



## MIDDLESEX COUNTY STEM CHARTER SCHOOL

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Dear MCSCS Parents/Guardians,

To complete your child's enrollment at **Middlesex County STEM Charter School (MCSCS)**, you must obtain a **New Jersey Department of Education (NJDOE) Transfer Card** from your local public school district and submit it to MCSCS.

Please follow the instructions below based on your child's situation:

- **If your child previously attended your local public school:**  
Contact that school and request a transfer card to **MCSCS**.
- **If your child previously attended a private school or is transferring from out of state:**  
You must first register your child with your **home district's Board of Education**, then request a transfer card to **MCSCS**. Please contact your district BOE directly for their registration and transfer card process.
- **If your child is starting Kindergarten:**  
You must enroll your child in the public school district where you live and request a transfer card to **MCSCS**.

Once you receive the transfer card, please bring it to the **Main Office** as soon as possible. **Students may not begin school in September without a completed transfer card on file.**

Thank you for your attention and cooperation.

Sincerely,

MCSCS Enrollment Team