MINUTES



Central Jersey College Prep Charter School

Board of Trustees
Board Meeting
September 22, 2026

The meeting notice has been advertised on the School's Legal Notices Page on our School Website on June 23rd, 2026. Agenda subject to change.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
Tel: 732-649-3954 Fax: 732-302-9993
www.cjcollegeprep.org

BOARD OF TRUSTEES REGULAR MEETING

Date: September 22, 2026, 6:30 PM
Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on the School's Legal Notices Page on our School Website on June 23, 2026.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:43 PM. The Board reserves the right to act on any or all agenda items.

Roll Call by:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	02/28/2029	ABSENT
Mrs. Jackie Lewis	Vice President	07/01/2028	PRESENT
Eric Van Bladel	Member	06/30/2027	ABSENT
Dr. Tracy Gill	Member	06/30/2027	PRESENT
Dr. Ahmet Atlig	Member	02/19/2028	PRESENT
Tanya Sennamsetty	Student Representative	06/30/2027	PRESENT

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	PRESENT
Mr. Matt Anar	School Business Administrator	PRESENT
Ms. Fiona Daubon	Assistant BA/Board Secretary	PRESENT
Ms. Carrie Thomas	Director of Curriculum- Humanities	PRESENT
Ms. Suzan Dincer	Director of Curriculum- Elementary	PRESENT
Ms. Francine Brown	Director of Curriculum- STEM	PRESENT
Ms. Meghan Deutsch	Director of Special Education	PRESENT
Ms. Nima Amin	Director of Operations	PRESENT

II. Acceptance of Agenda

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the September 22, 2026 Regular Board Meeting agenda.

Moved by Ms. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.1 is adopted unanimously.

III. Acceptance of Minutes

BE IT RESOLVED, that the Board approves the minutes for the Regular Meeting held on August 26, 2026 presented in **Appendix A**.

Moved by Dr. Ahmet Atlig, seconded by Ms. Jackie Lewis to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.2 is adopted unanimously.

IV. Board Policy

i. ***BE IT RESOLVED,*** that the Board approves the second reading and adoption of the following new/revised/abolished policies and code of conduct as detailed in the exhibits attached hereto and made a part of the minutes. **Appendix B**

Number	P	R	Policy/ Regulation Title
0162	X		Notice of Board Meetings (R) (Revised)
0162.01	X		Legal Notices (M) (New)
1230	X		Superintendent's (Chief Education Officer) Duties (M) (Revised)
1643	X		Family Leave (M) (Revised)
2200	X		Curriculum (M) (Revised)
2200		X	Curriculum Content (Abolished)

2260	X		Equity in School and Classroom Practices (M) (Revised)
2411	X		Career Education and Academic Counseling (M) (New)
2411		X	Guidance and Counseling (Abolished)
5460	X		High School Graduation (M) (Revised)
5461	X		High School Diplomas (M) (New)
5561	X		Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
6112	X		Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
6115.01	X	X	Federal Awards/Funds Internal Controls- Allowability of Costs (M) (Revised)
6115.02	X		Federal Awards/Funds Internal Controls- Mandatory Disclosures (M) (Revised)
6311	X		Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
8561	X		Procurement Procedures for School Nutrition Programs (M) (Revised)

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.3 is adopted unanimously.

V. Board Matters:

- **Approval of Student Representative to the Board**

  BE IT RESOLVED that the Board approves Tanya Sennamsetty as the Student Representative to the Board for the 2026-2027 school year beginning September 22, 2026 to June 30, 2027.

  Moved by Ms. Jackie Lewis , seconded by Dr. Ahmet Atlig to approve the motion.
  Roll call: All in Favor
  Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
  Resolution 20260922.4 is adopted unanimously.

- **New Jersey Public Charter Schools Association 30th Anniversary Celebration** September 28-29, 2026, Hyatt New Brunswick NJ.
  i. Attendees: Dr. Tracy Gill, Mrs. Lewis

- **Next Board meeting:** Tuesday, October 27, 2026 at 6:30pm

VI. Chief Education Officer's Monthly Report- Dr. Sercan

- NJSLA Results
- Enrollment Updates

VII. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.
NO PUBLIC COMMENT

VIII. Designations, Discussion and Action Items

a. Student Support Services (NJ4S) Memorandum of Understanding FY27
BE IT RESOLVED that the Board approves the 2026-2027 Student Support Services Memorandum of Understanding between the NJ Center for Family Services and Central Jersey College Prep Charter School as presented in **Appendix C.**

Moved by Ms. Jackie Lewis, seconded by Dr. Ahmet Atlig to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.5 is adopted unanimously.

b. District Assessment Calendar FY27

BE IT RESOLVED that the Board approves the District Assessment Calendar for the 2026-2027 School Year as presented in **Appendix D**.

