

M I N U T E S



CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES BOARD MEETING JUNE 16, 2026

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 3RD, 2025. AGENDA SUBJECT TO CHANGE.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
Tel: 732-649-3954 Fax: 732-302-9993
www.cjcollegeprep.org

BOARD OF TRUSTEES REGULAR MEETING

Date: June 16, 2026, 6:30 PM

Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on **July 3rd, 2025**.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:41 PM. The Board reserves the right to act on any or all agenda items.

Roll Call by:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	02/28/2029	ABSENT
Mrs. Jackie Lewis	Vice President	06/30/2028	PRESENT*
Eric Van Bladel	Member	06/30/2027	PRESENT
Dr. Tracy Gill	Member	06/30/2026	PRESENT
Dr. Ahmet Atlig	Member	02/19/2028	PRESENT
Amina Andha	Student Representative	06/30/2026	PRESENT

*7PM present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	PRESENT
Mr. Matt Anar	School Business Administrator	PRESENT
Ms. Fiona Daubon	Assistant BA/Board Secretary	PRESENT
Ms. Carrie Thomas	Curriculum Director	PRESENT
Ms. Barbara Grossmann	Anti-Bullying Coordinator	PRESENT

II. Acceptance of Agenda

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the June 16, 2026 Regular Board Meeting agenda.

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE

Absent: Dr. Ferhan Tunagur, Mrs. Jackie Lewis

Resolution 20260616.1 is adopted unanimously.

III. Acceptance of Minutes

- i. **BE IT RESOLVED**, that the Board approves the minutes for the Regular Meeting held on May 12, 2026 presented in [Appendix A](#).

Moved by Dr. Tracy Gill, seconded by Mr. Eric Van Bladel to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE

Absent: Dr. Ferhan Tunagur, Mrs. Jackie Lewis

Resolution 20260616.2 is adopted unanimously.

IV. Board Policy

- i. **BE IT RESOLVED**, that the Board approves the **first reading** of the following new/revised/abolished policies and code of conduct as detailed in the exhibits attached hereto and made a part of the minutes. [Appendix B](#)

Number	P	R	Policy/ Regulation Title
0162	X		Notice of Board Meetings (R) (Revised)
0162.01	X		Legal Notices (M) (New)
1230	X		Superintendent's (Chief Education Officer) Duties (M) (Revised)
1643	X		Family Leave (M) (Revised)
2200	X		Curriculum (M) (Revised)

2200		X	Curriculum Content (Abolished)
2260	X		Equity in School and Classroom Practices (M) (Revised)
2411	X		Career Education and Academic Counseling (M) (New)
2411		X	Guidance and Counseling (Abolished)
5460	X		High School Graduation (M) (Revised)
5461	X		High School Diplomas (M) (New)
5561	X		Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
6112	X		Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
6115.01	X	X	Federal Awards/Funds Internal Controls- Allowability of Costs (M) (Revised)
6115.02	X		Federal Awards/Funds Internal Controls- Mandatory Disclosures (M) (Revised)
6311	X		Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
8561	X		Procurement Procedures for School Nutrition Programs (M) (Revised)

Moved by Mr. Eric Van Bladel, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE
Absent: Dr. Ferhan Tunagur, Mrs. Jackie Lewis
Resolution 20260616.3 is adopted unanimously.

ii. ***BE IT RESOLVED***, that the Board approves the **second reading and adoption** of the following amended policy and made a part of the minutes.

Amendment to the Student Admissions Policy to include Enrollment Preference for Children of Certified Teaching Staff.

