

Cuckfield Cricket Club

Privacy Policy

V1.0 - Approved by the Cuckfield Cricket Club Management Committee on: 01/06/2026

Effective Date: 01/06/2026

Last Updated: 01/06/2026

Contents

- Contents..... 2**
- 1. Introduction..... 3
- 2. Data controller..... 3
- 3. Personal data we collect..... 3
 - 3.1 Membership and registration data..... 3
 - 3.2 Junior members..... 4
 - 3.3 Volunteer and official information..... 4
 - 3.4 Financial information..... 4
 - 3.5 Website and technical data..... 4
 - 3.6 CCTV data..... 4
 - 3.7 Employee and worker information..... 5
 - 3.8 Partners..... 5
- 4. Special category data..... 5
- 5. Purposes of processing..... 5
- 6. Lawful bases for processing..... 6
 - 6.1 Contract..... 6
 - 6.2 Legitimate interests..... 6
 - 6.3 Legal obligation..... 7
 - 6.4 Consent..... 7
 - 6.5 Vital interests..... 7
- 7. Sharing personal data..... 7
- 8. Third-party systems and service providers..... 7
- 9. International transfers..... 8
- 10. Data retention..... 8
- 11. Security of personal data..... 9
- 12. Photography, video and social media..... 9
- 13. Cookies and website analytics..... 10
- 14. Communications and messaging platforms..... 10
- 15. Individual rights..... 11
- 16. Complaints..... 11
- 17. Changes to this privacy policy..... 12
- 18. Related policies..... 12

1. Introduction

Cuckfield Cricket Club (“the Club”, “we”, “our” or “us”) is committed to protecting and respecting your privacy.

This Privacy Policy explains how we collect, use, store and protect personal data in accordance with the UK General Data Protection Regulation (“UK GDPR”), the Data Protection Act 2018 and other applicable data protection legislation.

This policy applies to all personal data processed by the Club, including data relating to members, players, parents or guardians, volunteers, coaches, officials, supporters, website users and other individuals connected with the Club.

2. Data controller

For the purposes of UK GDPR, the data controller is:

Cuckfield Cricket Club

The Pavilion, South Street, Cuckfield, West Sussex RH16 1ED.

Website: Cuckfield Cricket Club

Email: info@cuckfieldcc.co.uk

The Club Management Committee has overall responsibility for ensuring compliance with this Privacy Policy and applicable data protection legislation.

Data Protection queries should be directed to the Club Secretary at:

secretary@cuckfieldcc.co.uk.

3. Personal data we collect

The Club may collect and process the following categories of personal data:

3.1 Membership and registration data

- full name
- date of birth
- gender
- postal address
- telephone number(s)
- email address(es)
- ECB registration details
- Play-Cricket and competition registration information
- team availability and selection information

3.2 Junior members

The Club recognises that children and young people merit particular protection in relation to personal data.

Where junior members (under the age of 18) are involved, the Club may collect and process:

- parent or guardian names and contact details
- emergency contact information
- relevant medical or health information necessary for safeguarding or participation
- consent records
- coaching and player development records for legitimate cricket development purposes

Access to personal data relating to junior members is restricted to those with a legitimate need, including the Club Safeguarding Officer, relevant coaches and team managers, and members of the Management Committee with safeguarding responsibilities. Such data is not shared more widely within the Club without good reason.

Junior members' data will not be shared publicly. Where photographs or video of junior members are used, the Club's Photo and Video Policy and ECB safeguarding guidance will be followed.

Parents and guardians may request access to, or deletion of, data held about their child by contacting the Club using the details in Section 2.

3.3 Volunteer and official information

- DBS status where applicable
- qualifications and coaching certifications
- safeguarding training records
- role-related contact details

3.4 Financial information

- subscription and payment records
- Gift Aid declarations
- donation records
- sponsorship and invoicing records

The Club does not store full payment card details.

3.5 Website and technical data

When using our website, we may collect:

- IP address
- browser and device information
- usage and analytics data
- cookie identifiers

3.6 CCTV data

The Club operates CCTV systems at certain Club facilities for the purposes of:

- crime prevention and detection
- protection of Club property
- safeguarding and safety of members and visitors

CCTV footage may capture images of members, visitors, volunteers and contractors attending Club premises.

The Club processes CCTV data in accordance with its separate [CCTV Policy](#).

