to discuss the following agenda of the meeting.

### Agenda

1. To read and confirm the minutes of the previous meeting and the action taken report.
2. To discuss about SSR preparation
3. To conduct a Faculty Development Programme .

**IQAC Coordinator**

  
**IQAC COORDINATOR**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPOUDUR, COIMBATORE - 641 042.



**Principal**

**PRINCIPAL**  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPOUDUR, COIMBATORE-641 042

## MINUTES OF IQAC MEETING

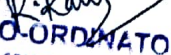
Meeting No: 8

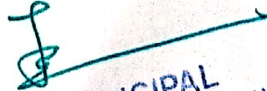
Date: 25/05/2023

Time: 1.30 pm

A meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal college of arts and science of arts and science, Coimbatore for the academic year 2022-23 was held on 25/05/2023 at 1.30 pm. The meeting was chaired by respected principal Dr.K.Ramamourthi, Mr.R.Kanagaraj, IQAC coordinator delivered the welcome address. The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 1.30 pm after the vote of thanks by Mr.V.Murugesan IQAC member.

| Sl No | Agenda  | Resolution   |
|-------|---|--|
| 1.    | To read and confirm the minutes of the previous meeting | The minutes of the previous meeting was read by the IQAC co-ordinator and it was confirmed. As per the minutes of the meeting, the action taken report was Discussed in the meeting. |
| 2.    | To discuss about SSR preparation                        | It was decided to take necessary steps for SSR preparation   |
| 3.    | To conduct a Faculty Development Programme              | It was decided to conduct Faculty Development Programme on Virtual Lab in association with Center for Faculty development.   |

  
IQAC CO-ORDINATOR  
VIB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
AUTONOMOUS  
KOVAIPOUDUR, COIMBATORE - 641 042.

  
PRINCIPAL  
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE  
(AUTONOMOUS)  
KOVAIPOUDUR, COIMBATORE-641 042


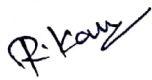

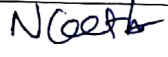
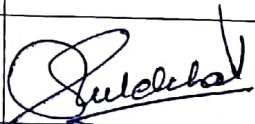







VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE

Venue: IQAC Room

The above meeting minutes points were accepted by the members.

Members Present

| S.No | Name of the Members | Signature  |
|------|---------------------|--|
| 1    | Dr.K.Vasudevan      |    |
| 2    | Mr.R.Kanagaraj      |     |
| 3    | Dr.G. Suresh        |    |
| 4    | Dr.N.Latha          |    |
| 5    | Dr. A.Suleka        |  |
| 6    | Dr.P.Shanthini      |  |
| 7    | Mrs.M.Shayamala     |  |
| 8    | Mr.V.Murugesan      |   |
| 9    | Mr.A.Prakash        |  |
| 10   | Mrs.R.P.Revathi     |  |