



Extended Access Training Guides

EPS

Support

Please email mbpcc.extendedaccess@nhs.net

Pre-requisites

You need to be logged on with a smartcard in order to use EPS.

The patient must be reconciled to PDS before EPS will work, see separate training guide.

EPS

The default action in EMIS is to send a prescription via EPS whenever possible, as long as the patient has a valid nomination. You can see the current nominations at the bottom of the prescribing screen. You add drugs and prescribe in exactly the same way with the difference now being that your prescription will be issued via EPS rather than printed.

EPS Any Pharmacy

Sometimes you or the patient may need to send a prescription to a pharmacy that isn't the usual nomination. This might be the case out of hours and at weekends where their usual pharmacy isn't open.

At the Issue screen, click on Change All and then choose EPS – Any Pharmacy. This will send the prescription to spine and will allow any pharmacy to search for and dispense it.

The screenshot shows the EMIS Issue screen. At the top, there are buttons for Authoriser, Medication Regime Review, Change All (highlighted in red), Change Selection, Pharmacy Message, Patient Message, Add Task Comment, and Nominations. Below this, a patient record for 'XXTESTPATIENTKAMP, Nic-Donotuse (M)' is displayed. The prescription details include:

- EPS - Direct to Main Pharmacy
- To Be Signed By: SIDDIQUI, Farzana
- Co-amoxiclav 500mg/125mg tab
- Boots (FA553) 46 Bedford Street, North Shields, Tyne And Wear, NE29 0SZ
- Date: 03-Jul-2020
- Urgency: Immediate (Creates EPS v2 Signing Task)
- Quantity: 21 tablet
- Acute Issue

At the bottom, there are buttons for Printer (selected), Microsoft Print to PDF, Store, Postdate (03-Jul-2020), Separate Non-GP, Request, Forward and Complete, and Cancel. A note at the bottom right states 'Total Approximate NHS Cost: £2.36'.



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You will need to provide the patient with their NHS number or the EPS token so a pharmacy can search for their prescription. You can find the NHS number in the patient bar. To get the EPS token, select the drug and go to Drug History.

Expand the Medication Issue you need the token for. Click the View hyperlink. The pale blue bar at the top of the View prescriptions window will show you the EPS token in brackets.

Some parts of the screenshot below have been redacted for data protection purposes.

Medication History X

Show history for courses of the same preparation... (i.e. Flucloxacillin 500mg capsules)
 Include equivalent trade/generic preparations and preparations with the same approved name

Show history for courses of the same ingredient... (i.e. Flucloxacillin)

Show history for the selected course only

Date	Type	Drug / Dosage / Quantity	Usage Current / Average
02-Jul-2020 20:23	Medication Issued	Cancel Issue Flucloxacillin 500mg capsules, One To Be Taken Four Times A Day, 28 capsule	
	Authoriser	M. ...n (Dr)	
	Electronic Type	EPS Release 2	
	Entered By	M. ...n (Dr)	
	Entered On	02-Jul-2020 20:25	
	FP10PCD		
	Issue Type	Electronic	
	Pharmacy	Lloydspharmacy Inside Sainsbury's	
	Prescriptions	View	
	Privately Prescribed	False	
	Stamp Doctor	H. ...n (Mr)	
02-Jul-2020 20:23	Course Commenced	Flucloxacillin 500mg capsules, One To Be Taken Four Times A Day, 28 capsule	

View prescriptions X

EPS - Direct to Main Pharmacy (5C C-Y04477-001195) Lloydspharmacy Inside Sainsbury's (FPP84) 100 Regent Road, Salford, M5...

To Be Signed By: H. ...n (Mr) Urgency: Immediate

Flucloxacillin 500mg capsules One To Be Taken Four Times A Day, 28 capsule Acute Issue

Total Approximate NHS Cost: £2.53

Printer [Microsoft Print to PDF](#) Store Postdate Close

Print Close