3.7 Employee and worker information

Where the Club employs staff or engages contractors, coaches or casual workers, the Club may process relevant personal data including:

- payroll and payment information
- tax and National Insurance information
- bank details
- employment records
- contact details
- DBS and safeguarding information where applicable

Such information will be processed only where necessary for employment, safeguarding, legal, regulatory and operational purposes.

3.8 Partners

The Club may process contact and contractual information relating to sponsors, hirers, contractors and commercial partners.

4. Special category data

In limited circumstances, the Club may process special category personal data, including:

- medical information relevant to participation or safeguarding
- disability or accessibility information
- DBS-related information where legally permitted

In particular, the Club may process health-related information for safeguarding, welfare, insurance and emergency medical purposes.

Such data will only be processed where necessary and where a lawful basis and additional condition under Article 9 UK GDPR applies.

5. Purposes of processing

The Club processes personal data for the following purposes:

- administering membership and participation
- supporting player development, coaching and performance management within age-group cricket programmes
- organising cricket matches, coaching and training
- managing leagues and competitions
- safeguarding children and vulnerable adults
- communicating club news, fixtures and events
- managing volunteers and officials
- maintaining cricket records, scorecards and statistics
- processing subscriptions, donations and payments
- complying with legal and regulatory obligations
- managing disciplinary and grievance matters
- promoting the Club through reports, photography and social media
- improving website functionality and user experience
- administering employment, payroll and contractual arrangements
- managing sponsorship, fundraising and commercial partnership arrangements
- administering facility hire, lettings and third-party use of Club premises

Match results, scorecards, player statistics and team selections may be published publicly through Play-Cricket, league websites and other cricket administration systems as part of the legitimate operation and historical record of recreational cricket.

6. Lawful bases for processing

The Club processes personal data under one or more of the following lawful bases under Article 6 UK GDPR:

6.1 Contract

Processing necessary for the performance of membership arrangements or participation in Club activities.

6.2 Legitimate interests

Processing necessary for the legitimate interests of the Club, including:

- administration of cricket activities
- communication with members
- operation and promotion of the Club
- maintenance of records and statistics

Where legitimate interests are relied upon, the Club seeks to balance those interests against the rights and freedoms of individuals.

6.3 Legal obligation

Processing necessary to comply with legal or regulatory obligations.

6.4 Consent

Where consent is required, including certain uses of photography or marketing communications, individuals may withdraw consent at any time.

6.5 Vital interests

Processing necessary to protect an individual's vital interests, including medical emergencies.

7. Sharing personal data

The Club may share personal data where necessary with:

- the England and Wales Cricket Board (ECB)
- Sussex Cricket
- league and competition organisers
- Play-Cricket administrators
- safeguarding authorities where required
- payment processors and banking providers
- IT, website and email service providers
- coaches, captains and team managers where appropriate
- legal or regulatory authorities where required by law

The Club does not sell personal data to third parties.

8. Third-party systems and service providers

The Club uses trusted third-party systems and providers to support the administration and operation of cricket activities.

These may include:

- [England and Wales Cricket Board \(ECB\)](#) systems for affiliation, safeguarding and recreational cricket administration
- [Pitchero](#) for membership administration and subscription management
- [Play-Cricket](#) for cricket administration and scorecards
- [MailerLite](#) for email communications and newsletters
- [WhatsApp](#) for team and operational communications
- [Weatherwidget.io](#) to show the weather on our website

Personal data shared with such providers may include:

- names and contact details
- membership information
- player registration information
- match and performance records
- payment status information
- safeguarding or eligibility information where necessary

The Club seeks to use third-party providers that process personal data securely and in accordance with applicable data protection legislation.

Individuals are encouraged to review the privacy notices and policies of relevant third-party providers directly.

- [England and Wales Cricket Board \(ECB\)](#)
- [ECB Disclosures](#)
- [Pitchero Privacy Policy](#)
- [Play-Cricket Privacy Policy](#)
- [MailerLite Privacy Policy](#)
- [WhatsApp Privacy Policy](#)
- [Weatherwidget](#)
- [ICO Website](#)

9. International transfers

Some of the Club's third-party service providers process personal data outside the United Kingdom. In particular:

- Meta Platforms Ireland Limited, which operates WhatsApp, may transfer personal data to the United States. Meta relies on the UK Extension to the EU–US Data Privacy Framework and Standard Contractual Clauses as transfer safeguards.
- MailerLite, while based in the European Union (which benefits from a UK adequacy decision), may also use sub-processors in the United States, relying on Standard Contractual Clauses.

