



GRIEVANCE REDRESSAL COMMITTEE

Ref: VLB/AUTO/NSC/GRC/2025-26/45

Meeting Notice

Minutes of the 45th Meeting of the Grievance Redressal Committee held on 17.10.2025 at 2.00 p.m. in the Board Room

Agenda

- 45.1: To discuss the request from students for providing internship programmes.
- 45.2: To analyze the feasibility and benefits of organizing internship opportunities.
- 45.3: Any other matter with the permission of the Chair.

All members are requested to make it convenient to attend the meeting.

PRINCIPAL

Copy to

1. Mrs. R. Karthika – Assistant Professor, Mathematics
2. Mrs. S. Shakilabanu – Assistant Professor, Mathematics
3. Mr.M.Sabareedharan– Assistant Professor, BBA
4. Ms.V.Steffina Rose – Advocate
5. Ms. M. Aarthi – III B.Sc. Mathematics (Student Member)
6. Mr.Ashwin.S– II B.Sc Computer Science (Student Member)
7. Hari Dharshini R- I BBA(Student Member)



Minutes of the 45th Meeting of the Grievance Redressal Committee held on 17.10.2025 at 2.00 p.m. in the Board Room

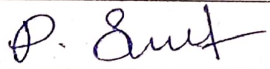
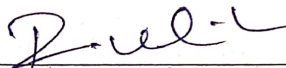
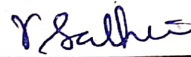
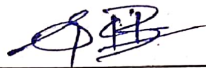
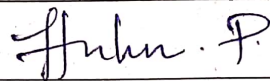
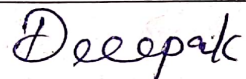
S.No	Name	Designation	Position
1	Dr.D.Kalaivani	Principal	Chairman
2	Mrs.R.Karthika	Assistant Professor, Mathematics	Coordinator
3	Mrs .S.Shakilabanu	Assistant Professor, Mathematics	Co- Coordinator
4	Mr.M.Sabareedharan	Assistant Professor, BBA	Member
5	Ms.V.Steffina Rose	Advocate	Member
6	Ms.M.Aarthy	Student Chairperson	Member
7	Mr.Ashwin.S	Student Secretary	Member
8	Hari Dharshini R	Student Joint Secretary	Member

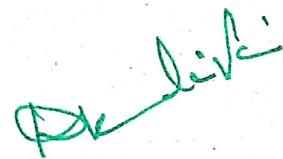
The Chairperson welcomed all the members and emphasized the importance of practical exposure and industry experience for students. It was brought to the notice of the committee that students have requested the provision of internship programmes to enhance their practical knowledge, skill development, and career readiness.

The agenda items were taken up for discussion, and the following resolutions were passed:

- Item 45.1: Resolved that the request from students for internship programmes is genuine and essential for gaining practical exposure and improving employability skills.
- Item 45.2: Resolved to recommend organizing internship opportunities in collaboration with industries, companies, and organizations. The committee suggested creating partnerships with relevant sectors, guiding students in applying for internships, and ensuring proper monitoring and evaluation of internship activities.
- Item 45.3: As there were no other matters to discuss, the meeting concluded with a vote of thanks proposed by the Coordinator.

Members:

S.No	Name	Designation	Signature
1	Dr.D.Kalaivani	Principal	
2	Mrs .P.Sumathi	Assistant Professor in BCA	
3	Mrs.R.Karthika	Assistant Professor in Mathematics	
4	Mrs .S.Shakilabanu	Assistant Professor in Mathematics	
5	Mr.R.Sathish	Assistant Professor in BCA	
6	Ms.V.Steffina Rose	Advocate	
7	Ms. P.S.Hilna	Student Chairman	
8	Ms.M.Aarthy	Student Secretary	
9	Mr. Deepak	Student Join Secretary	



PRINCIPAL