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## Hiring for Urban Triage Agriculture Intern

**Job Title:** *Agriculture Program Community Garden Intern*

**Reports to:** *Agriculture Program Lead*

**Hours:** *Part-time limited term. \$3,100 stipend broken out into one 8 hour shift or two 4 hour shifts a week for 18 weeks. Day(s) of the week can be negotiated with the candidate*

**Position Period:** *Limited term. 18 weeks from May to September.*

**Classification:**

*Non-exempt (hourly) at \$20/hour*

**Compensation:**

- *Hourly Wages of 20\$/hour up to \$3,100*
- *\$250 in gas reimbursement*
- *\$150 gear stipend*
- *Access to free produce*
- *Certificate of completion*
- *Letters of recommendation*

**Fair Hiring Statement**

*Urban Triage is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. Urban Triage encourages applicants of all backgrounds to apply.*

**Farm Overview**

*Urban Triage's Supporting Healthy Black Agriculture (SHBA) and Specialty Crop programs aim to build resilience and inspire a new generation of Black agriculture business owners and growers by providing fresh, healthy vegetables and medicines, business support, and agriculture education to residents of the Madison area. This internship can provide opportunities at either our Farm location at the Farley Center in Verona, WI or at our community gardens located within the city of Madison.*

*The Urban Triage Farm grows diversified organic vegetables and hemp on 1 acre of land in Verona, WI. In 2026, we are expanding into two community gardens, located on the North and South sides of Madison. We specialize in supporting food and housing-insecure community members. Our farm crew is small,*

*works closely with each other, and is focused on consistently learning and improving our skills. We strive to communicate clearly so that expectations are both known and achievable. We enjoy both our work in the field and the delicious food we produce. We also split our time managing our farm space and teaching educational farm programming from beginner to business launch, with two programs centering the experiences of historically underrepresented and underserved populations.*

### **Job Summary**

*The Agriculture Program Intern supports the field work at either the Farm or the community gardens, ensuring deliveries are timely and to our standard, growing spaces are clean and maintained, and vegetables are thriving. This role is intended to provide an overview of a variety of vegetable farming skills and tasks to provide job training for future employment. Interns will also have the opportunity to manage a specific project they will take responsibility for, like managing a community garden, coordinating volunteers, or leading the washing and packing process.*

### **Responsibilities**

#### *Field Work and Management*

- *Perform harvesting, planting, and field work at the Farley Center or at a community garden*
- *Assist with all elements of the distribution process including: washing vegetables, packaging produce, dropping off produce at distribution sites, clean up of distribution sites*
- *Support monitoring soil health and implement sustainable soil management practices.*
- *Support maintaining farm infrastructure, including equipment and irrigation systems.*

#### *Leadership & Communication*

- *Foster a collaborative work environment and promote accountability among staff.*
- *Coordinate and work alongside community volunteers at the gardens and the Farm.*
- *Communicate clearly through written and verbal correspondence, ensuring timely and accurate information sharing.*
- *Perform other duties as assigned to meet program goals and organizational needs.*

#### *Program Administration & Reporting*

- *Record weekly harvest numbers from community gardens*
- *Develop a short report on the experience following the internship*

### **Minimum Qualifications**

- *No prior experience required; just a desire to get your hands dirty!*
- *Please let us know if you have access to a vehicle and a driver's license (these are not requirements)*

### **Knowledge, Skills, and Abilities**

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- *Can lift up to 50lbs and do farm tasks such as bending, harvesting, moving equipment, etc.*
- *Comfortable working with diverse populations with diverse support needs*
- *Comfortable and capable of direct communication and feedback*
- *Solution-oriented mindset*
- *Willingness to learn and share skills*

### **How to Apply & Application Deadline**

1. Visit Urban Triage's Careers Page at <https://urbantriage.org/about/careers> to review the full job description and apply.
2. Complete the application form, including submitting your resume and a cover letter outlining your experience and why you're a great fit for the Agriculture Program Internship.
3. Application Deadline: April 30, 2026

### **Disclaimer**

*This internship has been made possible by the [Food, Faith and Farmers Network](#) and the [City of Madison SEED grant program](#). Together their grantmaking generosity has given us adequate funds to support this internship. A report will be required to be submitted to the Network and the City of Madison following the completion of the internship.*