

M I N U T E S



CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL

BOARD OF TRUSTEES
BOARD MEETING
AUGUST 26, 2026

THE MEETING NOTICE HAS BEEN ADVERTISED ON THE SCHOOL'S LEGAL NOTICES
PAGE ON OUR SCHOOL WEBSITE ON AUGUST 18TH, 2026. AGENDA SUBJECT
TO CHANGE.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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BOARD OF TRUSTEES REGULAR MEETING

Date: August 26, 2026, 6:30 PM

Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on the School’s Legal Notices Page on our School Website on August 18, 2026.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:50 PM. The Board reserves the right to act on any or all agenda items.

Roll Call by:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	02/28/2029	PRESENT
Mrs. Jackie Lewis	Vice President	07/01/2028	PRESENT
Eric Van Bladel	Member	06/30/2027	EXCUSED
Dr. Tracy Gill	Member	06/30/2027	PRESENT
Dr. Ahmet Atlig	Member	02/19/2028	PRESENT
Vacant	Student Representative		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	PRESENT
Mr. Matt Anar	School Business Administrator	PRESENT
Ms. Fiona Daubon	Assistant BA/Board Secretary	PRESENT
Ms. Suzan Dincer	Director of Curriculum- Elementary	PRESENT
Ms. Francine Brown	Director of Curriculum- STEM	PRESENT
Ms. Carrie Thomas	Director of Curriculum- Humanities	PRESENT
Ms. Nima Amin	Director of Operations	PRESENT
Ms. Maghan Deutsch	Director of Special Education	PRESENT

II. Acceptance of Agenda

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the August 26, 2026 Regular Board Meeting agenda.

Moved by Mrs. Jackie Lewis, seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.1 is adopted unanimously.

III. Acceptance of Minutes

BE IT RESOLVED, that the Board approves the minutes for the Regular Meeting held on July 08, 2026 presented in [Appendix A](#).

Moved by Dr. Ferhan Tunagur, seconded by Mrs. Jackie Lewis to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.2 is adopted unanimously.

IV. Board Matters:

i. NJSBA Conference Attendee: October 19 - 22 2026 in Atlantic City, NJ

Attendees: Dr. Tracy Gill

ii. Next Board meeting: Tuesday, September 22, 2026 at 6:30pm

V. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- Parent of 6th grade student advocating for a class placement
- Community member advocating for class placement for the student

VI. Designations, Discussion and Action Items

a. Rejecting Proposals for Tutoring Services - RFP #27-01

WHEREAS, Central Jersey College Prep Charter School received two (2) proposals for Tutoring Services under RFP #27-01 on July 29, 2026; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-22(c), a Board of Trustees may reject all proposals when it decides to abandon the contracted provision of services;

NOW, THEREFORE, BE IT RESOLVED, that the Central Jersey College Prep Charter School Board of Trustees hereby rejects all proposals received for RFP #27-01; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to notify all participating vendors.

Moved by Dr. Ahmet Atlig, seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.3 is adopted unanimously.

b. Rejection of Bid for Science Lab Furniture - BID #27-02

WHEREAS, Central Jersey College Prep Charter School advertised a formal competitive solicitation for science laboratory furniture under Bid # 27-02; and

WHEREAS, on Tuesday, August 25, 2026, the school received one (1) bid proposal; and

WHEREAS, upon review, the submitted proposal was determined to be non-responsive due to the failure to submit mandatory bid document(s) required by the bid specifications and N.J.S.A. 18A:18A-1 *et seq.*;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Central Jersey College Prep Charter School hereby rejects the submitted proposal for Bid # 27-02; and

BE IT FURTHER RESOLVED, that the Board authorizes the School Business Administrator to re-advertise the solicitation in accordance with the New Jersey Public School Contracts Law.

Moved by Dr. Ferhan Tunagur, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.4 is adopted unanimously.

c. Professional Services Contract for Teacher of the Deaf Services

WHEREAS, the Central Jersey College Prep Charter School (CJCP) Board of Trustees requires specialized educational services to fulfill student Individualized Education Program (IEP) mandates for an auditory impaired student; and

WHEREAS, specialized educational services qualify as "Professional Services" pursuant to the New Jersey Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), and are thereby exempt from public bidding requirements; and

WHEREAS, Summit Speech School located in New Providence, New Jersey possesses the necessary state credentials, qualifications, and personnel to provide Teacher of the Deaf (ToD) services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Central Jersey College Prep Charter School as follows:

1. The Board hereby approves a Professional Services Agreement with Summit Speech School to provide Teacher of the Deaf (ToD) services for the 2026-2027 school year as presented in [Appendix B](#).
2. The total contract amount shall not exceed **\$22,275.00**, billed at the agreed-upon hourly/session rate.
3. This award is contingent upon the vendor's submission of all required New Jersey statutory compliance documentation, including a valid NJ Business Registration Certificate, Chapter 271 Political Disclosure, State Certifications, Certificate of Insurance, and NJDOE Criminal History Clearances for assigned personnel.
4. A notice of this action shall be published on the School's Legal Notices Page on our website as required by N.J.S.A. 18A:18A-5(a)(1).

