



GRIEVANCE REDRESSAL COMMITTEE

Ref: VLB/AUTO/NSC/GRC/2025-26/47

Meeting Notice

Minutes of the 47th Meeting of the Grievance Redressal Committee held on 10.01.2026 at 2.00 p.m. in the Board Room

Agenda

47.1: To discuss conducting a Legal Awareness Programme for students.

47.2: To allocate responsibilities for organizing the programme.

47.3: Any other matter with the permission of the Chair.

All members are requested to make it convenient to attend the meeting.

PRINCIPAL

Copy to

1. Mrs. R. Karthika – Assistant Professor, Mathematics
2. Mrs. S. Shakilabanu – Assistant Professor, Mathematics
3. Mr.M.Sabareedharan– Assistant Professor, BBA
4. Ms.V.Steffina Rose – Advocate
5. Ms. M. Aarthy – III B.Sc. Mathematics (Student Member)
6. Mr.Ashwin.S– II B.Sc Computer Science (Student Member)
7. Hari Dharshini R- I BBA(Student Member)



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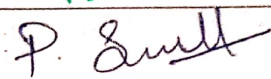
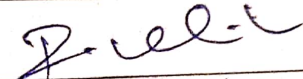
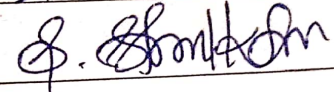
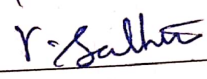
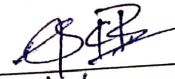
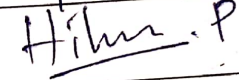
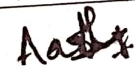
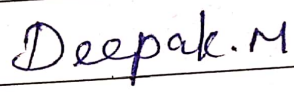
S.No	Name	Designation	Position
1	Dr.D.Kalaivani	Principal	Chairman
2	Mrs.R.Karthika	Assistant Professor, Mathematics	Coordinator
3	Mrs .S.Shakilabanu	Assistant Professor, Mathematics	Co- Coordinator
4	Mr.M.Sabareedharan	Assistant Professor, BBA	Member
5	Ms.V.Steffina Rose	Advocate	Member
6	Ms.M.Aarthi	Student Chairperson	Member
7	Mr.Ashwin.S	Student Secretary	Member
8	Hari Dharshini R	Student Joint Secretary	Member

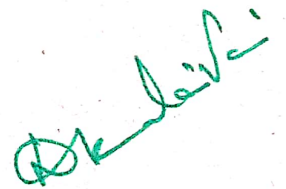
The Chairperson welcomed all the members and emphasized the importance of legal awareness among students regarding their rights, responsibilities, and protection against harassment. It was proposed to conduct a **Legal Awareness Programme** to educate students on legal provisions, grievance mechanisms, and safety measures.

The agenda items were taken up for discussion, and the following resolutions were passed:

- Item 47.1:** Resolved to conduct a Legal Awareness Programme for students to create awareness about legal rights, gender equality, and prevention of harassment.
- Item 47.2:** Resolved to assign responsibilities for organizing the programme as follows:
- Mrs. R. Karthika – Programme Coordination
 - Mrs. S. Shakilabanu – Invitation and Communication
 - Mr. M. Sabareedharan – Venue Arrangements
 - Student Members – Programme Support
- Item 47.3:** As there were no other matters to discuss, the meeting concluded with a vote of thanks proposed by the Coordinator.

Members:

S.No	Name	Designation	Signature
1	Dr.D.Kalaivani	Principal	
2	Mrs .P.Sumathi	Assistant Professor in BCA	
3	Mrs.R.Karthika	Assistant Professor in Mathematics	
4	Mrs .S.Shakilabanu	Assistant Professor in Mathematics	
5	Mr.R.Sathish	Assistant Professor in BCA	
6	Ms.V.Steffina Rose	Advocate	
7	Ms. P.S.Hilna	Student Chairman	
8	Ms.M.Aarthy	Student Secretary	
9	Mr. Deepak	Student Join Secretary	



PRINCIPAL