



**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
COIMBATORE**

**IQAC EXTERNAL MEETING
MINUTES AND RESOLUTIONS
(2022-2023)**

**VLB Janakiammal College of Arts and Science,
Kovaipudur, Coimbatore, Tamil Nadu,
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NOTICE

Date : 09/05/2023

The members of IQAC are hereby informed that a External meeting of IQAC is scheduled on 20/05/2023 at 10 am at Board Room. All the members are requested to arrive on time to discuss the following agenda of the meeting.

Agenda

1. Academic Performance Review
2. Teaching and Learning Improvements
3. Faculty Development Activities
4. Research and Publication Activities
5. Student Support and Placement Activities
6. Extension and Outreach Activities
7. Infrastructure and Learning Resources
8. Feedback Analysis and Action Taken
9. NAAC / AQAR / NIRF Preparation
10. Best Practices and Quality Initiatives



IQAC Coordinator

IQAC CO-ORDINATOR
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
AUTONOMOUS
KOVAIPUDUR, COIMBATORE - 641 042.



Principal

PRINCIPAL
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
KOVAIPUDUR, COIMBATORE-641 042

MINUTES OF IQAC MEETING

Date: 20/05/2023

Time: 10.00 am

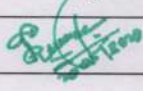
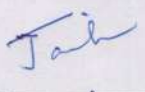
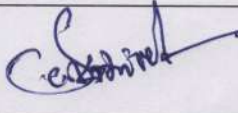
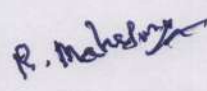
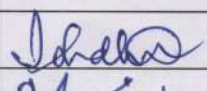
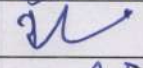
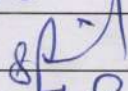
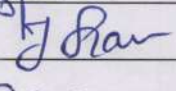
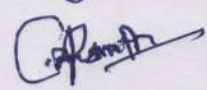
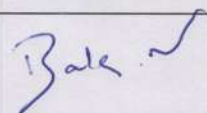
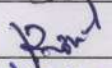
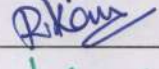
The External meeting of Internal Quality Assurance Cell (IQAC), VLB Janakiammal College of Arts and Science, Coimbatore for the academic year 2023-24 was held on 20/05/2023 at 10 am through the online platform google meet. The meeting was chaired by respected principal Dr.K.Ramamurthi and Dr.K.Vasudevan IQAC coordinator delivered the welcome address to the principal and the members of IQAC.

The following matters on the agenda was discussed and it was unanimously resolved to implement them. The meeting adjourned at 10.00 pm after the vote of thanks by Mr.R.Kanagaraj IQAC Co-coordinator.

Sl No	Agenda	Resolution
1	Publications	Resolved to encourage faculty members to publish research papers in peer-reviewed, UGC Care, Scopus, and Web of Science indexed journals and to enhance publication quality.
2	Seed Money	Resolved to provide seed money to faculty members for initiating innovative research projects and promoting research culture.
3	Consultancy	Resolved to strengthen consultancy activities by encouraging faculty to undertake consultancy projects with industries, institutions, and government organizations.
4	Extension Activities	Resolved to organize extension and outreach programmes through NSS, NCC, YRC, departmental clubs, and community engagement initiatives.
5	Library Resources	Resolved to enhance library resources by procuring new books, journals, e-resources, and improving digital library facilities.
6	Teaching-Learning Methods	Resolved to adopt innovative teaching-learning methods, ICT-enabled classrooms, learner-centric pedagogy, and outcome-based education practices.
7	Introducing New Courses - BBA Aviation Management.	Resolved to introduce new value-added, certificate, diploma, and skill-oriented courses based on industry requirements and student needs.
8	AQAR Preparation	Resolved to initiate timely preparation of AQAR by collecting criterion-wise data and ensuring compliance with NAAC guidelines.

ATR - Previous Meeting

S.No	Agenda	Resolution	Action Taken Report (ATR)
1	Publications	Resolved to promote quality research publications by encouraging faculty members to publish papers in UGC CARE, Scopus, and Web of Science indexed journals and to increase institutional research output.	Faculty members were encouraged to submit research papers to reputed journals. Research publications were monitored by IQAC, and publication details were documented for institutional records.
2	Consultancy	Resolved to strengthen consultancy services by encouraging faculty members to undertake consultancy assignments with industries, government agencies, and academic institutions.	Faculty members identified consultancy opportunities and initiated consultancy activities. Institutional support and guidelines were provided to facilitate consultancy services.
3	Extension Activities	Resolved to enhance community engagement through extension and outreach programmes in collaboration with NSS, NCC, YRC, departments, and local communities.	Departments organized awareness programmes, health camps, environmental initiatives, village outreach activities, and other community service programmes with active student participation.
4	Faculty Development Programmes (FDPs)	Resolved to encourage faculty members to participate in Faculty Development Programmes, workshops, seminars, conferences, and online training programmes to enhance professional competencies.	Faculty members participated in FDPs, workshops, and training programmes organized by various institutions. Participation records were maintained, and knowledge gained was disseminated among faculty members.
5	Teaching-Learning Process	Resolved to strengthen student-centric teaching-learning practices by adopting ICT-enabled instruction, experiential learning, project-based learning, and outcome-based education.	Faculty members integrated ICT tools, blended learning, experiential learning, mentoring, and continuous internal evaluation practices to improve student learning outcomes.
6	Assessment of NAAC 3rd Cycle	Resolved to review the preparedness for the NAAC Third Cycle Accreditation by assessing criterion-wise performance and addressing identified gaps.	Criterion-wise committees reviewed compliance with NAAC requirements, updated documents, collected supporting evidence, and implemented corrective measures to strengthen institutional quality practices.
7	Research Proposals	Resolved to encourage faculty members to prepare and submit research proposals to funding agencies such as UGC, DST, ICSSR, AICTE, and other organizations.	Faculty members were guided in identifying funding opportunities and preparing research proposals. Proposal writing sessions and institutional support were provided to facilitate submissions.
8	AQAR Preparation	Resolved to initiate the timely preparation and submission of the Annual Quality Assurance Report (AQAR) in accordance with NAAC guidelines by collecting criterion-wise data from all departments.	IQAC constituted criterion-wise teams, collected and verified departmental data, compiled supporting documents, prepared the AQAR, and completed the report for timely submission to NAAC.

Sl.No	Name and Designation	Category	Signature
1.	Dr.K.Ramamurthi Principal	Chairman	
2	Ms.Jaishree Suryakumar, CEO & Secretary	Management Representative	
3	Mr.S.Sakthivel Manager, HRD Indo shell Cast Pvt.Ltd, Coimbatore.	Industrial Expert	
4	Dr.R.Maheswaran, Vice President – KGISL Infrastrucures Pvt.Ltd, Coimbatore.		
5	Ally S.Prabakaran, Association of Alliance Club, District Chairman – Cancer Awareness Programme, Coimbatore	Local Society Member	
6	Mr.I.Sudhakar	Teaching Member	
7	Mr.B.Ramesh		
8	Ms.S.Priyanka, HR	Administrative Officials	
9	Ms.J.Jasmine, Finance officer		
10	Mr. G.Ragunath, Assistant Consultant, TCS	Alumni	
11	Mr.N.Balamurali SDET LEAD, Infosys Limited, Bangalore		
12	Sriram.R III B.Sc CS	Student Member	
13	Rithul K II BBA		
14	Mr.R.Kanagaraj	IQAC Co-Coordinator	
15	Dr.K.Vasudevan	IQAC Coordinator	