The 23rd DAA Board of Directors meeting is scheduled for Wednesday, June 11, 2025, and will be held in the Boardroom, Contra Costa County Fairgrounds, 1201 W. 10th Street, Antioch, CA 94509. You may also access this agenda at www.contracostafair.com.

23RD DISTRICT AGRICULTURAL ASSOCIATION
CONTRA COSTA EVENT PARK
HOME OF THE CONTRA COSTA COUNTY FAIR
BOARD OF DIRECTORS' MEETING
June 11, 2025, AT 7:00 P.M.

Board of Directors:

John Pence – President
Adam Noah – Vice President
Richard Hobin
Patrick Schoch
Robert Sherwood

Those persons wishing to attend the meeting and who may require special accommodations, pursuant to provisions of the American with Disabilities Act are required to contact the office of the Chief Executive Officer, (925) 757-4400 prior to the meeting to ensure proper arrangements can be made.
This agenda and all notices are required by the Bagley-Keene Open Meeting Act.

Mission Statement
To provide and support a safe community gathering place while promoting agriculture education.

REVISED AGENDA

1. **CALL TO ORDER – President Pence**
   Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

2. **FLAG SALUTE – President Pence**

3. **ROLL CALL/DIRECTORS ABSENT – President Pence**

4. **INTRODUCTION OF GUESTS**

5. **PUBLIC COMMENTS**
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment shall be limited to three (3) minutes per speaker, the Board will not comment on or otherwise consider such Public Comment item for business until and unless such item has been properly agenized at a future meeting.

6. **ACTION ITEMS**

A. CONSENT CALENDAR
1. Minutes, Feb 12, 2025 Board of Directors Meetings.
2. Interim Contract
3. Standard Contracts
4. Judges Contracts

B. COMMITTEE REPORTS
1. Executive – Pence & Noah
2. Budget/Finance - Noah
   a. Jan, Feb, March & April 2025 Financials
3. Livestock – Pence
   a. Auction Results
   b. Livestock Wrap Up Meeting - September
4. Buildings, Grounds & Facility Development – Hobin & Sherwood
   a. Facility Project List
   b. Building 1 – Central Heat & Air Proposal
   c. Building Naming – Jack Roddy
   d. Strategic Plan Goals:
      1. Homeless Issue
      2. Parameter Fencing of Fairgrounds
5. Fair Attractions Committee – Pence & Sherwood

7. **RESOLUTIONS**
1. Bank Signer
2. CEO Delegation

8. **HERITAGE FOUNDATION REPORT**

9. **CEO REPORT**

10. **CLOSED SESSION**

a. Govt. Code, § 11126(a)(1) - CEO Recruitment/and or hiring)
b. Govt. Code, § 11126.2, subd. (a). - Preliminary Compliance Audit Report

11. **PRESIDENT'S COMMENT**

12. **BOARD COMMENT**

13. **ADJOURNMENT**

23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday, Feb 12, 2025.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS PRESENT:

John Pence, Vice President
Adam Noah
Kerry Dolphin
Richard Hobin
Bob Sherwood
Joe Brengle, CEO/Fair Manager

ALSO PRESENT:

Charles Southwick
Sofia Goss
Will Yurkovich
Hayden Yurkovich
Sabrine Yurkovich
Jennifer Noah
Mason Noah
Logan Noah
Camella Buenrosto
Tyler Twitchell
Tea Tibbets
Camelia Buenrostro
Megan Sanchez
Ron Campiotti
Tracy Campiotti
Brian Sanchez
Danny Emmons
Jacque Robinette
Adin Ponuaro

1. **CALL TO ORDER**
President Pence called a meeting of the Board of Directors of the 23rd.
District Agricultural Association at 7:00pm.

2. **FLAG SALUTE**
President Pence led the Flag Salute

3. **ROLL CALL/DIRECTORS ABSENT**
President Pence read Roll Call; All Directors were present.

4. **PUBLIC COMMENTS**
No Public Comment

5. **ACTION ITEMS**

A. CONSENT CALENDAR

President Pence asked for a motion to approve the minutes January 15, 2025, Board Meeting. It was moved by Director Sherwood, seconded by Director Hobin to approve January 15, 2025, Minutes as presented. Motion unanimously approved.

President Pence asked for a motion to approve Interim and Standard Contracts. It was moved by Director Sherwood, seconded by Director Hobin to approve Interim and Standard Contracts as presented. Motion unanimously approved.

