

# Prompting PDF

## Goal (required)

**Use verbs:** create, translate, draft, rephrase, write, summarize, include, analyze, recommend, defend, list, rewrite, describe, compare, combine, expand, explain, come up, conclude, act, brainstorm

**Use questions:** what, why, how

## Context (required)

**Use as many details as you can.**

Imagine you are explaining it to another person for the first time.

## Persona (optional)

**Save and reuse 5 of your persona(s)**, e.g. teacher, lawyer, marketer, consultant, architect

### DOs:

- Ask GPT for whatever problem you have at work
- Break down big tasks into smaller tasks
- Fact check on Google

## Techniques

- Regenerate
- Start new chat
- Give examples
- Add constraints
- Change the tone
- Iterate and improve
- Use prompt creator
- Explore part by part
- Different perspective
- Break down into smaller
- Define the output format

## Copy-Paste these

- 5 more variations
- remove adjectives
- ask me several clarifying questions
- make shorter/longer/max words
- create similar
- more friendly, formal, persuasive
- let's think step by step
- order in a table
- simpler words
- DON'T mention
- guess

### DON'Ts:

- Stop using
- Trust blindly
- Share secrets



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[Let's connect](#) 

Team :: GPT