

**NOTICE OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
RURAL WATER DISTRICT NO. 2  
MIAMI COUNTY, KANSAS**

The Regular Meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas will be held at 7:00 p.m. on the 13th day of April 2020 at the District Office located at 255th Street and Harmony Road, Hillsdale, Kansas.

**AGENDA**

- I. Opening
- II. Guests
  - 1. Frank Kelly & Dennis Ward-Mi Co 911
  - 2. Danny Coltrane-Midwest Engineering Group
- III. Minutes
  - 1. Reading
  - 2. Approval
- IV. Current Invoices
  - 1. Review
  - 2. Approval
- V. Leak Adjustment
- VI. Subscriptions Line Extensions & Relocates
- VII. Old Business
- VIII. New Business
- IX. Reports
  - 1. Engineer
  - 2. Treasurer
  - 3. Manager
- X. Announcements
- XI. Adjournment

## **Board Meeting Minutes**

The regular meeting of the Board of Directors of Rural Water District No. 2, Miami County, Kansas was held on April 13, 2020 via Zoom at 7:00 pm.

### **Attendance**

Directors Attending: Jim Dycus, Brad Ryckert, Charlie Sievert, Glenn Alpert, Gary Guetterman, Lyle Wobker, Rick Norland, Alan Hire, and Mike McClurg.

Also Attending: Jerry Bennett and Lana Kettler.

Guests: Danny Coltrane-Midwest Engineering Group, Dennis Ward, Scott Pitman, Dean Hart and Frank Kelly-Miami County 911

Chairman Jim Dycus called the meeting to order at 7:00 p.m.

### **Approval of Minutes**

Glenn Alpert moved to dispense with reading the minutes for the regular monthly meeting in March. Charlie Sievert seconded the motion. Vote: 9-0, motion passed.

Glenn Alpert moved to approve the minutes as corrected (Grammatical errors and remove "following the 2020 Annual Meeting" in the heading). Gary Guetterman seconded the motion. Vote: 9-0, motion passed.

Alan Hire moved to pay the bills except check number 13200 to Midwest Engineering Group for \$128,340.00. Glenn Alpert seconded the motion. Jerry Bennett explained the check to TDR was for a line extension and subscription refund. There was an issue with an easement and they cancelled the project. The check to Neptune was for radio read meters. Vote: 9-0, motion passed.

### **Subscriptions**

No subscription or line extension applications were received since the March meeting.

### **New Business**

Dennis Ward, Miami County 911, explained the history of the 911 radio service and the need for the updated system with a new tower. The new system would put all emergency (fire, EMT, police and sheriff) on the same system. They would all be able to communicate with each other. The county would like to install a new 911 Communications Tower at the District's 247<sup>th</sup> & Lackman tower site. The tower would require a minimum of a 50-foot by 50-foot lot and would be approximately 250 feet tall. They would prefer a 75-foot by 75-foot lot. FAA has already conducted a review of the 247<sup>th</sup> & Lackman site and no further site study would be required.

Alan Hire asked how much land the District owned at the 247<sup>th</sup> site? Jerry Bennett advised .74 acres. There was a discussion on this particular location and how the District would still be able to build a tower there in the future. Jerry Bennett said the ingress/egress easement would have to be reviewed. Frank Kelly asked if the District had a cost in mind for the lot? There was additional discussion on an additional entrance, electrical service, site maintenance and trading services. The Board would check into the easement and tower placement and get back with the county.

### **Engineering Report**

Danny Coltrane, Midwest Engineering Group, reviewed the SRF Loan and the required public hearing. The public hearing is set for May 18, 2020. The hearing had to be at least thirty days from the date the hearing notice was published in the paper. The notice was printed in the Miami County Republic on April 15, 2020. He also explained the drawings and paperwork he would be presenting at the public hearing regarding the plant expansion and cost.

Danny Coltrane summarized the original Phase I Contract for engineering services. There have been several additions and changes to the original plans to meet KDHE loan requirements. He presented Addendum No. 2 for increased engineering fees. Engineering fees are based on a percentage of the project cost. The addendum will increase the fees by \$217,400.00. There was discussion on the project changes, loan and time frame for completion.

Jerry Bennett presented check no. 13200 for \$128,340.00. The engineering fees included in the check would be included in Addendum No. 2. Brad Ryckert moved to approve payment of check no. 13200. Charlie Sievert seconded the motion. Vote: 9-0, motion passed. Lyle Wobker moved to approve Addendum No. 2. Glenn Alpert seconded the motion. Vote: 9-0, motion passed.

There was additional discussion on the 911 tower, tower site and easement. The cost of the plant expansion building permit for phases I & 2 was considered. Possibly trade of tower site cost and permit costs could be worked out.

### **Manager's Report**

Jerry Bennett reported the Copper Ion Generator is working. There remains an issue with the VFD and new pump. It is believed the water meter is picking up "noise" from the VFD causing a flow variation. The contractor is working through it.

Jerry Bennett said transfer pump number two locked up. Alliance pump has pulled it and they are working on it.

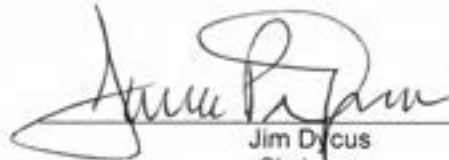
Jerry Bennett advised district staff are working on staggered days due to KDHE recommendations on operating essential utility business during the COVID-19 crisis. The generators are full of fuel and ready to go if needed. Chemical supplies are at full capacity. Usage and supply is constantly being closely monitored.

### **Adjournment**

Meeting adjourned 8:44 pm



Brad Ryckert  
Secretary



Jim Dicus  
Chairman

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Date