B. COMMITTEE REPORTS

1. Executive Committee
The Executive Committee met and reviewed the Committees for the 2025 Year.
2. Budget and Finance Committee
a. Dec 2024 Financials - The Budget and Finance
Committee reported on the Financials. CEO Brengle went over the financials and additional reports. President Pence asked for a motion. to approve the financials as presented. Director Dolphin made a motion to approve the Dec 2024 Financials as presented, Director Sherwood seconded the motion. Motion unanimously approved.
3. Livestock Committee
a. Brentwood 4H, and Delta Diablo 4H Steer Ownership
Director Hobin made a motion to allow the four (4) exhibitors to submit their late 2025 Steer Ownership Registration Forms to the Contra Costa County Fair Administration Office on or before Friday February 14, 2025 by 12:00pm. Additionally, these four exhibitors shall comply with all other entry deadlines in a timely manner to be eligible to show at the 2025 Contra Costa County Fair. Director Sherwood Seconded the Motion. After some discussion, President Pence called for a vote. Motion passed 4 to 1.

b. Will Yurkovich Protest Appeal
CEO Brengle explained that Mr. Yurkovich had submitted a protest to the the Livestock Committee stated that the Fair had broken both State and Local Rules in regards to Ownership Deadlines. CEO Brengle stated that the Livestock Committee had reviewed the protest, and also consulted the State Rules Committee Chair, and State Rules F&E Staff, and determined that no rules had been violated. Brengle stated that now Mr. Yurkovich was appealing the Livestock Committees decision to the full board. Mr. Yurkovich presented information to the Board, CEO Brengle Presented Information to the Board, after some discussion it was determined that no rules were broken, but the information in the handbook could be made clearer. Director Sherwood made a motion to approve Mr. Yurkovich's appeal, Director Hobin seconded the motion. Motion passed on a 4 to 1 vote.

4. Building and Grounds Committee
   a. Facility Project List – CEO Brengle went over the project list and updated the Board. Brengle stated that Director Sherwood had received a quote to install new heat and air in Building 1, copy of the quote was part of Board Packet, and this item will be on next month's Board Meeting Agenda for review and approval.
   b. Strategic Planning Goals:
      1. Homeless Issues
      2. Parameter Fencing for Fairgrounds
      CEO Brengle stated that there was no update, and that these goals. would remain on the agenda, as the committee and board will continue to address them.
5. Fair Attractions Committee – No Report
6. CEO Recruitment Committee
   The Recruitment Committee had met and revied CEO Recruitment Packet and is recommending it to the Board for approval. CEO Brengle went over the distribution and promotion of the Recruitment Packet once it is approved. After some discussion it was moved by Director Sherwood, seconded by Director Noah, and unanimously approved the CEO Recruitment Packet as presented.

6. HERITAGE FOUNDATION REPORT

a. Draft Letter – Carcas Contest
CEO Brengle presented the Draft Letter as requested at the January Board Meeting, after some discussion it was determined to Table the Letter at this time, and CEO Brengle was asked to meet with the Heritage Foundation, and discuss what their game plan was for the Carcas Contest for the 2025 Fair.

7. CEO REPORT

CEO Brengle provided the Board with updates on meetings he had attended, and upcoming events.

8. **PRESIDENTS COMMENT**
   No Comment

9. **BOARD COMMENT**
   Director Dolphin stated that as of tonight's meeting she was resigning from the Board.

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 9:06 p.m.

John Pence	**Joe Brengle**
Board President	**CEO/Fair Manager**
______________________	______________________
DATE	**DATE**
______________	______________

VOTE TO APPROVE January 15, 2025 BOARD MINUTES

DIRECTOR	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Dolphin	X		
Pence	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			
Vacant Seat			

VOTE TO APPROVE INTERIM & STANDARD CONTRACTS

DIRECTOR	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Dolphin	X		
Pence	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			
Vacant Seat			

VOTE TO APPROVE DEC 2024 FINANCIALS

DIRECTOR	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Dolphin	X		
Pence	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			
Vacant Seat			

VOTE TO APPROVE LATE STEER OWNERSHIP FORM

DIRECTOR	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Dolphin		X	
Pence	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			
Vacant Seat			

VOTE TO APPROVE WILL YURKOVICH PROTEST APPEAL

DIRECTOR	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Dolphin		X	
Pence	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			
Vacant Seat			

VOTE TO APPROVE CEO RECRUTMENT PACKET

DIRECTOR	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Dolphin	X		
Pence	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			
Vacant Seat			