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**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

**BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
FEBRUARY 10, 2026**

**THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON FEBRUARY 6, 2026.**

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**SPECIAL BOARD OF TRUSTEES MEETING**

**Date:** February 10, 2026, 6:30 PM

**Place:** 351 Mechanic Street, Perth Amboy, NJ 08861

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this Special Board meeting have been published on Courier News and Home News Tribune on February 6, 2026.

**Mission Statement**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

**I. Roll Call**

The Special Board of Trustees Meeting of the Middlesex County STEM Charter School is called to order at 6:32 pm. The Board reserves the right to act on any or all agenda items.

Moved by Ms Tonya Heyward, seconded by Mrs. Jackie Lewis to approve the motion.

Roll call: All in Favor

Against: DONE      Abstained: DONE      Absent: Mr. Anthony Attanasio

***Resolution 260210.1 is adopted unanimously.***

**Roll Call by:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Mrs. Jackie Lewis	President	June 30, 2027	PRESENT
Mr. Anthony Attanasio	Vice President	June 30, 2026	EXCUSED
Mr. David Vitali	Member	June 30, 2027	PRESENT
Ms. Melissa Corraliza	Member	June 30, 2026	PRESENT
Ms. Tonya Heyward	Member	June 30, 2026	PRESENT

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Ms. Fiona Daubon	Business Administrator/Board Secretary	PRESENT

Mr. Michael Saulnier	Director of Student Support Services/ ABC	PRESENT
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**II. Acceptance of Agenda**

*BE IT RESOLVED*, Middlesex County Stem Charter School Board of Trustees approves the Special Board Meeting agenda.

Moved by Mr. Dave Vitali, seconded by Ms. Tonya Heyward to approve the motion.

Roll call: All in Favor

Against: DONE      Abstained: DONE      Absent: Mr. Anthony Attanasio

*Resolution 260210.2 is adopted unanimously.*

**III. Acceptance of Minutes**

*BE IT RESOLVED*, Middlesex County STEM Charter School Board of Trustees approves the Regular Board Meeting Minutes for January 27, 2026 as presented in [Appendix A](#)

Moved by Ms. Tonya Heyward, seconded by Ms. Melissa Corraliza to approve the motion.

Roll call: All in Favor

Against: DONE      Abstained: DONE      Absent: Mr. Anthony Attanasio

*Resolution 260210.3 is adopted unanimously.*

**IV. Board Matters**

**i. Next Board Meeting:** Thursday March 26, 2026

**V. Public Comments**

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

**NO PUBLIC COMMENT**

**VI. Designations, Discussion and Action Items**

a) *Rejection of All Cleaning Services Proposals for CC/RPF 26-03*

**WHEREAS**, the Middlesex County STEM Charter School issued a Request for Proposals (RFP) for Cleaning Services via the Competitive Contracting process CC/RFP 26-03 pursuant to N.J.S.A. 40A:11-4.1; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interest of the Middlesex County STEM Charter School to reject all proposals received on January 14, 2026 to ensure the integrity of the competitive process and to facilitate a full and fair evaluation of all potential respondents; and

**WHEREAS**, N.J.S.A. 40A:11-13.2(e) permits the rejection of all proposals when it is in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, that the Middlesex County STEM Charter School hereby rejects all proposals received for Cleaning Services and directs the return of any submitted materials to the respective respondents.

Moved by Mr. Dave Vitali, seconded by Ms. Tonya Heyward to approve the motion.

Roll call: All in Favor

Against: DONE      Abstained: DONE      Absent: Mr. Anthony Attanasio

***Resolution 260210.4 is adopted unanimously.***

b) ***Authorization for Re-Advertisement for Proposals for Cleaning Services***

**WHEREAS**, the Middlesex County STEM Charter School has a continuing need for Cleaning Services and remains authorized to use Competitive Contracting for this procurement; and

**WHEREAS**, the Board of Trustees desires to solicit new proposals to ensure a competitive and transparent procurement environment.

**NOW, THEREFORE, BE IT RESOLVED**, that the School Business Administrator- Ms. Fiona Daubon is hereby authorized to re-advertise the Request for Proposals (RFP) for Cleaning Services in accordance with the requirements of N.J.S.A. 40A:11-4.1 et seq.

Moved by Ms. Tonya Heyward, seconded by Ms. Jackie Lewis to approve the motion.

Roll call: All in Favor

Against: DONE      Abstained: DONE      Absent: Mr. Anthony Attanasio

***Resolution 260210.5 is adopted unanimously.***

**VII. Finance**

***Acceptance of the COACH Grant***

**WHEREAS**, the New Jersey Department of Education (NJDOE) has established the "Cultivating Ongoing Achievement through Coaching in Literacy" (COACH) Grant program to support the hiring and training of literacy coaches to advance evidence-based K-12 literacy instruction; and

**WHEREAS**, the Middlesex County STEM Charter School has been officially notified of a grant award in the amount of \$150,000 for the project period of September 30, 2025 through to August 31, 2026; and

**WHEREAS**, the Board recognizes that this is a five-year continuation grant program, with subsequent years of funding contingent upon federal availability and the District remaining in good standing with program requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Middlesex County STEM Charter School hereby accepts the COACH grant award and authorizes the Chief Education Officer Dr. Namik Sercan to execute all necessary grant agreements and implement the program in accordance with NJDOE guidelines.

Moved by Mrs. Jackie Lewis, seconded by Ms. Tonya Heyward to approve the motion.

Roll call: All in Favor

Against: DONE Abstained: DONE Absent: Mr. Anthony Attanasio

***Resolution 260210.6 is adopted unanimously.***

**VIII. Executive Session**

Middlesex County STEM Charter School is **called to order for an executive session** at 6:39 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975..

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by Mrs. Jackie Lewis, seconded by Ms. Tonya Heyward to approve the motion.

Roll call: All in Favor

Against: DONE Abstained: DONE Absent: Mr. Anthony Attanasio

***Resolution 260210.7 is adopted unanimously.***

**IX. FURTHER RESOLVED** that the Board of Trustees will return to open session to

conduct business at the conclusion of the executive session.

Moved by Mrs. Jackie Lewis, seconded by Ms. Tonya Heyward to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio

***Resolution 260210.8 is adopted unanimously.***

**X. Acceptance of HIB Report**

**BE IT RESOLVED** that the Board of Education accepts the HIB report presented in the executive session.

Moved by Mrs. Jackie Lewis, seconded by Ms. Tonya Heyward to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio

***Resolution 260210.9 is adopted unanimously.***

**XI. Adjournment**

Moved by Ms. Tonya Heyward, seconded by Mrs. Jackie Lewis to **adjourn meeting** at 6:54PM.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio

***Resolution 260210.10 is adopted unanimously.***