



V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE

An Autonomous Institution, Affiliated to Bharathiar University and Approved by AICTE

Re-Accredited by NAAC with 'B++' Grade

KOVAIPUDUR, COIMBATORE - 641 042

Phone: 0422-2605162 E-mail: principal@vlbjcas.ac.in Website: www.vlbjcas.ac.in

INTERNAL COMPLAINT COMMITTEE

Ref: VLB/AUTO/NSC/ICC/2025-26

Meeting Notice

Minutes of the 14th Meeting of the Internal Complaint Committee held on 22.01.2026 at 2.00 p.m. in the Board Room

Agenda

- 14.1 To Decide on Conducting Guest Lecture on Boundaries Matter on 29.01.2026.
- 14.2 To discuss the allocation of responsibilities for conducting the interaction programme.
- 14.3 Any other matter with the permission of the Chair.

All members are requested to make it convenient to attend the meeting.

PRINCIPAL

Copy to

1. Mrs. R. Karthika – Assistant Professor, Mathematics
2. Mrs. S. Shakilabanu – Assistant Professor, Mathematics
3. Mr.M.Sabareedharan– Assistant Professor, BBA
4. Ms.V.Steffina Rose – Advocate
5. Ms. M. Aarthy – III B.Sc. Mathematics (Student Member)
6. Mr.Ashwin.S– II B.Sc Computer Science (Student Member)
7. Hari Dharshini R- I BBA(Student Member)

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Minutes of 14th meeting of the internal compliant committee held on 22.01.2026 at 2.00 pm in the Board Room.

S.No	Name	Designation	Position
1	Dr.D.Kalaivani	Principal *	Chairman
2	Mrs.R.Karthika	Assistant Professor, Mathematics	Coordinator
3	Mrs .S.Shakilabanu	Assistant Professor, Mathematics	Co- Coordinator
4	Mr.M.Sabareedharan	Assistant Professor, BBA	Member
5	Ms.V.Steffina Rose	Advocate	Member
6	Ms.M.Aarthy	Student Chairperson	Member
7	Mr.Ashwin.S	Student Secretary	Member
8	Hari Dharshini R	Student Joint Secretary	Member

The Chairperson welcomed all the committee members and explained the importance of conducting a Guest Lecture on Healthy boundaries protect individual well-being, improve communication, and create mutual understanding between people and student community. The agenda items were taken up for discussion one by one and the following resolutions were passed.

Item 14.1: Resolved to conduct a Guest Lecture on 29.01.2026.

Item 14.2: Resolved to assign the responsibilities for conducting the interaction programme as follows:

- Mrs. R. Karthika – Invitation
- Ms. Hari Dharshini R & Ms. M. Aarthy – Masters of Ceremony (MOC)
- Mrs. S. Shakilabanu & Mr.M.Sabareedharan – Hall Arrangements

Item 14.3: As there were no other matters to discuss, the meeting concluded with a vote of thanks proposed by Mrs. R. Karthika, Assistant Professor, Mathematics.



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Members:

S.No	Name	Designation	Signature
1	Dr.D.Kalaivani	Principal	
2	Mrs.R.Karthika	Assistant Professor in Mathematics	
3	Mrs .S.Shakilabanu	Assistant Professor in Mathematics	
4	Mr.M.Sabareedharan	Assistant Professor in BBA	
5	Ms.V.Steffina Rose	Advocate	
6	Ms.M.Aarthy	Student Chairman	
7	Mr.Ashwin.S	Student Secretary	
8	Hari Dharshini R	Student Join Secretary	

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