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Administration	Section S

Licensed Practical Nurse - Post Anesthetic Care Unit – Job Description

Purpose

City Centre Surgery is committed to ensure that all employees are appropriately trained and have the required education to fulfill the duties of their position.

Policy

Individuals who work in City Centre Surgery will meet the qualifications and standards to work in the Post Anesthetic Care Unit (PACU) and in a private health care facility set by the College of Physicians and Surgeons of British Columbia (CPSBC).

Scope

Licensed Practical Nurses at Valley Surgical Centre working in the PACU

Procedure

A. Function

- Responsible for the planning, executing, and evaluating direct and indirect nursing care given to the surgical patient. This nursing care ranges from preoperative intervention onto postoperative evaluation. It is a practice designed to meet a patient's needs through the nursing process, ensuring continuity and excellence of care during the surgical experience.

B. Qualifications:

- Current registration with the British Columbia College of Nurses and Midwives. (BCCNM)
- Graduate of an accredited school of licensed practical nursing.
- Certification in Basic Life Support (BLS) within 2 years, Workplace Hazardous Materials Information System (WHMIS), Hand Hygiene, kept in individual files.
- A minimum of two years' experience in acute care.
- Knowledge of Patient's Rights.



- Knowledge of City Centre Surgery's nursing policies and procedures, and the functions of other departments within the facility.
- Knowledge of fire and safety regulations, electrical hazards, disaster plans and infection control policies.
- Knowledge of specialized equipment used in the PACU.
- Knowledge of anesthetic agents and their usage and effect on the surgical patient.
- Evidence of continuing education in the field of acute care nursing.
- Annual performance reviews maintained in individual employee files.
- Annual PACU Clinical Competencies Self-Assessment Guide completed/reviewed and maintained in individual employee file.

B. Description:

- Ensures that proper techniques and practices are used per accepted standards of practice.
- Works with personnel in the facility and assists as necessary.
- Immediately reports any unusual occurrences to Clinic Manager, documents appropriately in the patient record, and completes appropriate Incident Reports form if indicated.
- Performs Admission to the facility and discharge from the facility and Teaching duties as required.
- Assists with checking charts and follow up phone calls.
- Works with the front office staff when needed, to assist with scanning charts, making charts, checking in patients and answering phone calls.
- Performs all duties with efficiency.
- Assists surgeons, anesthesiologists, and other personnel as needed to ensure good patient care.
- Observes patient for changes in condition.
- Ensures all medications are administered and charted per facility policies and procedures. Promptly reports medication errors.
- Identifies and records patient's response to medication when necessary.
- Maintains records of procedure and reports any unusual occurrences.
- Receives and gives reports to and about patient as necessary to ensure good care.
- Provides for psychological needs of patient.
- Assists in control and maintenance of supplies and equipment.
- Checks rooms, material, and equipment for proper care and handling.
- Ensures clean, safe environment through continued alertness to safety and explosive hazards and aseptic techniques.
- Assists in control of traffic and personnel to ensure proper control of infection and asepsis.
- Assumes accountability and responsibility for his or her own work performance.

- Observes assigned work schedules and hours.
- Performs competently in new situations.
- Adheres to facility dress code; neat personal appearance.
- Maintains good rapport with fellow employees and Physicians
- Performs his or her duties in a professional and pleasant manner
- Excellent communication, decision making and problem-solving skills
- Will be guided by the philosophies of City Centre Surgery when speaking with patients or when they can be over heard by a patient. Personal philosophies that do not agree with City Centre Surgery's philosophies are not to be voiced to a patient or where a patient has a chance of overhearing a conversation.

References:

National Association of Peri Anesthesia Nurses of Canada (NAPAN). Standards for practice. Ontario: NAPAN; 2013. Section III: Resource 1: Peri Anesthesia Nursing competencies, p.53-84.

NHMSFP – College of Physicians and Surgeons of British Columbia, Accreditation Standards Post-Anesthesia Care, September 2018.