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CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL

BOARD OF TRUSTEES
BOARD MEETING
JANUARY 20, 2026

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 3RD, 2025

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
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www.cjcollegeprep.org

BOARD OF TRUSTEES REGULAR MEETING

Date: January 20, 2026, 6:30 PM

Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on **July 3rd, 2025**.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:51 PM. The Board reserves the right to act on any or all agenda items.

Roll Call by:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2026	ABSENT
Mrs. Jackie Lewis	Vice President	07/01/2028	PRESENT
Eric Van Bladel	Member	06/30/2027	EXCUSED
Dr. Tracy Gill	Member	06/30/2026	PRESENT
Dr. Ahmet Atlig	Member	02/19/2028	PRESENT
Amina Andha	Student Representative	06/30/2026	PRESENT

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	PRESENT
Mr. Matt Anar	School Business Administrator	PRESENT
Ms. Fiona Daubon	Assistant BA/Board Secretary	PRESENT
Ms. Barbara Grossmann	Anti-Bullying Coordinator	PRESENT
Ms. Carrie Thomas	Director of Curriculum	PRESENT

II. Acceptance of Agenda

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the January 20, 2026 Regular Board Meeting agenda.

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.1 is adopted unanimously.

III. Annual Comprehensive Financial Report

FY25 Annual Comprehensive Financial Report (Audit) and Auditor's Management Report

BE IT RESOLVED, that the Board hereby accepts the attached Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report (AMR) with no findings and no corrective action recommended for the fiscal year ending June 30, 2025:

ACFR: [Appendix A](#) AMR: [Appendix B](#)

Moved by Mrs. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.2 is adopted unanimously.

IV. Acceptance of Minutes

BE IT RESOLVED, that the Board approves the minutes for the Regular Meeting held on November 24, 2025 presented in [Appendix C](#).

Moved by Dr. Ahmet Atlig, seconded by Mrs. Jackie Lewis to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.3 is adopted unanimously.

V. Board Matters:

i. Renewal of Board Membership: Dr. Ferhan Tunagur

BE IT RESOLVED, that the board approves renewal of Dr. Ferhan Tunagur's membership on the Board of Trustees for another three-year term from March 01, 2026 to February 28, 2029.

Moved by Mrs. Jackie Lewis, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.4 is adopted unanimously.

ii. Annual Financial Disclosure Statement: to be completed by all Board Members as per N.J.S.A. 18A:12-25 and N.J.S.A. 18A:12-26 and submitted to the NJDOE by April 30, 2026.

iii. NJSBA LEAD Master Class Series

Attendees: Mrs. Jackie Lewis & Dr. Tracy Gill (all 3 days), Dr. Atlig (2/19/26)

Dates:

- Wednesday January 21, 2026: Leading through the fog: Clarity in Turbulent times
- Monday February 2, 2026: Bridging the Gap: Leading Across Generations
- Thursday February 19, 2026: North Star Leadership- Leading with Purpose & Intention

iv. Next Board meeting: Tuesday, March 24, 2026

VI. Board Policy

i. BE IT RESOLVED, that the Board approves the **first reading** of the following new/revised/abolished policies and code of conduct as detailed in the exhibits attached hereto and made a part of the minutes.

[Appendix D](#)

Number	P	R	Policy/ Regulation Title
0142.1C	X		Nepotism- Charter School (M) (Revised)
0174C	X		Legal Services- Charter School (M) (Revised)
0177C	X		Professional Services- Charter School (M) (Revised)
1220	X		Employment of Chief Education Officer (M) (Revised)
1570C	X	X	Internal Controls- Charter School (M) (Revised)
1552	X	X	Sexual Harassment- Staff (M) (New)

2530	X	X	Resource Materials (Revised)
2535	X	X	Library Material (M) (New)
9130	X	X	Public Complaints (Revised)
3362	X	X	Sexual Harassment (M) (Abolished) Sexual Harassment of Teaching Staff Members Complaint Procedure (Abolished)
4352	X	X	Sexual Harassment (M) (Abolished) Sexual Harassment of Support Staff Members Complaint Procedure (Abolished)

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent:: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260120.5 is adopted unanimously.