WHEREAS, the Board of Trustees is authorized to establish admissions policies in accordance with the New Jersey Charter School Program Act, N.J.S.A. 18A:36A-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 18A:36A-8, as amended, charter schools may provide enrollment preference to children of certified teaching staff; and

WHEREAS, the Board finds that such preference supports the recruitment and retention of high-quality educators while advancing the School's mission;

NOW, THEREFORE, BE IT RESOLVED, that the Central Jersey College Prep Charter School Board of Trustees approves an amendment to the Student Admissions Policy to include a preference for children of certified teaching staff, consistent with N.J.S.A. 18A:36A-8; and

BE IT FURTHER RESOLVED, that this preference shall be implemented in a non-discriminatory manner, consistent with all applicable laws and New Jersey Department of Education guidance, and shall not alter the requirement to conduct a random lottery when applications exceed available seats; and

BE IT FURTHER RESOLVED, that the School administration is authorized to update all admissions materials and procedures accordingly and to ensure compliance with all regulatory requirements; and

BE IT FURTHER RESOLVED, that the Board reserves the right to modify or rescind this preference to maintain compliance with applicable law and the School's charter.

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE

Absent: Dr. Ferhan Tunagur, Mrs. Jackie Lewis

Resolution 20260616.4 is adopted unanimously.

V. Board Matters:

i. Renewal of Board Membership: Dr. Tracy Gill

BE IT RESOLVED, that the board approves renewal of Dr. Tracy Gill's membership on the Board of Trustees for another one-year term from July 01, 2026 to June 30, 2027.

Moved by Dr. Ahmet Atlig, seconded by Mr. Eric Van Bladel to approve the motion.

Roll call: majority of quorum

Against: NONE Abstained: Dr. Tracy Gill

Absent: Dr. Ferhan Tunagur, Mrs. Jackie Lewis

Resolution 20260616.5 is adopted unanimously.

ii. Annual Board Officer Approval

- a. **BE IT RESOLVED**, that the board approves Dr. Ferhan Tunagur as **Board President** for the school year July 01, 2026 to June 30, 2027.

Moved by Dr. Ahmet Atlig, seconded by Mr. Eric Van Bladel to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE

Absent: Dr. Ferhan Tunagur, Mrs. Jackie Lewis

Resolution 20260616.6 is adopted unanimously.

- b. **BE IT RESOLVED**, that the board approves Mrs. Jackie Lewis as **Board Vice President** for the school year July 01, 2026 to June 30, 2027.

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE

Absent: Dr. Ferhan Tunagur, Mrs. Jackie Lewis

Resolution 20260616.7 is adopted unanimously.

iii. National Charter School Conference

iv. NJ School Boards Conference: Monday October 19, 2026 to Thursday October 22, 2026. Attendees: Dr. Tracy Gill

v. Graduation Ceremony June 18 @ 5:30pm

vi. Annual Evaluations:

- Chief Education Officer
- Board Self- Evaluation

— ANNUAL CONSENT AGENDA —

VI. Staff Appointments

Affirmative Action Officer	Ms. Carrie Thomas
Public Agency Compliance Officer	Mr. Matt A. Anar

Attendance Officer	Ms. Nima Amin
504 Compliance Officer	Ms. Barbara Grossmann
RTK Officer and AHERA Contact Person	Ms. Fiona Daubon
Qualified Purchasing Agent	Mr. Matt A. Anar
Treasurer of School Monies	Mr. Christopher Lessard
Custodian of School Records	Ms. Fiona Daubon
Integrated Pest Management Coordinator	Mr. David Master
Indoor Air Quality Coordinator	Mr. David Master
Anti-Bullying Coordinator	Ms. Barbara Grossmann
Board Secretary	Ms. Fiona Daubon

VII. Professional Appointments:

- **Financial Auditor** – Mr. Richard Barre at the firm of Barre & Company, LLC.
- **Board Attorney** – Mr. Thomas Johnston at the firm of Johnston Law Firm LLC

VIII. Designations, Assignments and Authorizations

- a.* Approval of adopting all current **Board By-laws, Policies and Regulations.**
- b.* Approval of participation in New Jersey State Interscholastic Athletic Association (**NJSIAA**) for the 2026-2027 in accordance with N.J.S.A 18A:11-3.
- c.* Establishment of **Annual Meeting Calendar** – Regular Board Meetings for the 2026-2027 school year is listed below. The meetings will be held at **6:30 p.m.** in the school library/media center located at 101 Mettlers Road, Somerset NJ 08873.