Moved by Dr. Tracy Gill, seconded by Ms. Jackie Lewis to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.6 is adopted unanimously.

c. Appointment of the Anti-Bullying Coordinator FY27

BE IT RESOLVED that the Board approves the appointment of Ms. Melissa Gibbs as the Anti-Bullying Coordinator for the 2026-2027 School Year.

Moved by Dr. Ahmet Atlig, seconded by Ms. Jackie Lewis to approve the motion.
Roll call: All in Favor
Against: NONE_____ Abstained: _____
Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.7 is adopted unanimously.

d. Awarding Science Lab Bid Award

WHEREAS, the Board of Trustees of Central Jersey College Prep Charter School advertised Bid #27-03 Science Lab Furniture pursuant to the New Jersey Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.); and

WHEREAS, on September 9, 2026, the Board received and publicly opened a single bid submission as follows:

- Vendor Name: EduShift LLC
- Bid Amount: $140,997.56

WHEREAS, the School Business Administrator has reviewed the submission and determined that EduShift LLC is a responsible bidder whose bid is fully responsive to all statutory requirements and bid specifications; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Central Jersey College Prep Charter School:

1. **Award:** The contract for Science Laboratory Furniture is awarded to sole responsive bidder EduShift LLC in an amount not to exceed $140,997.56.
2. **Authorization:** The School Business Administrator is authorized to execute the contract and related purchase orders.

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260922.8 is adopted unanimously.

IX. Human Resources

A. ***BE IT RESOLVED,*** that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, additional stipends, professional development compensation and alumni tutors for the 2026-2027 school year as detailed in the below exhibits attached hereto and made a part of the minutes:

i. New Hires, Renewals & Position/Term Changes for the 2026 - 2027 school year as detailed in the exhibit attached hereto and made a part of the minutes. **Appendix F**

ii. Stipends & Bonuses for Teachers and staff FY26 **Appendix G**

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve agenda items IX. A - i through iii.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.9 is adopted unanimously.

B. Retirements/Resignations
BE IT RESOLVED, that the Board hereby accepts the retirements and resignations for the school year of 2026-2027 as detailed in exhibit attached hereto and made a part of the minutes. **Appendix H**

Moved by Dr. Ahmet Atlig, seconded by Ms. Jackie Lewis to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur

Resolution 20260922.10 is adopted unanimously.

C. Field Trips
BE IT RESOLVED, that the Board hereby approves the field trips listed in **Appendix I.**

Moved by Dr. Ahmet Atlig, seconded by Dr. Tracy Gill to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.11 is adopted unanimously.

D. Workshops/Conferences
Approval of the attendance to and costs of the following Workshops/Conferences as requested by faculty members:

WHEREAS, the Faculty listed below will be attending workshops; and

WHEREAS, the attendance at stated functions is accepted as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions is accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this function as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Employee	Date	Program Name	Location	Cost
Ms. Amanda Jemeer	Asynchronous	**LEGAL ONE Anti-Bullying Specialist (ABS) Online Certificate Program**	Virtual	$600 each
Ms. Megan Firsichbaum and Ms. Carrie Thomas	October 22, 2026	**Embedding Comprehension Strategies Across Narrative, Informational, and Content Area Instruction**	Busch Student Center, 604 Bartholomew Road 08854, Piscataway, NJ 08854	$180 per person
Ms. Suzan Dincer and Ms. Carrie Thomas	September 24, 2026	**Literacy Coaching Conference**	Busch Student Center, 604 Bartholomew Road 08854, Piscataway, NJ 08854	$125 per person
Ms. Suzan Dincer, Ms Amber Jackson	September 16, 2026	**Building a Foundation for Successful Implementation of Science Standards**	Raritan Valley Community College	No registration fee
Ms. Francine Brown	October 29, 2026 10 am to 3 pm	**IXL Live: Administrator Edition - Morristown, NJ (Oct. 29)**	Hyatt Regency Morristown Morristown, NJ	$179

