BRITISH COLUMBIA BILLARDS AND SNOOKER ASSOCIATION

Constitution

BRITISH COLUMBIA BILLIARDS AND SNOOKER ASSOCIATION CONSTITUTION

ARTICLE I

Section 1: The name of this association is British Columbia Billiards and Snooker Association

ARTICLE II

Section 1: The British Columbia Billiards and Snooker Association fosters the growth of cue sports in the community by supporting venues and events that allow players to participate and achieve a high standard. The Association also creates opportunities for juniors to develop their skills and offers support for those who wish to take their abilities to a higher level.

Section: 2 A season runs from September to August in any given year. $25 dues must be paid for any person wishing to compete in BCBSA sanctioned events.

ARTICLE III – Directors of the Association

Section 1: Elected officers of this club shall be: President, Vice President, Secretary, Treasurer, Snooker/Billiards Rep, Pool/Heyball Rep, Players' Rep, Officials' Rep, Coaching Rep, Media Rep, and Venue/Room Rep.

Section 2: Duties of Directors

2.1 President: The president is the chair of the board and responsible for supervising the other directors in the execution of their duties. The president makes the final decision if there is a split vote between directors on any given matter.

NOTE: The president has no vote except to break ties or to vote by ballot.

2.2 Vice President: The vice president is the vice chair of the board and is responsible for carrying out the duties of the president if the president is unable to act.

2.3 Secretary: The secretary is responsible for doing, or making the necessary arrangements for the following:

*Issuing notices of general meetings and director's meetings
*Taking minutes of general meetings and director's meetings
*Keeping the records of the BCBSA in accordance with the Act
*Conducting the correspondence of the Board
* Filing the annual report of the BCBSA and making any other filings with the registrar under the act

2.4 Treasurer: The treasurer is responsible for doing, or making the necessary arrangements for, the following:

*Receiving and banking monies collected from the members or other sources
*Keeping accounting records in respect of the BCBSA's financial transactions
*Preparing the BCBSA's financial statements
*Making the BCBSA's filings respecting taxes

2.5 Snooker/Billiards Rep: The Snooker/Billiards Representative is responsible for creating and managing tournaments, while coordinating with other directors to prevent scheduling conflicts. The Representative also works with directors to promote events, secure venues, address officiating matters, and manage media and publicity.

2.6 Pool/Heyball Rep: The Pool/Heyball Representative is responsible for creating and managing tournaments, while coordinating with other directors to prevent scheduling conflicts. The Representative also works with directors to promote events, secure venues, address officiating matters, and manage media and publicity.

2.7 Player's Rep: The Players' Representative is responsible for any concerns players may have and reports back to the board. Development of a ranking system for all players in the various cue sports. Carries out disciplinary actions if they are warranted. Works with the media rep to plan out any professional player exhibitions.

2.8 Officials Rep: The Officials' Representative is responsible for any concerns with referees and scorekeepers and reports back to the board. In addition, works with Snooker/Billiards and Pool/Heyball reps to provide referees and scorekeepers for the various tournaments and leagues. Works with the media rep to plan out any professional referee clinics.

2.9 Coaching Rep: The Coaching Representative is responsible for promoting and works on the grass roots in cue sports. Organizes coaches in the community to players in need of instruction. Works with the media rep to plan out any professional coaching clinics.

2.10 Media Rep: The Media Representative is responsible for the promotional side of events. From creating posters and programs to bringing in streaming producers and commentators to promote the events. In addition, introduction of any phone apps that would be beneficial to cue sports.

2.11 Venue/Room Rep: The Venue/Room Representative is responsible for the concerns with venue/room owners and reports back to the board. In addition,

works with Snooker/Billiards and Pool/Heyball reps to provide dates for the various tournaments and leagues.

Section 3: Officers will stay in the position for one season (September to August in a given year)
If there are any vacancies, the president can appoint a person to fulfill the position. As well the President, Vice President, Secretary and Treasurer can also be one of the "Rep" positions.

Section 4: Elections will commence at the end of the season. Elections are only open to members in good standing of the association. An online voting system will be put in place to allow members to cast their votes.

ARTICLE IV – Qualifications for Membership

Section 1: Anyone that is living in British Columbia can be member. In addition, individuals from out of province can purchase membership at a given cost that will enable them to participate in any sanctioned BCBSA cue sport events. Other provincial associations' membership may be honoured and players may participate in BCBSA events at the discretion of the Board.

Section 2: A person seeking membership must fill out a membership application form. In addition, membership dues must be paid yearly. The season runs from September to August in a given year and dues are $25 in Canadian funds.

Section 3: A member will remain in good standing as long as they dues are paid for the given season (Season runs from September to August in any given year).

ARTICLE V – Meetings

Section 1: General Meetings will be once a season and be called at the end of the season. Members will be notified of the location and the time of the meeting two weeks before the given date of the meeting. Executive meetings will be called every 3 months. Directors will be notified of the location and the time of the meeting two weeks before the given date of the meeting.

Section 2: The president may call a special if necessary. A member that would like a special meeting must propose it in writing for the Board. There must be a majority 51% and above on the board vote for the meeting to go ahead. Details of any special meetings will notify Members of location and time of the meeting two weeks before the given date of the meeting.

Section 3: Quorum for a general meeting must be 20 members in good standing.

ARTICLE VI – Parliamentary Authority

Section 1: The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the *British Columbia Snooker and Billiards Association* in all cases to which they are applicable and in which they are not inconsistent with the Constitution/Bylaws of the *British Columbia Billiards and Snooker Association*.

ARTICLE VII – Amendments

Section 1: Any proposed amendment must be in the hand of the board directors no later than one week before the scheduled meeting of the *British Columbia Billiards and Snooker Association* at which it is to be presented.

Section 2: Following the approval of the amendment by the directors this constitution may be amended by a 51% or more vote of the membership at the first meeting of the association at which a quorum is present.

ARTICLE VIII – Enacting Clause

This constitution shall become effective upon arrival of the President, Vice President, or Treasurer.

"I have read, understand and agree to the contents of this document."

Oct 9/2025	
Date Approved	*President*
Oct 10, 2025	
Date Approved	*Vice-President*
Oct. 11. 2025	
Date Approved	*Treasurer*