Month	Date
JULY	Wednesday July 8th, 2026 * @ 12:15pm
AUGUST	Tuesday, August 18th, 2026
SEPTEMBER	Tuesday September 22nd , 2026
OCTOBER	Tuesday October 27th , 2026
DECEMBER	Tuesday December 8th, 2026
JANUARY	Tuesday January 19th, 2027
MARCH	Tuesday March 16th, 2027
MAY	Tuesday May 4th, 2027

JUNE	Tuesday June 15th, 2027
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d. Designation of Legal Notice Publication - Official School Website

WHEREAS, P.L. 2025, c. 72 requires public entities to publish legal notices on their official websites effective March 1, 2026; and

WHEREAS, the School's website includes a publicly accessible Legal Notices page and the required hyperlink has been submitted to the New Jersey Secretary of State;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Central Jersey College Prep Charter School designates the School's official website Legal Notices page as the official publication method for all required legal notices for the 2026–2027 school year, in accordance with P.L. 2025, c. 72 and the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.)

e. Designation of Financial Depository – Unity Bank as Depository for all school funds for 2026-2027 school year pursuant to N.J.S.A. 18A:20-1 et seq. and N.J.A.C. 6A:23A-8.2.

f. Establishment of Petty Cash – School Business Administrator or designee as custodian of \$500 Petty Cash fund for 2026-2027 school year and set the maximum single petty cash disbursement limit at \$100, in accordance with N.J.A.C. 6A:23A-6.12.

g. Designation of Tax Shelter Annuity Company – Equitable (formerly AXA Equitable), as the Tax Shelter Annuity provider and 403(b) Plan Administrator for the 2026-2027 fiscal year, pursuant to the Internal Revenue Code 403(b) and applicable IRS regulations.

h. Designation of Employee Benefit Plan Service Providers – Aflac as Supplemental Insurance and Clarity Benefit Solutions as Flexible Spending Account (FSA) administrator for school employees for the 2026-2027 fiscal year pursuant to applicable state and federal employee benefits laws.

i. Approval of Payment of Bills Between Meetings - Resolution to approve early payment of bills as follows:

WHEREAS, the Board of Trustees of Central Jersey College Prep Charter School does recognize that there is an advantage to paying their obligations in a timely manner, and

WHEREAS, the Board of Trustees of Central Jersey College Prep Charter School does recognize that some billings become due before an official Board meeting, and that payment of said billings would benefit the Board monetarily and business wise, and therefore,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Central Jersey College Prep Charter School does hereby approve the early payment of certain bills by the School Business Administrator with official approval by the full Board at the first official meeting following said payment, in accordance with N.J.S.A. 18A:19-1 et seq. and N.J.A.C. 6A:23A-6.10.

j. Authorize the Qualified Purchasing Agent to Award Contracts up to the current bid threshold of \$53,000 per the State Treasurer's adjustment effective July 1, 2025, and sets the quote threshold at 15% of the bid threshold (\$7,950) pursuant to 18A:18A-3(b)

- k. Mileage Reimbursement** – Approve 47 ¢/mile for reimbursement to the employees and trustees of Central Jersey College Prep Charter School towards miles driven for school business purposes.
- l. Authorize Regular Business Travel** for charter personnel not to exceed \$1,500 per person, per annum. Regular business travel consists of mileage and tolls for official school business. Additional travel expenses (workshops, hotels, meals and other transportation) must be specifically approved by the Board of Trustees in advance.
- m. Authorize Board President and Business Administrator to Sign Warrants** (checks) and authorize Assistant Business Administrator- Ms. Fiona Daubon to sign in the absence of Business Administrator.
- n. Approve the use of Facsimile Signatures** for the Board President for ensuing term of the board on warrants, paychecks, and contracts.
- o. Approve State and Cooperative Contract Vendor contracts** – Authorize the Business Administrator to make purchases, up to the bid threshold utilizing the quotation process and/or purchases from NJ State contract vendors and/or purchases from other qualified pricing cooperatives/consortiums approved/awarded vendors (e.g. approved vendors from Educational Data Services, the Somerset County Educational Services Commission, the Educational Services Commission of NJ, Hunterdon County Educational Services Commission of Morris County, NJ Education Consortium, NJ Cooperative Purchasing Alliance, Morris County Cooperative Pricing Council, NJSBA TEC Cooperative Pricing System, Keystone Purchasing Network (KPN), PEPPM, TIPS, Sourcewell, Omnia Partners, National Joint Purchasing Alliance.)
- p. 2026-2027 Anticipated contracts to be renewed, awarded, or to expire during the school year** – Pursuant to PL 2015, Chapter 47 the Central Jersey College Prep Charter School Board of Trustees intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Trustees. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. The Board has determined that the below services are being performed in an effective and efficient manner, and that the contracts are eligible to be renewed and or continued for the 2026-2027 school year.

