



VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE

An Autonomous Institution, Affiliated to Bharathiar University and Approved by AICTE

Re-Accredited by NAAC with 'B++' Grade

KOVAIPUDUR, COIMBATORE – 641 042

Phone: 0422-2605162 E-mail: principal@vlbjcas.ac.in Website: www.vlbjas.ac.in

INTERNAL COMPLAINT COMMITTEE

Ref: VLB/AUTO/NSC/ICC/2025-26

Meeting Notice

The 11th meeting of the internal complaint committee scheduled to be held on 15.07.2025 at 2 pm in the board room.

Agenda

- 11.1 To Decide on Conducting an Interaction with Psychologist on 18.07.2025.
- 11.2 To discuss the allocation of responsibilities for conducting the interaction programme.
- 11.3 Any other matter with the permission of the Chair.

All members are requested to make it convenient to attend the meeting.

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(AUTONOMOUS)

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Copy to

1. Mrs. P. Sumathi – Assistant Professor, BCA
2. Mrs. R. Karthika – Assistant Professor, Mathematics
3. Mrs. S. Shakilabanu – Assistant Professor, Mathematics
4. Mr. R. Sathish – Assistant Professor, BCA
5. Ms. Ms.V.Steffina Rose – Advocate
6. Ms. P. S. Hilna – III BCA (Student Member)
7. Ms. M. Aarthy – III B.Sc. Mathematics (Student Member)
8. Mr. Deepak – II BCA (Student Member)



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Minutes of 11th meeting of the internal compliant committee held on 15.7.25 at 2 .pm in the Board Room.

S.No	Name	Designation	Position
1	Dr.D.Kalaivani	Principal	Chairman
2	Mrs .P.Sumathi	Assistant Professor, BCA	Coordinator
3	Mrs.R.Karthika	Assistant Professor, Mathematics	Co- Coordinator
4	Mrs .S.Shakilabanu	Assistant Professor, Mathematics	Member
5	Mr.R.Sathish	Assistant Professor, BCA	Member
6	Ms.V.Steffina Rose	Advocate	Member
7	Ms. P.S.Hilna	Student Chairperson	Member
8	Ms.M.Aarthy	Student Secretary	Member
9	Mr. Deepak	Student Joint Secretary	Member

The Chairperson welcomed all the committee members and explained the importance of conducting an interaction programme on the impact of changes in psychological behavior among the student community. The agenda items were taken up for discussion one by one and the following resolutions were passed.

Item 11.1: Resolved to conduct an Interaction with a Psychologist on 18.07.2025.

Item 11.2: Resolved to assign the responsibilities for conducting the interaction programme as follows:

- Mrs. R. Karthika – Invitation
- Ms. P. S. Hilna & Ms. M. Aarthy – Masters of Ceremony (MOC)
- Mrs. S. Shakilabanu & Mr. R. Sathish – Hall Arrangements

Item 11.3: As there were no other matters to discuss, the meeting concluded with a vote of thanks proposed by Mrs. R. Karthika, Assistant Professor, Mathematics.



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Members:

S.No	Name	Designation	Signature
1	Dr.D.Kalaivani	Principal	
2	Mrs .P.Sumathi	Assistant Professor in BCA	
3	Mrs.R.Karthika	Assistant Professor in Mathematics	
4	Mrs .S.Shakilabanu	Assistant Professor in Mathematics	
5	Mr.R.Sathish	Assistant Professor in BCA	
6	Ms/V.Steffina Rose	Advocate	
7	Ms. P.S.Hilna	Student Chairman	
8	Ms.M.Aarthy	Student Secretary	
9	Mr. Deepak	Student Join Secretary	

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