VII. Student Representative Presentation- Amina Andha

Presented a proposal for Senior Dress Down Day beginning in March

VIII. Chief Education Officer’s Monthly Report – Dr. Sercan

- Visit from Lieutenant Governor-elect Dr. Dale Caldwell
- Presented the NJSLA Test comparative results with sending districts: Franklin, North Brunswick & New Brunswick. The results show that our school far out-scores the sending districts in all tested grades.

IX. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

No Public Comment

X. Designations, Discussion and Action Items

a. MOU Raritan Valley

BE IT RESOLVED that the Board of Trustees approves the Memorandum of Understanding (MOU) between Raritan Valley Community College (RVCC) and Central Jersey College Prep Charter School for the Associate of Science Degree in Computer and Data Science program for the Academic Year 2025-2026. [Appendix E](#)

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.6 is adopted unanimously.

b. Saturday Academy Program

BE IT RESOLVED that the Board of Trustees hereby approves the Saturday Academy Program to provide supplemental academic support in ELA and Math that will be funded by FY26 Title I funds for the period January 31, 2026 to May 16, 2026.

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.7 is adopted unanimously.

XI. Human Resources

- A. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, additional stipends, professional development compensation and alumni tutors for the school year of 2025-2026 school years as detailed in the below exhibits attached hereto and made a part of the minutes:

i. New Hires, Renewals & Position/Term Changes for the school year of 2025-2026 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

ii. Stipends & Bonuses for Teachers and staff FY26 [Appendix G](#)

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve agenda items IX. A - i through ii.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.8 is adopted unanimously.

B. **Field Trips**

BE IT RESOLVED, that the Board hereby approves the field trips listed in [Appendix H](#)

Moved by Dr. Tracy Gill, seconded by Mrs. Jackie Lewis to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.9 is adopted unanimously.

C. Workshops/Conferences

Approval of the attendance to and costs of the following Workshops/Conferences as requested by faculty members:

WHEREAS, the Faculty listed below will be attending workshops; and

WHEREAS, the attendance at stated functions is accepted as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions is accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this function as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Employee	Date	Program Name	Location	Cost
Mr. Tarhan	Thursday January 29, 2026	<i>Restorative Justice in Schools: Tier 1</i>	New Jersey State Bar Foundation, New Jersey Law Center, One Constitution Square, New Brunswick, NJ 08901	No Registration Cost
Ms. Barbara Grossmann	March 27, 2026 8:30am - 3:30pm	<i>NJ Positive Behavior Support in Schools (PBSIS) 2026 Annual Leadership Forum</i>	Mercer County Community College, NJ	No Registration Cost
Dr. Goli	February 9, 2026 9am - 12pm	Foundations of Teaching the Holocaust	Virtual	No Registration Cost
Mr. Santangelo	February 19,	<i>Maximizing On-Task Behavior:</i>	TCNJ Campus, Ewing NJ	\$285

	2026 9am - 2pm	Proactive and Reactive Strategies		
Ms. Parris and Mr. Tumerdem	March 10, 2026 8:15am to 3pm	IXL Live Classic Edition	Hyatt Regency New Brunswick	\$129 per person
Dr. Sandir and Ms. Clarke, Ms. Dovedytis & Ms. Raczkowski	March 12, 2026, 8:15 am to 11 am 12:30 pm to 3:00 pm	IXL Live Immersive: Assessment & IXL Live Immersive: Analytics	Hyatt Regency 2 Albany St, New Brunswick, NJ 08901	\$95 per person per session
Ms. Zervesco & Ms. Sarwani	March 10, 2026 8:15 am to 3:00 pm	IXL Live Classic Edition	Hyatt Regency 2 Albany St, New Brunswick, NJ 08901	\$129 per person
Ms. Firsichbaum & Ms. Sarwani	February 11, 2026 9am -3pm	Conquer Mathematics - Grade 5 Number & Operations – Fractions II	476 Newark Pompton Turnpike Pompton Plains, NJ 07444	No registration fee
Ms. Amy Williams	Asynchronous	Introduction to Data Wise: A Collaborative Process to Improve Learning & Teaching	Virtual	\$209

Moved by Mrs. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent:: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260120.10 is adopted unanimously.