<u>Name of Vendor</u>	<u>Description of Services</u>
Barre & Company, LLC	Audit/Accounting Services
DeAngelo Fire Protection LLC	Fire Inspection
ESCNJ	Special Education Support Services/LTDC/OT/PT Services
CDK Systems, Inc.	Accounting Software
Centric Benefits Consulting	Insurance Brokerage Service Medical & Dental
Christopher M. Lessard	Treasurer of School Monies and Consulting
NJ School Jobs	Recruiting/Staffing Services
Republic Services	Solid Waste Collection Services

NJ School Insurance Group	Umbrella Insurance
Interim Healthcare	Substitute School Nurse Service
Genesis Educational Services, Inc.	Student Information Systems & Personnel Management
Johnston Law Firm, LLC	Legal Services - Board Attorney
Treadstone Risk Management LLC	Insurance Brokerage (School Insurance)
Maschio's Food Service, Inc.	Food Service Management
Strauss Esmay Associates, LLP	School Policy/Regulation Support Services
MDF Strategies	Communications
New Jersey Education Consortium	Cooperative Procurement Management Program
New Jersey Public Charter Schools Assoc.	Membership
E & G Exterminators	Pest Control
Jersey Elevator Co Inc	Elevator Maintenance
Pitney Bowes	Postage Usage
TEC Inc.	Fire system maintenance

- q. WHEREAS**, the Board of Trustees ("Board") is authorized to appoint, transfer and remove any certificated or non-certificated officer or employee only upon the recommendation of the CEO; and
WHEREAS, the Board wishes to ensure that the candidates for employment whom the CEO recommends for employment are informed in a timely fashion of his recommendation for their employment;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees as follows:

1. The CEO is hereby authorized to notify candidates for employment in the school district of the recommendation by the CEO to the Board of Trustees for their employment in the school, and to offer such employment.
2. Such notification and offer shall include notice that the candidate's employment with the school is pending Board approval.
3. This resolution shall take effect immediately and continue throughout the school year 2026-2027.

- r.** Approve the following **substitute compensation rates** for 2026 - 2027 School Year:

NJ Certified Substitute Teacher (Full Day)	\$180/day
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- s. Approve the following authorized users of School-owned vehicles for the 2026-2027 school year:

Vehicle Type	Authorized User(s)
Maintenance Vehicles	Mr. David Master & Mr. Abdelsalam Elkhoully

t. Approves Collection and **Maintenance of Student Records**

RESOLVED, that the Central Jersey College Prep Charter School, in the County of Somerset, New Jersey authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 8330:

- ❖ The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
- ❖ Record of daily attendance;
- ❖ Descriptions of the student progress according to the system of student evaluation used in the school district;
- ❖ History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- ❖ Records pursuant to rules and regulations regarding education of students with disabilities; and
- ❖ All other records required by State Board of Education.

BE IT RESOLVED, that the board approves the Annual Consent Agenda items VI through to VIII for the 2026-2027 school year.

Moved by Mr. Eric Van Bladel, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE

Absent: Dr. Ferhan Tunagur

Resolution 20260616.8 is adopted unanimously.

IX. Chief Education Officer's Monthly Report – Dr. Sercan

- High School Graduation:
 - 100% Graduation Rate
 - 100% College Acceptances
 - Largest graduating class- 120 students

X. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

Parent of 3 students commented on expansion of Somerset & New Brunswick, student clubs and lunch schedule.