Ms. Crystal Riebe	Friday, November 20, 2026, from 8-3:30 PM	AMTNJ Fall 2026 Conference	Brookdale Community College in Lincroft, NJ	$215
Ms. Pauline Clarke	10/20/2026 9am – 3pm	SPEAK So They Listen: The 5 Rules for Classroom Communication That Actually Work	TCNJ, 2000 Pennington Road Ewing, NJ 08618	$295
Ms, Gubitoso	10/13/2026 9-1pm	Gifted Teacher Sharefest	Rutgers University	$40
Ms. Carrie Thomas	Oct 9, 2026 9 to 2:30	Second Annual ERESC Regional Homeless Conference and Resource Fair	Kean University	No Registration Cost
Ms. Carrie Thomas	10/30/26, 12/18/26, 1/21/27	Disproportionality Lab's Institute on Tiered Support/MTSS Learning Series: Session 1: (October 30): Effective Data Analysis and Interpretation; Session 2: (December 18): Intervention Matching and SMART Goal Building; Session 3: (January 21): Calibrating Intervention Team Capacity	Paul Robeson Campus Center, Rutgers University–Newark, 350 MLK Drive, Newark, NJ.	No Registration Cost
Mr. Cameron Cobb	10/28/26, 2/10/27	Civically Engaged Districts Educator Cohort	Rutgers-New Brunswick	No Registration Cost
Ms. Amber Jackson	12/9/26	NGSS Workshop Series: Making crosscutting concepts explicit	RVCC	No Registration Cost

			Branchburg NJ	
Ms. Amber Jackson	2/3/27	NGSS Workshop Series: Using explanation and argument to assess student learning	RVCC Branchburg NJ	No Registration Cost
Ms. Rollins	Sept. 29, 2026	Restorative Justice Tier-1	NJ Law Center New Brunswick NJ	No Registration Cost
Ms. Colon	Oct. 8, 2026 12/15/26, and 4/2/27	**Advancing Literacy Workshop:** Support for Teachers Who Are New to Writing Instruction; Develop an Understanding of Writing Development and Assessment, Writing Standards and Genre Knowledge, and Instructional Practices to Support All Students Grades 4-8	Virtual	$600

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.12 is adopted unanimously.

X. Finance

i. Salary Proportions from IDEA Grant Funding

BE IT RESOLVED, that the Board approves the following salary proportion for IDEA support staff for the school year 2026-2027.

Name	Position	Total Salary	% Federal Funding	Federal Amount	% School Funding	School Amount
Keating,	School	$86,089	83%	$71,740.83	17%	$14,348.17

Emma	Psychologist					
Amy Debello	Occupational Therapist	$80,000	66%	$52,866	33%	$27,134
Melissa Martins	Learning Disability Teacher Consultant	$90,000	100%	$90,000	0	$0
Orhan, Rabia	Social Worker	$65,800	5%	$3,290	95%	$62,510
Simon, Angely	Social Worker	$78,974	4%	$3,290.58	96%	$75,683.42
Tadros, Jessica	Social Worker	$78,193	4%	$3,258.04	96%	$74,934.96

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.13 is adopted unanimously.

ii. Monthly Reports

a. ***Board Secretary & Treasurer's Report***

Upon recommendation of the Chief Education Officer, and the Business Administrator, motion to approve the following resolution:

WHEREAS, both the **A148 Report of the Secretary** and the **A149 Report of the Treasurer of School Moneys** are in agreement with the cash balance in the Governmental Funds of

- $16,454,388.24 as of July 31, 2026
- $18,094,110.88 as of August 31, 2026

BE IT RESOLVED, that the Reports of the Secretary and the Treasurer of School Moneys be accepted.

b. Board Secretary's Certification of Accounts

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of August 31, 2026 no major budgetary line item account expenditure exceeds the amount appropriated by the Charter Board of Trustees.

_____ ***September 18, 2026***

Matt Ahmet Anar – Business Administrator ***Date***

c. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for July 2026 and August 2026 based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Chief Education Officer), the Board of Trustees of Central Jersey College Prep Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial.

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.14 is adopted unanimously.

d. List of Bills
BE IT RESOLVED, that the Board approves the List of Bills for the periods between July 1, 2026 and August 31, 2026 in the total amount of $2,021,242.55. **Appendix J**

Moved by Dr. Ahmet Atlig, seconded by Ms. Jackie Lewis to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.15 is adopted unanimously.

XI. Executive Session

i. Central Jersey College Prep Charter School is **called to order for an executive session** at 8:09 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as

personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by Ms. Jackie Lewis, seconded by Dr. Ahmet Atlig to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.16 is adopted unanimously.

ii. **FURTHER RESOLVED** that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session.

Moved by Ms. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.17 is adopted unanimously.

XII. HIB Report

BE IT RESOLVED, that the Board hereby accepts the HIB report presented in the Executive session.

Moved by Dr. Tracy Gill, seconded by Dr. Ahmet Atlig to approve the motion.
Roll call:
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.18 is adopted unanimously.

XIII. Adjournment

Moved by Ms. Jackie Lewis, seconded by Dr. Ahmet Atlig to **adjourn meeting** at 8:12 PM.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Eric Van Bladel, Dr. Ferhan Tunagur
Resolution 20260922.19 is adopted unanimously.