XII. Finance

i. FY26 Revised Budget

BE IT RESOLVED, that the Board hereby approves the Revised Budget for the 2025-2026 School Year based on the October 15th Enrollment Count to be submitted to the NJDOE Office of Charter & Renaissance Schools. [Appendix K](#)

Moved by Dr. Ahmet Atlig, seconded by Mrs. Jackie Lewis to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.11 is adopted unanimously.

ii. FY27 Budget Calendar

BE IT RESOLVED that the Board of Trustees approves the Budget Calendar for the FY27 budget. [Appendix L](#)

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.12 is adopted unanimously.

iii. Finance Committee

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the following individuals to be part of the Finance Committee for the 2025- 2026 school year: Dr. Gill & Mrs. Lewis, Dr. Sercan, Mr. Anar and Ms. Fiona Daubon

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.13 is adopted unanimously.

iv. Municipal Securities Post-Issuance Disclosure Policy

BE IT RESOLVED that the Central Jersey College Prep Charter School Board of Trustees hereby adopts the “Municipal Securities Post-Issuance Disclosure Policy” as presented in [Appendix M](#) to ensure compliance with SEC Rule 15c2-12. This action establishes a Disclosure Working Group led by the School Business Administrator and authorizes Digital Assurance Certification, LLC (DAC) to serve as the district’s official Dissemination Agent. The Disclosure Representative is further authorized to implement all necessary training and compliance measures effective immediately.

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.14 is adopted unanimously.

v. Monthly Reports

a. Board Secretary & Treasurer's Report

Upon recommendation of the Chief Education Officer, and the Business Administrator, motion to approve the following resolution:

WHEREAS, both the [A148 Report of the Secretary](#) and the [A149 Report of the Treasurer of School Moneys](#) are in agreement with the cash balance in the Governmental Funds of:

- \$17,514,075.41 as of October 31, 2025.
- \$19,055,929.10 as of November 30, 2025
- \$18,733,856.94 as of December 31, 2025

BE IT RESOLVED, that the Reports of the Secretary and the Treasurer of School Moneys be accepted.

b. Board Secretary's Certification of Accounts

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of December 31, 2025 no major budgetary line item account expenditure exceeds the amount appropriated by the Charter Board of Trustees.

January 16, 2026

Matt Ahmet Anar – Business Administrator

Date

c. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for October and November and December 2025 based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Chief Education Officer), the Board of Trustees of Central Jersey College Prep Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial.

Moved by Dr. Ahmet Atlig, seconded by Mrs. Jackie Lewis to approve the motion listed in items X.iii.A to C.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.15 is adopted unanimously.

d. List of Bills

BE IT RESOLVED, that the Board approves the List of Bills for the periods between November 20, 2025 and December 31, 2025 in the total amount of \$3,140,618.81.

Appendix N

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.16 is adopted unanimously.

XIII. Executive Session

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at 8:14 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.17 is adopted unanimously.

- ii. **FURTHER RESOLVED** that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session.

Moved by Dr. Tracy Gill, seconded by Mrs. Jackie Lewis to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.18 is adopted unanimously.

XIV. HIB Report

BE IT RESOLVED, that the Board hereby accepts the HIB report presented in the Executive session.

Moved by Mrs. Jackie Lewis, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call:

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.19 is adopted unanimously.

XV. Adjournment

Moved by Dr. Ahmet Atlig , seconded by Dr. Tracy Gill, to **adjourn meeting** at 8:24 PM.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260120.20 is adopted unanimously.