XI. Designations, Discussion and Action Items

i. Services agreement with MDF Strategies LLC for Communications Management

WHEREAS, there exists a need to retain the services of an expert to assist with communications management and

WHEREAS, N.J.S.A. 18A:18A-5 provides that a contract which exceeds the bid threshold may be negotiated and awarded without public advertising for bids and bidding therefor, if the subject matter consists of extraordinary unspecifiable services which cannot reasonably be described by written specifications; and

WHEREAS, the award of this Contract may be characterized as an “extraordinary, unspecifiable service” pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of Central Jersey College Prep Charter School has filed a certificate with the Board of Trustees describing the nature of the work to be done, stating that it is not reasonably possible to draft specifications, describing the informal solicitation of quotations, and describing in detail why the contract meets the provisions of the statute and regulations; and

WHEREAS, funds are available for these services as the services will be paid on a contingency fee; and

NOW THEREFORE BE IT RESOLVED as follows:

1. This contract is awarded without competitive bidding as “Extraordinary, Unspecifiable Services” under the provisions of the Public School Contracts Law.
2. The CEO is hereby authorized and directed to execute the agreement with MDF Strategies LLC, consistent with this Resolution. [Appendix C](#)
3. A copy of this Resolution, the Certification of Extraordinary Unspecifiable Service and the agreement shall be placed on file with the Board.
4. A notice of this action shall be published on the school website’s Legal Notices page as required by law

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.9 is adopted unanimously.

ii. Approval of Emergency Virtual & Remote Instructional Plan FY27

BE IT RESOLVED that the Board approves the 2026-2027 Emergency Virtual & Remote Instructional Plan as presented in [Appendix D](#).

Moved by Mr. Eric Van Bladel, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.10 is adopted unanimously.

iii. Authorizing A One-Year Contract Renewal for Custodial Cleaning Services via Competitive Contracting Process

WHEREAS, the Central Jersey College Prep Charter School Board of Trustees previously awarded a contract (CC/RFP #25-01) for custodial cleaning services to **Talarico Building Services Inc.** for the period of July 1, 2025, through June 30, 2026, in the amount of \$215,276.04; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-42, the Board may renew said contract for a one-year extension provided services have been performed in an effective and efficient manner, and any price increase does not exceed the statutory Index Rate change; and

WHEREAS, the School Business Administrator certifies that the services have been performed effectively and recommends the renewal, including the state-allowed 3.50% Index Rate inflation adjustment;

NOW, THEREFORE, BE IT RESOLVED, that the Central Jersey College Prep Charter School Board of Trustees hereby authorizes a **one-year extension renewal** of the contract with **Talarico Building Services Inc.** for the period beginning **July 1, 2026, through June 30, 2027**; and

BE IT FURTHER RESOLVED, that the contract amount for the renewal term shall incorporate the current index rate of 3.50%, for a total amount not to exceed **\$222,810.70**, subject to the availability of funds; and

BE IT FURTHER RESOLVED, that the Board authorizes the School Business Administrator to execute the one-year contract renewal agreement on behalf of the Board of Trustees.

Moved by Dr. Tracy Gill, seconded by Mr. Eric Van Bladel to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.11 is adopted unanimously.

iv. Authorizing the Purchase of one (1) Additional School Bus via Hunterdon ESC from Somerset County ESC

WHEREAS, Central Jersey College Prep Charter School has identified a need to purchase one (1) additional school bus to support athletic transportation requirements; and

WHEREAS, this purchase was facilitated and bid through the Hunterdon County Educational Services Commission (HCESC) Cooperative Pricing System; and

WHEREAS, the winning bid for the vehicle was submitted to the Somerset County Educational Services Commission (SCESC) in the amount of seventy-four thousand dollars (\$74,000.00); and

WHEREAS, a 10% cooperative facilitation commission in the amount of seven thousand four hundred dollars (\$7,400.00) is due to HCESC as the lead agency; and

WHEREAS, the School Business Administrator certifies that unappropriated Fund Balance is available for this expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees as follows:

1. **Approval:** The Board approves the purchase of one (1) additional athletic school bus facilitated by the HCESC Cooperative.
2. **Payment & Vendor:** The School Business Administrator is authorized to issue a purchase order and remit direct payments as follows:
 - i. Somerset County Educational Services Commission: \$74,000 for the vehicle
 - ii. Hunterdon County Educational Services Commission: \$7,400 for the cooperative commission fee
3. **Funding:** A total procurement amount of \$81,400.00 shall be funded entirely from the school's unappropriated Fund Balance.