The Club will only use providers that offer appropriate safeguards for international transfers in accordance with UK GDPR requirements. Further details can be found in the privacy policies of the relevant providers linked in Section 8.

10. Data retention

The Club retains personal data only for as long as necessary for the purposes for which it was collected, including:

- administration of the Club
- safeguarding obligations
- legal and regulatory compliance
- insurance requirements
- historical and statistical cricket records

Retention periods may vary depending on the nature of the data and applicable legal obligations.

CCTV footage is overwritten within one week in normal operation. Images transferred to removable media are erased within one month unless retention is required in connection with a specific incident, crime investigation or legal matter, in which case images will be retained only for as long as necessary for that purpose.

Membership and financial records may be retained for as long as reasonably necessary for accounting, taxation or legal purposes.

Coaching and player development records will be retained only for as long as reasonably necessary for player development and administration purposes.

Safeguarding-related records may be retained for longer periods in accordance with ECB safeguarding guidance.

11. Security of personal data

The Club takes appropriate technical and organisational measures to protect personal data against:

- unauthorised access
- accidental loss
- destruction
- misuse
- alteration or disclosure

Access to personal data is restricted to those who require it for legitimate Club purposes.

12. Photography, video and social media

The Club may use photographs, video recordings and match reports for legitimate Club purposes, including:

- promotion of the Club
- reporting on matches and events
- live streaming and recording of cricket matches and related Club activities
- website and social media content
- historical records and archives

The Club may livestream, record or publish cricket matches and related content via platforms including [Play-Cricket](#) and [YouTube](#) for legitimate sporting, promotional, coaching and community engagement purposes.

The Club recognises its safeguarding responsibilities, particularly in relation to junior members, and seeks to comply with:

- ECB safeguarding guidance
- the Club's Photo and Video Policy
- applicable data protection legislation

Where appropriate, consent will be obtained for the use of images.

Individuals may request removal of images or raise concerns regarding use of photography by contacting the Club.

Further information regarding photography, filming and livestreaming is set out in the Club's Photo and Video Policy which can be found [here](#).

13. Cookies and website analytics

The Club website uses only strictly necessary cookies required for the technical operation and security of the website (including cookies set by Cloudflare, our website security provider). These cookies do not track users for marketing or analytical purposes and do not require consent under applicable law. The Club does not currently use any analytics, advertising or non-essential cookies. If this changes in future, this policy will be updated and consent obtained where required.

14. Communications and messaging platforms

The Club communicates with members, parents, volunteers and supporters regarding:

- fixtures and training

- team selection and availability
- membership administration
- events and fundraising activities
- safeguarding or operational matters
- Club news and updates

Communications may be sent by:

- email
- telephone
- SMS
- messaging applications
- club management platforms

The Club currently uses third-party communication platforms including:

- [Pitchero](#)
- [MailerLite](#)
- [WhatsApp](#)

Where WhatsApp groups are used:

- participants should be aware that other group members may be able to view their telephone number and profile information;
- WhatsApp communications should not be used for sharing confidential, sensitive or safeguarding-related information unless strictly necessary and appropriately managed.

Individuals may opt out of non-essential communications or leave messaging groups at any time.

Marketing or promotional emails distributed through MailerLite will include an unsubscribe mechanism where applicable.

The Club does not sell personal data or disclose it to third parties for unrelated commercial marketing purposes.

15. Individual rights

Under UK GDPR, individuals have the right to:

- request access to their personal data
- request rectification of inaccurate data
- request erasure of personal data
- request restriction of processing
- object to processing

- request portability of their data
- withdraw consent where processing is based on consent
- lodge a complaint with the supervisory authority

Requests should be submitted using the contact details set out above.

The Club will respond to legitimate requests within the timescales required by applicable data protection legislation.

16. Complaints

Individuals have the right to complain to the: Information Commissioner's Office

Further information is available from: [ICO Website](#)

17. Changes to this privacy policy

The Club reserves the right to amend this Privacy Policy from time to time to reflect changes in legal requirements or Club operations.

The latest version will always be published on the Club website.

18. Related policies

This Privacy Policy should be read alongside other Club policies, including:

- Safeguarding Policy
- Photo and Video Policy
- CCTV Policy
- E-Safety Guidelines
- Inclusion and Diversity Policy

These policies are available via the Club website:

[Club Policies Page](#)