Moved by Mrs. Jackie Lewis, seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.5 is adopted unanimously.

d. Approval of Coordinated Transportation Services Agreement (UCESC)

WHEREAS, the Central Jersey College Prep Charter School Board of Education desires to transport public school students to specific destinations; and

WHEREAS, the Union County Educational Services Commission (UCESC) offers coordinated transportation services organized to achieve maximum cost effectiveness; and

WHEREAS, the UCESC will provide such services in consideration of prorated contract costs plus a five percent (5%) administration fee for the period of July 1, 2026, through June 30, 2027

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Central Jersey College Prep Charter School Board of Education hereby approves the Resolution/Agreement for Participation in Coordinated Transportation Services with the Union County Educational Services Commission for the 2026–2027 school year as presented in [Appendix C](#).
2. The School Business Administrator is authorized to execute the Agreement and any related documents necessary to effectuate its terms.

Moved by Dr. Ahmet Atlig, seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.6 is adopted unanimously.

VII. Human Resources

- A. ***BE IT RESOLVED***, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, additional stipends, professional development compensation and alumni tutors for the 2026-2027 school year as detailed in the below exhibits attached hereto and made a part of the minutes:

i. New Hires, Renewals & Position/Term Changes for the school year of 2026 - 2027 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix D](#)

ii. Stipends & Bonuses for Teachers and staff FY27 [Appendix E](#)

Moved by Dr. Ahmet Atlig, seconded by Dr. Ferhan Tunagur to approve agenda items VII. A - i through ii.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.7 is adopted unanimously.

B. Retirements/Resignations

BE IT RESOLVED, that the Board hereby accepts the retirements and resignations for the school year of 2026-2027 as detailed in exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by Mrs. Jackie Lewis, seconded by Dr. Ahmet Atlig to accept the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.8 is adopted unanimously.

C. Field Trips

BE IT RESOLVED, that the Board hereby approves the 2026-2027 field trips listed in [Appendix G](#).

Moved by Mrs. Jackie Lewis, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.9 is adopted unanimously.

D. Workshops/Conferences

Approval of the attendance to and costs of the following Workshops/Conferences as requested by faculty members:

WHEREAS, the Faculty listed below will be attending workshops; and

WHEREAS, the attendance at stated functions is accepted as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions is accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this function as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Employee	Date	Program Name	Location	Cost
Ms. Hulya Topgul, Ms. Xiuying Zhao	Wed, Oct 28 8:15 AM - 3:00 PM	IXL Live	Morristown, NJ	\$258 per person
Ms. Erica Swinick, Ms. Amber Jackson	Wednesday October 14, 2026 9am - 4pm	Starlab Training	RVCC Science Education Institute, Branchburg, NJ	\$175 per person
Ms. Amber Jackson	November 18, 2026	Engaging Students in Practices Using Performance Tasks	RVCC, Branchburg, NJ	No registration cost

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.10 is adopted unanimously.

VIII. Finance

i. Monthly Reports

a. Board Secretary & Treasurer's Report

Upon recommendation of the Chief Education Officer, and the Business Administrator, motion to approve the following resolution:

IX. CEO Report

- Fully enrolled at the moment
- AP Results

X. Executive Session

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at 7:38 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by Dr. Ahmet Atlig, seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel

Resolution 20260826.13 is adopted unanimously.

- ii. **FURTHER RESOLVED** that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session.

Moved by Dr. Tracy Gill , seconded by Dr. Ahmet Atlig to approve the motion.

Roll call:

Against: Abstained: Absent: Mr. Eric Van Bladel

Resolution 20260826.14 is adopted unanimously.

XI. Adjournment

Moved by Mrs. Jackie Lewis , seconded by Dr. Tracy Gill to **adjourn meeting** at 9:25 PM.

Roll call: All in Favor

Against: Abstained: Absent: Mr. Eric Van Bladel

Resolution 20260826.15 is adopted unanimously.