Moved by Dr. Ahmet Atlig, seconded by Mr. Eric Van Bladel to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.12 is adopted unanimously.

v. Approval of ESCNJ CST & Related Services Proposal

WHEREAS, the Board of Trustees has a responsibility to provide mandated Child Study Team and Related Services to eligible students; and

WHEREAS, N.J.S.A. 18A:6-51 et seq. permits the School's Board of Trustees to contract with Educational Services Commissions for such services; and

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ) has submitted a proposal to provide these services for the 2026–2027 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Central Jersey College Prep Charter School Board of Trustees hereby approves the Proposal for Child Study Team & Related Services from ESCNJ for the period of July 1, 2026, through June 30, 2027 as presented in [Appendix E](#); and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the final agreement.

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: ALL IN FAVOR

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.13 is adopted unanimously.

vi. Approval of a 48-Month Copier Lease with Kyocera Document Solutions

WHEREAS, Central Jersey College Prep Charter School requires efficient document imaging and printing infrastructure to support its administrative and educational operations; and

WHEREAS, Kyocera Document Solutions offers the required equipment under New Jersey State Contract #25-COMG-110763, satisfying the procurement requirements of the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.); and

WHEREAS, the proposed lease consists of seven (7) units for a forty-eight (48) month term at a fixed monthly cost of \$3,573.98, for a total contract amount of \$171,551.04; and

WHEREAS, the School Business Administrator has verified that funds are available within the school's operating budget to support this expenditure;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Central Jersey College Prep Charter School hereby approves the award of the 48-month copier lease contract to Kyocera Document Solutions under State Contract #25-COMG-110763 for seven (7) units at \$3,573.98 per month, for a total amount not to exceed \$171,551.04.

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the lease agreement and any necessary related documents on behalf of the Board.

Moved by Mr. Eric Van Bladel, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.14 is adopted unanimously.

vii. Raritan Valley College Memorandum of Understanding FY27

BE IT RESOLVED that the Board approves the 2026-2027 Memorandum of Understanding between Raritan Valley Community College and Central Jersey College Prep Charter School as presented in [Appendix F](#).

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.15 is adopted unanimously.

viii. Big Brothers Big Sisters Memorandum of Understanding FY27

WHEREAS, Big Brothers Big Sisters of Coastal and Northern NJ has proposed to continue their partnership with Central Jersey College Prep Charter School through a Memorandum of Understanding (MOU) to provide structured mentorship opportunities for eligible students; and

WHEREAS, the Chief Education Officer has reviewed the proposed MOU, attached hereto as [Appendix G](#), and finds it to be in the best interest of the students of Central Jersey College Prep Charter School;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Central Jersey College Prep Charter School hereby approves the Memorandum of Understanding with Big Brothers Big Sisters of Coastal and Northern NJ, authorizes the CEO to take all necessary steps to implement and support the mentorship program in accordance with the terms of the MOU.

Moved by Mr. Eric Van Bladel, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.16 is adopted unanimously.

ix. Charter Amendment Petition

WHEREAS, Central Jersey College Prep Charter School (“CJCP”) is committed to providing a high-quality public education that advances academic achievement, social development, and college and career readiness for all students.

WHEREAS, CJCP continues to experience strong enrollment demand from New Brunswick families, resulting in a persistent waitlist for elementary grades; and

WHEREAS, this demand demonstrates a clear need for additional high-quality public school seats for students in New Brunswick, particularly those from underserved communities; and

WHEREAS, CJCP proposes a K–5 expansion in New Brunswick to increase access to its successful academic model and better serve primarily local students pursuant to the applicable NJDOE policies and regulations; and

WHEREAS, CJCP has the organizational, academic, and financial capacity to implement this expansion responsibly and effectively;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Central Jersey College Prep Charter School approves the submission of the charter amendment petition for a New Brunswick K–5 program to the New Jersey Department of Education; and

BE IT FURTHER RESOLVED, that the projected enrollment chart, attached hereto as [Appendix H](#), is incorporated by reference and approved as part of the expansion petition.

