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**23RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS
MEETING MINUTES**

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday, October 8, 2025, at 7:00pm.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS PRESENT:

John Pence, President
Adam Noah, Vice President
Richard Hobin
Patrick Schoch
Bob Sherwood
Miguel Maucicio
Cheyenne Erickson, CEO/Fair Manager

Also Present:

Anna Walden- Contra Costa Fair Office Staff
Tony Kennerly- Contra Costa Indoor Bocce
Vince Aiello- Contra Costa Indoor Bocce

1. CALL TO ORDER –

President Pence called a meeting of the Board of Directors of the 23 DAA at 7:00pm

2. FLAG SALUTE –

President Pence led the Flag Salute

3. ROLL CALL: Present

President Pence read Roll Call; All Directors were present.

4. PUBLIC COMMENTS

None

6. ACTION ITEMS

OVAL SPEEDWAY PRESENTATION- Not present.

President Pence announced that Agenda Item E Leases and Contracts section d. Contra Costa Indoor Bocce would be taken up before the rest of the agenda to accommodate Bocce's schedule.

Contra Costa Indoor Bocce Presentation: The President Tony Kennerly and Vice President Vince Aiello of the club gave a presentation about their concerns about the increase of the rent for the 2025-2026 year. The board had a productive conversation with Contra Costa Indoor Bocce. The board of

directors decided to make no change to their current lease but the board appreciated their time and effort put into the presentation.

A. CONSENT CALENDAR

1. Minutes, September 10, 2025, Board of Directors Meetings.
The director Sherwood makes a motion to approve September 10, 2025, meeting minutes.
2. Interim Contracts
Director Schoch seconds the motion. The motion carries.
3. Standard Contracts- NONE
seconds the motion. The motion carries.

COMMITTEE ELECTIONS/REVIEW:

Director Mauricio would like to be added to Safety and Security and Buildings and Grounds. With the pending review of Bagley-Keene allowing 3 people. If only 3 board members are allowed to be on a committee Director Pence will step down and Director Mauricio will replace him.

C. COMMITTEE REPORTS

1. Executive – Pence & Noah- No report
2. Budget/Finance - Noah & Pence
- a. August 2025 Financials-
Director Sherwood makes a motion to approve the August financials Director Schoch seconds the motion. The motion carries.

- b. 2026 Budget
Working on the 2026 budget there will be a subcommittee meeting on October 20 at 10am.
3. Livestock – Pence.
All buyers from the Junior Livestock Auction have paid!
- a. Wrap Up meeting- went well with a lot of good feedback for the 2026 fair.
- b. Exhibitor Handbook- A draft will be ready for the November board meeting.

4. Buildings, Grounds & Facility Development – Hobin, Sherwood, & Mauricio
The Board wants to hold a workshop in November. We want to have a financial forecasting plan, event sheet prices, Director Mauricio asks CEO Erickson to report on what other CEOs are handling their electric bills and rising utilities.

- a. Facility Project List: Grant Project Update
Director Mauricio offered to help with letters of support.
5. Fair Attractions Committee – Pence & Sherwood
a. Grandstand event for Saturday, May 16- Motorcross or something of that nature.
b. 2nd stage- Local bands for the back and the front stage community stage for dance groups, cheerleaders, etc. Thoughts about creating a So Big Preschool into a beer garden. We can ask the lions club if they would be interested.
- c. Local band bookings- CEO Erickson suggested hiring a local stage manager. The fair board agreed. CEO Erickson will investigate hiring local stage managers and report back.
- d. Carnival RFP- CEO Erickson gave an update that she is working on the RFP to be available in January.

6. Safety & Security Committee—Shoch & Pence
a. Sheriff relationship & hourly cost: Director Shoch sent a couple of emails and plans to go to the office within the next week will have a better update at the November meeting.

D. EVENT PRICE SHEET- TABLE IT FOR WORKSHOP

- a. Review of the price list
- b. Event application process

E. LEASES/CONTRACTS

- a. Paradise Skate- CEO Erickson has been requested to investigate expenses for Paradise Skate.
- b. Oval Motorsports- table to November no representative was present from the speedway.
- c. Walnut Festival Amendment/Price Breakdown: **Director Shoch makes a motion to approve the amendment of the Walnut Festival Contract to read that the \$2500 is for a damage deposit. Director Mauricio seconds the motion. Motion carries.**

Director Mauricio makes a motion to provide a courtesy breakdown of the \$40,000 fee for the Walnut Festival. Director Shoch seconds the motion. Motion carries.

- d. Contra Costa Bocce- Presented at the beginning of the meeting.

7. HERITAGE FOUNDATION REPORT- No report

8. CEO REPORT: CEO Erickson has been working on getting the livestock handbook updated, entertainment for 2026 fair, website and logo design, carnival RFP, fixed issues with water lines, and got building one fire suppression system inspected and cleaned.

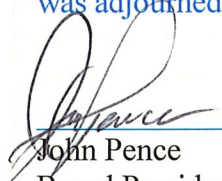
9. PRESIDENT'S COMMENT – No report

10. BOARD RECOMMENDATIONS FOR FUTURE AGENDA ITEMS

So Big Preschool Lease
Livestock handbook
Carnival RFP
Invite Antioch PD to discuss the area and crime history.
Add Leases to the agenda every month to review

11. ADJOURNMENT

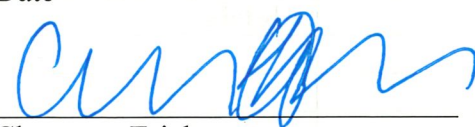
There being no further business to come before the 23rd District Agricultural Association, the meeting was adjourned at 9:44pm



John Pence
Board President

11/12/25

Date



Cheyenne Erickson
CEO/Fair Manager

11/12/25

Date

Vote to approve Board minutes for September 10, 2025

Director	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Schoch	X		
Pence	X		
Mauricio	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			

Vote to approve interim contracts

Director	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Schoch	X		
Pence	X		
Mauricio	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			

Vote to approve August financials

Director	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Schoch	X		
Pence	X		
Mauricio	X		
Vacant Seat			
Vacant Seat			

Director	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Schoch	X		
Pence	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			
Vacant Seat			

Vote to approve amendment of the Walnut Festival contract to read that the \$2500 is for a damage deposit.

Director	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Schoch	X		
Pence	X		
Mauricio	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			

Vote to approve of providing a courtesy breakdown of the \$40,000 fee for the Walnut Festival

Director	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Schoch	X		
Pence	X		
Mauricio	X		
Vacant Seat			
Vacant Seat			
Vacant Seat			

