



## PRIVATE DINING INFORMATION & CONTRACT

**ROOM CAPACITY:** *Amelia's Private Room*-Maximum 26 guests, the room can be booked as a seated dinner, or cocktail style.

Below are the food and beverage minimums for Amelia's Private Room

~**Amelia's Private Dining Room**-Sunday-Thursday-\$1500

~**Amelia's Private Dining Room**-Friday and Saturday-\$1800

~**Amelia's Wood Fired Cuisine Restaurant Buyout Monday-Thursday**-\$7,000

~**Amelia's Wood Fired Cuisine Restaurant Buyout Friday & Saturday**-\$12,000

\*Food and beverage minimums are calculated before tax and gratuity

**MENU SELECTION:** Depending on the type of party you may order from our open menu, four course prix fixe menu, five to seven course tasting, or we can develop a custom menu.

-Open menu-available for parties up to 16, guest order from the current dinner menu.

-Four course prix fixe- \$90 a person-family style appetizers, choice of soup or salad, entree and dessert course.

-Custom menus include a meeting with our Executive Chef to get an idea of your vision and will provide a custom menu for you to edit and then one rewrite of the menu. Additional rewrites are \$100 per menu. Guest count for custom menus must be confirmed seven days prior to the event, event billing is based on confirmed guest count. The average cost of a five course custom menu is \$120 per person.

**CONTRACT:** A signed Private Dining Contract and a credit card are required at time of booking.

**FOOD AND BEVERAGE:** All food and beverage must be purchased and prepared through Amelia's Wood Fired Cuisine with the exceptions of celebratory cakes and desserts such as wedding cakes and birthday cakes.

**SPLIT CHECKS:** We do not allow split checks on private events. We can divide the total between several credit cards either splitting the check evenly or the host can tell us the amount to charge each card.

**TAX AND GRATUITY:** Gratuity of 20% will be added to the subtotal. Oklahoma Sales Tax is 8.52% and Liquor Tax is 13.5%.

**KITCHEN SERVICE CHARGE:** A 5% kitchen service charge is added to all checks. The charge is split between all members of our hourly back of house staff in an effort to maintain an income structure that is fair and balanced between the front and back of house.

**PARKING:** We provide valet parking Friday and Saturday evenings for \$10 a car. We use Royal Valet for this service. Otherwise street parking is free after 5:00. If you would like to add valet parking Sunday-Thursday it is \$200 and the charge will be added to your final bill.

**DECORATIONS:** All decorations must be provided by you. We ask that no confetti or glitter be used. No decorations may be attached to the walls, artwork or furniture.