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.17 is adopted unanimously.

XII. Human Resources

- A. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, additional stipends, professional development compensation and alumni tutors

for the school year of 2024-2025 and 2025-2026 school years as detailed in the below exhibits attached hereto and made a part of the minutes:

i. New Hires, Renewals & Position/Term Changes for the school year of 2025 - 2026 and 2026-2027 as detailed in the exhibit attached hereto and made a part of the minutes.

Appendix I

ii. Stipends for Teachers and staff FY26 and FY27 **Appendix J**

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.18 is adopted unanimously.

B. Approval of Stipend for Specified Returning Part-Time Drivers

WHEREAS, the Board of Trustees of Central Jersey College Prep Charter School wishes to provide equitable compensation to part-time bus drivers renewed for the 2026-2027 school year who are eligible only for individual health coverage without a Health Reimbursement Arrangement (HRA) card; and

WHEREAS, this stipend is intended as a "stipend in lieu of benefits" to offset the lack of an HRA card, and applies exclusively to the specific cohort of part-time bus drivers renewed for the 2026-2027 school year, excluding any new part-time drivers hired thereafter;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves a stipend of \$2,000 for qualifying part-time bus drivers renewed for the 2026-2027 school year; and

BE IT FURTHER RESOLVED, that this stipend shall be distributed in two equal installments of \$1,000 each, payable on September 15 and February 15, subject to the employee's continued active employment with the Charter School on those dates.

Moved by Mr. Eric Van Bladel, seconded by Mrs. Jackie Lewis to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.19 is adopted unanimously.

C. Field Trips

BE IT RESOLVED, that the Board hereby approves the field trips listed in **Appendix K**

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.20 is adopted unanimously.

D. Workshops/Conferences

Approval of the attendance to and costs of the following Workshops/Conferences as requested by faculty members:

WHEREAS, the Faculty listed below will be attending workshops; and

WHEREAS, the attendance at stated functions is accepted as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions is accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this function as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Employee	Date	Program Name	Location	Cost
Ms. Carrie Thomas & Ms. Suzan Dincer	July 28, 2026 9am to 3:30pm	<i>NJ's Teacher Climate and Culture Institute: From Insight to Implementation</i>	The College of New Jersey	No registration Fee
Ms. Mamta Tripathi	August 3, 2026 – August 6, 2026 8:00 AM-4:30 AM	AP Biology - APSI @ Drew University Online	Online	\$850
Shradha Shukla, Abdulhalim Dumlu, Hulya Topgul, Oguzhan Tumerdem, Elvan Yalcindag	Monday, August 10 2026 Thursday, August 13 2026 9:00 AM - 2:00 PM	Foundations of Excellence: Year 0 & 1 Teacher Development @ Rutgers University New Brunswick	Rutgers Lifelong Learning Center, 3 Rutgers Plaza New Brunswick , NJ 08901	\$3000 (\$600 per teacher)
Maha Sarwani	Eight sessions throughout the year: 9-24-26, 10-23, 11-24,	Conquer Mathematics	476 Newark Pompton Tpk. Pompton Plains, NJ 07444	\$1,680

	12-18, 1-25-27, 2-25, 3-23, 4-20			
Hakan Sandir	July 20-23, 2026, 9:30 am to 4:30 pm	APSI Calculus AB & BC (combined) University of Wisconsin–Madis on	Online	\$725
Grace Yu	* September 25, 2026 * October 26, 2026 * December 9, 2026 * January 6, 2027 * February 22, 2027	Conquer Mathematics Grade 6 Unpacking the Student Learning Standards (SLS) – Year 1	476 Newark Pompton Tpk. Pompton Plains, NJ 07444	\$1050 (\$210 per workshop)
Rebecca Blaskopf	Six sessions throughout the year * September 29, 2026 * October 30, 2026 * December 3, 2026 * January 12, 2027 * February 11, 2027 * March 17, 2027	Conquer Mathematics Algebra 1 Unpacking the Student Learning Standards (SLS) – Year 1	476 Newark Pompton Tpk. Pompton Plains, NJ 07444	\$1260 (\$210 per workshop)
Shradha Shukla	July 14, 2026 - July 17, 2026	AP Precalculus @ UT Austin APSI 2026 - Online: Week 4	Online	\$625

Hakan Sandir	July 7, 9, 14 and 16 12:30 – 3:30 p.m. Central time	Exploring Topics in Calculus with the TI-84 Series - 12-hour Workshop online	Online	\$375
Murali Rajagopaln	July 28, 2026 10:00 am to 4:00 pm	Innovative, Phenomena-Driven Strategies to Increase Student Engagement and Learning of the Next Generation Science Standards (Grades 6–12) - BER online	Online	\$295
Murali Rajagopaln	July 22, 2026 12:pm to 3:00 pm	American Association of Chemistry Teachers (AACT) 2026 Virtual Summer Symposia - Session 2: Chemistry That Sticks: Linking Labs, Concepts, and Lasting Understanding	Online	No registration fee
Nadeem Platt	Aug. 3-6	AP Research training	Online	\$1000
Ms. Leyna Pelli	July 13-16	AP Seminar training	Online	\$800
Daniel Alcoriza	Aug. 10 - 13	AP Language training	Online	\$800
Ebru Ozturk Ozcan	June 25, 2026 10 am to 4:30 pm	Making Best Use of DESMOS to Strengthen Your MATH Instruction (Grades 6-12) - BER Online	Online	\$295

Moved by Mrs. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.21 is adopted unanimously.

XIII. Finance

Monthly Reports

a. Board Secretary & Treasurer's Report

Upon recommendation of the Chief Education Officer, and the Business Administrator, motion to approve the following resolution:

WHEREAS, both the [A148 Report of the Secretary](#) and the [A149 Report of the Treasurer of School Moneys](#) are in agreement with the cash balance in the Governmental Funds of \$17,797,899.87 as of May 31, 2026.

BE IT RESOLVED, that the Reports of the Secretary and the Treasurer of School Moneys be accepted.

b. Board Secretary's Certification of Accounts

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of May 31, 2026 no major budgetary line item account expenditure exceeds the amount appropriated by the Charter Board of Trustees.

June 12, 2026

Matt Ahmet Anar – Business Administrator

Date

c. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's report for May 2026 based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Chief Education Officer), the Board of Trustees of Central Jersey College Prep Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial.

Moved by [Dr. Tracy Gill](#), seconded by [Dr. Ahmet Atlig](#) to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: [Dr. Ferhan Tunagur](#)

Resolution 20260616.22 is adopted unanimously.

d. List of Bills

BE IT RESOLVED, that the Board approves the List of Bills for the periods between May 1, 2026 and May 31, 2026 in the total amount of \$2,808,480.24. [Appendix L](#)

Moved by Mr. Eric Van Bladel, seconded by Mrs. Jackie Lewis to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.23 is adopted unanimously.

XIV. Executive Session

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at 8:04 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by Mrs. Jackie Lewis , seconded by Dr. Tracy Gill to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.24 is adopted unanimously.

- ii. **FURTHER RESOLVED** that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session.

Moved by Dr. Ahmet Atlig, seconded by Mr. Eric Van Bladel to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.25 is adopted unanimously.

XV. Acceptance of HIB Report

BE IT RESOLVED that the Board of Education accepts the HIB report presented in the executive session.

Moved by Ms. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Dr. Ferhan Tunagur

Resolution 20260616.26 is adopted unanimously.

XVI. Adjournment

Moved by Ms. Jackie Lewis, seconded by Dr. Tracy Gill to **adjourn meeting** at 8:31 PM.

Roll call: All in Favor

Against: NONE Abstained: NONE Dr. Ferhan Tunagur

Resolution 20260616.27 is adopted unanimously.